

**Central Wisconsin Community Action Council, Inc.**

**EPF&A Committee Meeting Minutes**

**December 18, 2013**

**Present:** Bill Gomoll, Muriel Harper, Dave Singer, Jim Layman, and John Earl

**Excused Absence:** None

**Staff:** Fred Hebert and Donna Lynch

**Guests:** None

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the December 6, 2013 EPF&A Committee Meeting with the revision of #11 adding Jim Layman and Muriel Harper to the Ad Hoc Committee conducting the Executive Director Performance Evaluation.
3. Fred reported we are waiting for word from Juneau County on the possible award of Community Development Block Grant management; this will affect agency staffing for the program.
4. Committee members discussed the agenda from the December 11<sup>th</sup> board meeting that was postponed due to weather conditions. Motion approved by unanimous vote to combine the December 11<sup>th</sup> board meeting agenda with the February 26, 2014 board meeting agenda.
5. Committee members discussed the Glenville Timberwrights buy-out Resolution which reflects a buy-out of \$245,000 (\$215,000 within 60 days and \$30,000 collected in escrow to be paid back in not more than 8 years). The question was raised wondering if the \$30,000 collected in escrow is subject to interest; Fred will pursue. Motion approved by unanimous vote to approve the Glenville Timberwrights buy-out Resolution.
6. Fred updated the committee on the Beaver Dam Men's Shelter developments. A house was located and we submitted an offer to purchase in the amount of \$70,000 contingent upon many conditions, one of which was full board approval. After further discussion regarding condition of the house, motion was approved by unanimous vote to table the issue for further review.
7. Attendance at the Buddy Lee Event on December 8<sup>th</sup> at the Wintergreen was limited due to the weather conditions. They did however raise \$790 and many toys to be donated to the Wisconsin Dells Kops for Kids. The clothing and toy distribution will take place at Knuckleheads later today.
8. The Holiday Train and Turkey Raffle went well and drawing for the Green Bay Packer tickets took place at Country Keg in Wisconsin Dells last Saturday.
9. Motion approved by unanimous vote to thank Donna for all her work and also wish her a happy birthday.
10. Meeting adjourned – Next Meeting – January 24, 2014