

**Central Wisconsin Community Action Council, Inc.**  
**EPF&A Committee Meeting Minutes**  
**May 30, 2014**

**Present:** Muriel Harper, Dave Singer, Charlie Krupa, Sandy Wormet, and John Earl

**Excused Absence:** None

**Staff:** Fred Hebert, Kari Labansky, Jim Dahlke, and Donna Lynch

**Guests:** John Wenum, Renee Greenland, and Joy Casperson

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the April 11, 2014 EPF&A Committee Meeting.
3. Fred reported the Rep Payee Program is being reviewed for financial feasibility and a grant is being submitted to administer Section 8 vouchers in the City of Eau Claire.
4. Kari presented the Finance Report including unrestricted gains and losses from 2012 to 2013. Jim presented a report on rental revenues for our buildings from 2011 to 2013 reflecting an 18% increase in 2012 and 22% increase in 2013. Motion passed by unanimous vote to approve the Finance Report as presented with thanks to Kari and Jim.
5. Glenville Timberwrights has changed banks from Baraboo National to Wells Fargo and expects a closing of the buyout option within a few weeks.
6. The agency is purchasing a home located at 407 Beaver Street in Beaver Dam on June 2<sup>nd</sup> which will be the site of the new women's/families shelter.
7. A copy of the 2012 Annual Report was distributed; this will be updated annually.
8. Groundbreaking for Rolan's Senior Village took place in March, site clearing began in April, and completion is expected in October. An issue with splitting the lots has been resolved.
9. Board training will be held on Wednesday, September 24<sup>th</sup> at 10:00 am.
10. Fred reported we are conforming to the Standards of Excellence and expect to be reviewed sometime in the future.
11. Officer elections will be held at our annual board meeting in June; nomination forms have been sent out.
12. New board appointments include Donna Maly from Dodge County and David Moore from Sauk County. We are waiting to hear on the Adams County appointment.
13. Motion passed by unanimous vote recommending full board approval of the motion which reads, "The Board of Directors of Central Wisconsin Community Action Council, Inc. recognizes the commitment to duty by our staff by declaring July 7, 2014 a paid holiday as an expression of our appreciation."
14. Meeting adjourned – Next Meeting – June 20, 2014