Dodge County, State of Wisconsin
Information Technology
Wednesday, January 22 2014

Minutes of the Wednesday, January 22, 2014 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 pm.

Members Present:	Duchac, Bobholz, Houchin, Maly
Members Excused:	Schwartz
Also Present:	Ruth M. Otto, Director of Information Technology, Jim Mielke, County Administrator; Scott Smith, Chief Deputy; Aaron Ellis, Communications Director.

Meeting called to order at 6:00 PM by Chair Duchac

Committee Chair Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Committee Chair Duchac confirms compliance with open meetings law following brief posting report by IT Manager.

Motion by Houchin, seconded by Maly, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments.

No Committee Member reports.

Motion by Bobholz, seconded by Houchin, to approve minutes from Wednesday, December 18 of the Information Technology Committee meeting. Maly abstained. Motion carried.

Chief Deputy Scott Smith and Communication Director Aaron Ellis gave an update on the New World project from the perspective of the Sheriff's Office. A fix has been installed to repair the mapping issue with multi address types. This fix is to repair an issue with the reporting and to ensure the correct manner of the address is listed properly in the reports. Both Smith and Ellis felt as a whole the system is working well and as expected. Known issues the department experienced with Tiburon was a part of the move problem as personnel got use to working around issues with the old system. The committee reflected on the go forward plan to meet again in 6 months and provide a status of the efficiencies gained from the new system, do a cost benefit analysis and learn from the data. The one comment made if there was anything to be done over is it would have been preferred if this was the only project for both the Sheriff and IT department to dedicate to. Unlike when the new jail was built and staff were allowed to be dedicated to the project, this large project was tackled along with handling day-to-day operations.

Maly requested a discussion on the awareness of technology or proposed technology in Dodge County. The concern was when departments begin using technology in some fashion and the IT Committee is not

aware of this decision prior to it being made public. Understanding that there are times when departments may begin using services provided to them online via their associated agencies or support factions, what was agreed on is when decisions are being made to purchase new technology it would be appropriate to work with IT and share the analysis to move forward on it – number of man hours for installation, hardware and/or software investment and the anticipated savings or process change with the implementation.

Under the IT Director's report the following were summarized and reviewed:

- Updated the committee on the option of filtering MailArchiva to eliminate archiving spam emails and such. It is determined that the option is not available in the product we own.
- The option of using Jefferson County to handle our iSeries DR situation is sitting in the hands of Jefferson County.
- The firmware upgrade for our network core is scheduled for 2/23rd. We will also have our first opportunity to test our core cutover.
- Work was completed on the Active Directory and network policies. It was discovered that the controllers were not replicating properly which was a primary reason for policies failing.
- A DR test is scheduled for Good Friday. The test will determine what will or will not failover when the primary data center fails and plan for changes to rectify the situation before a real disaster occurs.
- Preliminary work has begun on the Kronos project.
- ROD data is sitting on a data archiving product without turning on WORM. This is being scheduled to be changed.
- Social Media / Training – just completed a training session for social media by FEMA. The County is utilizing IT training and asking for more.
- Clearview and the new CBRF is installing a DISH network that will provide TV programming across the fiber ring. Great savings over Charter.

Suggested next committee meeting date: Wednesday, February 19, 2014 at 6:00 PM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Maly, seconded by Houchin to adjourn the meeting. Meeting adjourned by Chair Jeff Duchac at 7:20 PM. Motion carried.

James Houchin, Secretary

2/19/14
Date