

## Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, October 22, 2014 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Ken Neumann, Shirley Kitchen, Eugene Wurtz and Mary Reak.

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Caseworker

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Ken Neumann to approve the agenda. The motion was seconded by Mary Reak. Motion carried.

Motion was made by Eugene Wurtz and seconded by Mary Reak to dispense the reading of the September 24, 2014 minutes and approve them as presented. Motion carried.

Public Forum: None

Communications: Resignation letters were read from two employees. Letter from NEF complimenting the exceptional condition of the Oak Grove tenant files was read.

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Ken Neumann to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. A Motion was made by Mary Reak and seconded by Ken Neumann to approve the bills and pay as due. Motion carried.

Unfinished Business:

11. A Dodge 1, 6 and OGLLC Occupancy Report for period October 2014.

Theresa	12-12	Burnett	12-11	Iron Ridge	8-7	Waupun	48-45
Ashippun	12-12	Lowell	12-12	Juneau	15-15	Oak Gove	24-24
Reeseville	14-13	Hustisford	14-14	Beaver Dam	17-16		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 138

Maintenance report- Working on Fall maintenanc- Shutting off outside water, cleaning gutters, shrub trimming, power wash buildings. Repaired cement walk in Old Ashippun. Looked into Satellite options vs Antenna repairs. The antennas are in working order. No changes at this time. Confirming snow removal for each location. Contacted landscaping company about work in Iron Ridge and Old Ashippun. Beaver Dam windows are installed. Donna conducted annual meetings & inspections for Old Ashippun, Lowell and Hustisford locations.

Tenant/Program participation report- Discussed current 14 day and lease nonrenewal. Issued 5 days for electric disconnections & apartment conditions. Tenant abandoned apartment, will rekey the building.

HUD Program- Explained HUD's 2 year forecaster tool. Legal Aid regarding HUD voucher. Port issue with surrounding county.

Management report- Submitting WHEDA reports for all Oak Grove events from 10/1/2012 – 12/31/2013. Meeting with RD to discuss options to move forward with MPR.

Old Business: None

New Business:

A Motion was made by Mary Reak and seconded by Shirley Kitchen to approve the Audit Engagement from SVA for the Oak Grove Redevelopment audit. Motion carried.

A Motion was made by Mary Reak and seconded by Ken Neumann to approve the HUD Housing Choice Voucher fair market rents for 2015. Motion carried.

A Motion was made by Shirley Kitchen and seconded by Eugene Wurtz to approve the 2014 changes to the HUD administrative Plan. Motion carried.

A motion was made by Mary Reak and seconded by Ken Neumann to adjourn.  
Meeting adjourned at 9:42 a.m.

  
Glenn Stousland, Chairperson

  
Donna Braun, Executive Director