DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: January 7, 2021

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman **Dennis Schmidt at 5:00 p.m. on January 7, 2021 in Room 4B of the Dodge County Administration** Building with the following members present: **Dennis Schmidt, Richard Fink, Kevin Burnett, Robert Boelk (via teleconference), and Cathy Houchin (via teleconference)**

Roll Call and Non-Committee Member County Board Attendance: None

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks Administrative Secretary; Jim Mielke, Dodge County Administrator; Brian Field, Highway Commissioner

Public Comment None

Approval of the Minutes from December 1, 2020 a motion was made by Richard Fink and seconded by Robert Boelk. Motion carried.

Update/Discuss Dodge County Justice Facility Parking Lot Project the project was discussed with the Committee. Brian Field was in attendance to answer questions from the Committee. The consensus of the Committee is to proceed with getting project $ amounts.

Update/Discuss Henry Dodge Office Building Elevator Project consensus of the Committee is to get a Proposal from Angus Young for Specifications, and bring to February Committee Meeting.

Update Dodge County Courthouse Fence Project electrical work is being worked on today, and tomorrow. January 18, 2021 is the expected date of the fence, gates, and Master Control to be operational.

Update on Routes to Recovery project is 99.5% complete.

Maintenance Operations there was a failure on the boiler blower motor at the Henry Dodge Office Building which will cost about $1,000 to repair. The blower wheel has been ordered, and should be here next week.

Update on Maintenance Staffing we currently have one Custodian position, and two Maintenance II positions open. We're going to create a new position of Custodian Lead.

Update on 2020 Budget Russ is working with Finance next week to discuss budget, and look at Henry Dodge Office Building expenses.

Future Agenda Items Angus Young Proposal for Elevator Project, Paving Project at the Dodge County Justice Facility, 2020 budget update.

Determine Next Meeting Thursday February 4, 2021 at 5:00 p.m.

Adjournment: There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:54 p.m.

Respectfully submitted,

Dennis R Schmidt

~~Cathy Houchin~~, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.