ADRC GOVERNING BOARD
Tuesday, August 27, 2013

Kathy Dries called the ADRC Governing Board meeting to order at 9:00 a.m.

Roll Call
Judy Braun, Kathy Dries, Donald Gunderson, Barbara Oakford, Judy Patenaude, and Gary Vanden Houten.

Also Present
Melanie Macdonald and Nicole Margelofsky.

Absent
Rodger Mattson

Action on the Minutes of the June meeting
Don Gunderson motioned and Gary Vanden Houten seconded to approve the minutes from the June 25, 2013, ADRC Governing Board meeting. The motion carried.

Public Forum
Judy Patenaude said that the 2013 Self Directed Care Conference will be held in October at the Kalahari Hotel and Conference Center in the Wisconsin Dells.

Action: Approve Dodge County ADRC Enrollment Plan
Judy Patenaude motioned and Judy Braun seconded to approve the 2014 Dodge County Aging and Disability Resource Center Enrollment Plan. The motion carried.

Committee membership, member recruitment
Melanie said that Shirley Kitchen, former Welfare to Work (W2) Supervisor, has expressed interest in becoming a member of the ADRC Governing Board. Discussion followed.
Judy Braun inquired about the state contract requirement that an ADRC Governing Board Member may not be a provider for Care Wisconsin; Judy Braun and Gary said that they thought such members could be very beneficial on the ADRC Governing Board. Melanie said that the state prohibits this type of membership as it is a conflict of interest. Discussion followed.

Review of the Dodge County Human Services and Health Department minutes – June and July, 2013
Melanie reviewed the *Minutes of the Dodge County Human Services and Health Department Board* meetings for June and July, 2013, provided for members of the ADRC Governing Board. Brief discussion followed.

Marketing item shared at the Dodge County Fair
Melanie provided a back scratcher/shoe horn marketing item to members of the ADRC Governing Board. Melanie said that they were very popular at the Dodge County fair and

that having them available brought people to the booth; they then looked at informational handouts.

Review ADRC Grievance Procedure brochure and review of recent complaints and appeals

Melanie reviewed grievance procedures with members of the ADRC Governing Board. Melanie reported that a request for a fair hearing was filed by an individual residing in a CBRF (community based residential facility). Brief discussion followed.

Governing Board Duties Review, Annual review of Mission Statement

Gary asked members of the ADRC Governing Board if they had visited the new location of the Aging and Disability Resource Center. Members present responded that they had not visited the new location; Gary then requested a tour for members on September 9, 2013, at 1:00 p.m. Melanie confirmed that a tour would take place on that date and time.

ADRC Statistics Report 2012 and 2013

Melanie reviewed the *ADRC Call Statistics Report 2012 and 2013* handout provided for members of the ADRC Governing Board. Brief discussion followed.

Financial Review

Melanie reviewed financial information from January through June, 2013, with members of the ADRC Governing Board. Brief discussion followed.

Next Meeting

The next meeting of the ADRC Governing Board will be Tuesday, October 22, 2013, at 9:00 a.m. in Room 4C on the fourth floor of the Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Adjournment

Judy Patenaude motioned and Barbara Oakford seconded to adjourn this meeting of the ADRC Governing Board at 10:02 a.m. Motion carried.

Respectfully Submitted By: Nicole Margelofsky Nicole Margelofsky

Gary Vanden Houten, Secretary Gary Vanden Houten

Disclaimer: The above minutes may be approved, amended or corrected at the next ADRC Governing Board Meeting.