NUTRITION PROGRAM ADVISORY COUNCIL

Wednesday, February 12, 2014

Clem Hoelzel called the Nutrition Program Advisory Council meeting to order at 8:31 a.m.

Roll Call
Jan Duffy, Phillip Gohr, William Hoekstra, Clem Hoelzel, Mary Ann Miller, and Wayne Schmitz

Also Present
Amanda Ackerman, Stephanie Levenhagen, Melanie Macdonald, Jackie Wendlandt

Absent
Larry Schraufnagel

Action on Minutes of the December 11, 2013, meeting
Phillip Gohr motioned and MaryAnn Miller seconded to approve the minutes of the December 11, 2013, Nutrition Program Advisory Council. The motion carried.

Public Forum
None

Yearly On-site Review of each Dining Center designation
Stephanie said that according to the annual state grant for the nutrition programs, a report needs to be completed based on a visit to all ten dining centers in the county. Council members accepted the following senior dining center assignments:

Wayne Schmitz:	Bay Shore
MaryAnn Miller:	Beaver Dam Senior Center
William Hoekstra:	Fox Lake and Randolph
Clem Hoelzel:	Horicon and Lowell
Phillip Gohr:	Hustisford and Mayville
Larry Schraufnagel:	Lomira
Jan Duffy:	Watertown

Stephanie thanked the members for volunteering to cover all of the sites and asked that council members provide the reports to her by July 1, 2014.

Program Report and Program Statistics
Stephanie reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics,* the *Meal Site Comments*, and the *2013 Donation and Participant Averages* handouts provided for members of the Nutrition Program Advisory Council. Discussion followed.

Dining Center Reports
Wayne Schmitz reported that some people had complained about menu changes caused by the previous day's closure due to snow. Stephanie explained that our contract with Feil's Catering includes the meal scheduled for the "snow day" being served the next day. The reason for this process is to control costs for the caterer and for the program. Discussion followed. There were no other dining center reports.

Next Meeting

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, April 9, 2014,** at **8:30 a.m.** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

Jan Duffy motioned and Wayne Schmitz seconded to adjourn this meeting of the Nutrition Program Advisory Council at 8:59 a.m. The motion carried.

Respectfully Submitted,

Wayne Schmitz

Wayne Schmitz, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.