Minutes of the
Dodge County Highway Committee Meeting
April 24, 2014

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Highway Commissioner at 8:30 a.m. on April 24, 2014, in the Dodge County Highway building.

ROLL CALL: The following members were present – Jeff Berres, Chester Caine, Harold Johnson, Randy Grebel, and William Muche. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. Joyce Fiacco of the Dodge County Land Information Department, Bill Ehlenbeck of the Dodge County Land Resources and Parks Department, Mike Exferd of Mead and Hunt, and Jeff Baum of Wisconsin Aviation were present for part of the meeting.

ELECTION OF CHAIR: Commissioner Field requested nominations for the Highway Committee Chairman. Caine nominated Johnson. No other candidates were nominated so Field closed the nominations. Motion by Caine and seconded by Berres to cast a unanimous ballot for Johnson. Motion carried and Field turned the meeting over to Johnson.

ELECTION OF VICE CHAIR: Johnson requested nominations for Highway Committee Vice Chair and nominated Caine. No other candidates were nominated so Johnson closed the nominations. Motion by Johnson and seconded by Muche to cast a unanimous ballot for Caine. Motion carried.

ELECTION OF SECRETARY: Johnson requested nominations for Highway Committee Secretary. Muche nominated Grebel. No other candidates were nominated so Johnson closed the nominations. Motion by Muche and seconded by Johnson to cast a unanimous ballot for Grebel. Motion carried.

APPROVAL OF AGENDA: Motion by Grebel and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF APRIL 7 AND 9, 2014: Minutes of April 7 and 9, 2014, were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

STAFF REPORTS AND DEPARTMENT CONCERNS: Mr. Ken Rodenkirch had contact with several Highway Committee members recently to discuss his concerns with drainage issues on his property adjacent to CTH S. It was the unanimous consensus of the Committee that no action be taken by the Highway Department on these private property drainage issues.

The current condition of CTH II was discussed. Department staff will review this section of highway and perform safety repairs if required.

COMMITTEE REPORTS: There were no Committee reports.

APPROVE PER DIEMS AND EXPENSES: Motion by Grebel and seconded by Caine to approve the following per diems and expenses: April 7th Executive Committee meeting for former supervisor Schmitt, and April 8th Public Information Meeting for the State Trunk Highway 26 construction project for Berres. Motion carried.

PROJECT UPDATES: The federally funded highway safety improvement projects have started on CTH A, CTH O, and CTH P.

Department staff continue to negotiate right-of-way purchasing on CTH C.

Department maintenance crews have started traffic marking and crackfilling.

REVIEW AND AWARD ASPHALT PAVING BIDS: The following bid was received for the 2014 county highway rehabilitation and repaving contract:

Northeast Asphalt $2,192,519.25

Motion by Muche and seconded by Grebel to award the contract to Northeast Asphalt. Motion carried.

WISCONSIN AVIATION FIXED BASE OPERATOR CONTRACT NEGOTIATIONS: Jeff Baum presented a proposal for renegotiating terms for renewing the existing Dodge County Airport Fixed Base Operator and Airport Supervisor Agreement. Motion by Grebel and seconded by Johnson to send written notice to Wisconsin Aviation notifying them that Dodge County will not be renewing this agreement and that the Committee and Department staff will research and pursue alternative agreements for operating the airport. Motion carried.

TRANSFER LEASE OF LOT #10 AT THE DODGE COUNTY AIRPORT: The Committee considered and discussed a request to transfer the current hangar lot lease for Lot #10 from Edwin and Teresa Szejna to Kevin Lienke. Motion by Caine and seconded by Muche to approve this transfer. Motion carried.

DODGE COUNTY BIKE TRAIL INITIATIVE UPDATE: Bill Ehlenbeck and Joyce Fiacco gave an overview of conceptual multi-use recreation trails involving state and county highway right-of-way from Mayville through Horicon to Beaver Dam.

DISCUSS WISCONSIN COUNTY HIGHWAY ASSOCIATION SUMMER CONFERENCE: Conference agendas and attendance were discussed. Registration forms were submitted.

DISCUSS THE 2014 SNOW AND ICE EXPENSE BUDGET: The current balance of the 2014 snow and ice budget was discussed. Concerns for the Department maintenance budget through the remainder of 2014 are of concern. Provisions for additional funding will be researched.

JURISDICTIONAL TRANSFER OF STH 26 TO CTH L: Thompson presented a request from the Wisconsin Department of Transportation to allow a jurisdictional transfer of a portion of STH Business 26 from the Wisconsin Department of Transportation to Dodge County. Motion by Caine and seconded by Berres to deny the request. Motion carried.

CTH N/WASHINGTON COUNTY PROJECT FUNDING REVIEW: A proposal from the Wisconsin Department of Transportation, Washington County, and the City of Hartford to improve CTH N (CTH NP – E. County Line) was reviewed. The Dodge County share of the cost for this joint effort improvement project is estimated to be $110,000.00. An application for State/Federal cost sharing was not approved, so this cost would be 100% County funded. Motion by Caine and seconded by Muche to authorize staff to enter into this agreement to pay these costs. Motion carried.

VOUCHER PAYMENT REVIEW: Vouchers payment registers were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: review of the five-year capital improvement plan and review of airport management options.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on May 8, 2014, in the Juneau office.

FIELD REVIEW: There was no field review.

ADJOURNMENT: The meeting adjourned at 11:47 a.m.

Harold J. Johnson – Chairman

Randy Grebel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.