

**Central Wisconsin Community Action Council, Inc.**  
**PBP Committee Meeting Minutes**  
**August 8, 2014**

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**Present:** John Atkinson, John Wenum, Scott Beard, Joy Casperson, and Charlie Krupa

**Excused Absence:** Renee Greenland and John Earl

**Staff:** Fred Hebert, Ed Czerkas, George Thompson, Dale Casperson, Chuck Moran, Susan Tucker, and Donna Lynch

**Guests:** Dave Singer, Muriel Harper, and Donna Maly

1. Charlie Krupa called the meeting to order. Roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the July 11, 2014 PBP Committee meeting minutes.
3. Ed presented the Buildings Maintenance & Repairs Report: Dells – Locking security gate ordered for computer/server room; Beaver Dam – summer projects pending; Adams – new lower level office almost complete & striping of parking lot pending; Wyona Lake – roof replaced; Holly Heights – fire damage repaired in Apt. #2; Wood Hollow – water heater repaired; Portage – rubber roof replacement pending; Kirk-Wood – septic system alarm & pumps replaced; Rolan's Senior Village – project in progress.
4. Rolan's Senior Village is progressing well. We have a number of applications already and are hoping for a waiting list. The minimum age requirement to qualify is 55.
5. We will be bidding out Engineering for our Dells Lot 2 project.
6. Chuck Moran gave a presentation on the Jobs & Business Development Program including six businesses currently in process, one of which has already paid back the loan. If we meet our quota for WISCAP by having clients that are enrolled or could be enrolled in the Foodshare Program, WISCAP will match funds. Fred mentioned the PBP Committee acting as the loan committee for future loans.
7. The City of Eau Claire Section 8 Voucher Program is going well with staff now in place.
8. Fred mentioned there may be potential golf course property for purchase for our next building project in the Village of Necedah.
9. Susan Tucker gave a presentation on the Point-In-Time Survey conducted on a specific day in January and July each year. We collaborate with many agencies in each of our counties, physically going out and finding people who may be affected by homelessness.
10. Meeting Adjourned – Next Meeting – September 12, 2014