

Central Wisconsin Community Action Council, Inc.

EPF&A Committee Meeting Minutes

June 20, 2014

Present: Muriel Harper, Dave Singer, Sandy Wormet, and John Earl

Excused Absence: Charlie Krupa

Staff: Fred Hebert, Kari Labansky, and Donna Lynch

Guests: Renee Greenland, Donna Maly, and Joy Casperson

1. John Earl called the meeting to order and roll call was taken with four members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the May 30, 2014 EPF&A Committee Meeting, with the addition in #12 of specifying "Elected Official" for our new board appointments.
3. Fred reported we were awarded the Section 8 Rental Voucher Program for the City of Eau Claire. Our sister agency, Western Dairyland will provide staff to process applications and do home inspections. Heather Showers has left the agency; Kim McClelland is back in the Dells office helping with Section 8; Stephanie Ragan is helping the Rep Payee Program and Section 8; Rose Merrett and Gina Gray are staffing the reception desk as well as new hire Sofia Sanchez.
4. Kari presented the Finance Report including the Revenue & Expense Statement for the period ending March 31, 2014. Total revenues reflected \$1,179,585.95 and total expenses reflected \$1,192,678.89 which Kari mentioned was very typical for the agency at this time of year. Unrestricted funding reflected \$10,589 which fluctuates partly due to donations and fundraisers during the year. Motion passed by unanimous vote to approve the Finance Report as presented with thanks to Kari.
5. The Rep Payee Program has been experiencing some issues due to switching of banks; Fred will monitor over the next few months to determine viability.
6. Glenville Timberwrights has changed banks from Baraboo National to Wells Fargo and has not yet contacted us regarding a closing. Fred will notify them that we must know prior to our Wednesday board meeting or legal action will be taken.
7. Our 15th Annual Golf Classic was a success with a profit of just under \$23,000 and netting approximately \$13,000.
8. Closing for the new Women's/Families shelter house on Beaver Street took place on June 2nd. A house manager is needed who will receive free room and board and a small stipend per month. Smoke detectors and a handicap ramp will be installed. Letty has a list of items needed for the shelter.
9. Committee members reviewed officer nominations for our Board Meeting on Wednesday.
10. Meeting Adjourned – Next Meeting – July 11, 2014