Minutes of the
Dodge County Highway Committee Meeting
July 31, 2014

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on July 31, 2014, in the Dodge County Highway building.

**ROLL CALL:** The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and William Muche. Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present. Shop Superintendent John Haase and Mike Exferd of Mead and Hunt were present for part of the meeting.

**APPROVAL OF AGENDA:** Motion by Muche and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

**REVIEW MINUTES OF JULY 17, 2014:** Minutes of July 17, 2014, were approved as submitted.

**PUBLIC COMMENTS:** There were no public comments.

**STAFF REPORTS AND DEPARTMENT CONCERNS:** Freight Rail Day Conference attendance was discussed.

Mike Exferd of Mead and Hunt thanked the Committee for past design work and expressed interest in any future consulting work we may have.

Grebel reported drainage concerns on CTH E. Department staff will investigate.

**COMMITTEE REPORTS:** Johnson reported on a tentative cost share agreement with Northeast Asphalt to mill off and replace the HMA surface on CTH S (Juneau- STH 67) and a portion of CTH G (STH 19 – Reeseville). The project is anticipated to be completed in this construction season. Dodge County's portion of the expense is estimated to be $900,000.00.

**APPROVE PER DIEMS AND EXPENSES:** Motion by Caine and seconded by Muche to approve per diems and expenses for Johnson and Grebel for attending an Airport Subcommittee meeting at the Highway Department office on July 28, 2014, to discuss airport management contract development. Motion carried.

**PROJECT UPDATES:** The Performance Based Maintenance Pilot Project shouldering on STH 67 is nearing completion.

Pulverizing and binder paving is complete on CTH AA (CTH A – W. County Line). CTH D (STH 73 – South Beaver Dam) pulverizing and grading is in progress.

Department staff is negotiating with consultants to design the CP Rail crossing on CTH G in Reeseville. A cost share agreement with CP Rail, Dodge County, and the Village of Reeseville will be negotiated.

**REVIEW MEMORANDUM OF UNDERSTANDING:** This will be reviewed at a future meeting.

**AIRPORT MANAGEMENT OPTIONS:** Johnson reported that the sub-committee met and discussed current airport management costs and reviewed management contracts from other airports.

**DISCUSS AIRPORT SEMINAR ATTENDANCE:** The agenda for the 2014 Airport Operations and Land Use Seminar on September 24 and 25, 2014, in Stevens Point was discussed. Committee members will contact Cindy Midtbo for registration if they choose to attend.

**REVIEW HIGHWAY ACCESS POLICY:** Motion by Grebel and seconded by Muche to amend the current Highway Access Policy to reduce the required access spacing of field entrances from 500 feet to 250 feet if all safety concerns are met. Motion carried. An amended policy draft will be presented at a future meeting for review and adoption.

**REVIEW WATER/SALT BRINE TANKER OPTIONS:** Haase presented several used tank trailer options for sale in Wisconsin. Motion by Muche and seconded by Caine to purchase a used 5,000 gallon stainless steel tank trailer from Brenner Tank LLC for $21,500.00. Motion carried.

**SPEED LIMIT REVIEW ON CTH AA:** Motion by Muche and seconded by Johnson to lower the speed limit on CTH AA (STH 73 – CTH A) from 55 MPH to 45 MPH. Motion carried. A resolution will be presented to the County Board for consideration at the August 19, 2014, meeting.

**REVIEW AND ADOPT IMPLEMENT OF HUSBANDRY POLICY COMPLIANCE OPTIONS:** Several Implement of Husbandry legislation compliance options were reviewed. Motion by Grebel and seconded by Berres to recommend Option E to the County Board. A resolution will be prepared and reviewed at a future Committee meeting. Motion carried.

**CONSIDER CURRENT AND FUTURE STAFFING LEVELS:** The current staffing levels and anticipated future County and State highway maintenance funding levels were discussed. Funding currently unfunded Highway Department positions will be considered in the 2015 Highway Department budget request.

**REVIEW UTILITY ACCOMMODATION POLICY APPENDIX REVISION:** A draft policy amendment relating to open trenching on county trunk highways by utility companies and private parties was distributed for review. This item will be reviewed at a future Committee meeting.

**VOUCHER PAYMENT REVIEW:** Vouchers payment registers were reviewed.

**FUTURE AGENDA ITEMS:** The following items will be added to an upcoming meeting agenda: Highway Access Policy revision, Utility Accommodation Policy revision, airport manager options, Implement of Husbandry resolution review, and Fixed Base Operator report.

**NEXT COMMITTEE MEETING:** The next Committee meeting will be at 8:30 a.m. on August 14, 2014, at the airport.

**FIELD REVIEW:** There was no field review.

**ADJOURNMENT:** The meeting adjourned at 10:27 a.m.

Harold J. Johnson – Chairman

Randy Grebel – Secretary

**Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.**