DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: May 6, 2021

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman **Dennis Schmidt at 5:00 p.m. on May 6, 2021 in Room 1H & 1I of the Dodge County Administration** Building with the following members present: **Dennis Schmidt, Richard Fink, Kevin Burnett, Robert Boelk, Cathy Houchin**

Roll Call and Non-Committee Member County Board Attendance: None

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator

Public Comment None

Approval of the Minutes from April 1, 2021 a motion was made by Kevin Burnett and seconded by Cathy Houchin. Motion carried.

Update – Exhaust Fan Replacement at Henry Dodge Office Building parts are ordered and should be complete by the middle of the month.

Update – Elevator Replacement Henry Dodge Office Building Angus Young is working on the paperwork for bids to go out sometime early summer.

Update – Air Conditioner Administration Building is up and running as of Monday. We should see a savings on the electricity, and paperwork from Angus Young will be submitted to Focus on Energy.

Sprinkler Head Replacement Justice Facility $150,000 has been budgeted, and all defective sprinkler heads will be replaced.

Update – Trees by Justice Facility Fence information was provided to the Committee on the Arborvitae Shrubs that Menards has, and the cost.

Update – Courthouse /Jail Paving Project is moving forward, and should start between May and June.

Update – Courthouse Doors four fire doors have been ordered, with a total cost of $6,030. We should receive them in 8-10 weeks.

Update – Staffing a Custodian has accepted the Maintenance II pm position at the Justice Facility. This individual will not start this position until the Custodian position at the Administration Building is filled.

Update – 2021 First Quarter Budget Summary was provided to the Committee.

Update – American Rescue Plan Act of 2021

a. **US Treasury Guidance** Jim Mielke informed the Committee that no US Guidance has been received yet.

b. **Discussion – Potential Projects** will be discussed when Guidance is received.

Entertain a Motion to Convene in Closed Session Pursuant to Section 19.85(1) (e), Wisconsin Statutes, for Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting other Specified Public Business Whenever Competitive or

Bargaining Reasons Require a Closed Session; Specifically, to Discuss the Potential Purchase of Property for the Construction of a Storage Facility. A motion was made by Kevin Burnett and seconded by Dennis Schmidt to convene in closed session at 5:44 p.m. Dennis Schmidt, Richard Fink, Kevin Burnett – yes. Robert Boelk, Cathy Houchin –no. Motion carried.

Motion to Return to Open Session a motion was made by Kevin Burnett and seconded by Cathy Houchin to return to open session at 6:08 p.m.

Future Agenda Items American Rescue Plan Act of 2021, Count of Vehicles for storage, Draft 2022-2026 CIP, Discussion on Dodge County going green.

Determine Next Meeting Date and Time June 3, 2021 at 5:00 p.m.

Adjournment: There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:11 p.m.

Respectfully submitted,

Dennis R Schmidt

~~Cathy Houchin~~, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.