

**LAND INFORMATION COMMITTEE MEETING**  
**August 9, 2013**

Members Present: Allen Behl, Ernie Borchardt, Harold Johnson, Howard Kriewald, MaryAnn Miller  
Also Present: Chris Planasch, Joyce Fiacco, Jerry Thomasen, Pat Ninmann, Dianne Bell

The Dodge County Land Information Committee meeting was called to order by Chairman Ernie Borchardt at 8:31 A.M., Room 1A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

Maryann motioned, second by Behl to approve the agenda and deviate from it to efficiently conduct the meeting. Motion carried.

Kriewald motioned, second by Miller to approve minutes from the June 14, 2013. Motion to approve the minutes carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Planasch presented the June and July Register of Deeds Revenue Reports including the Fee Summary Comparisons from last month/year and a Summary of Fees collected so far in 2013. She noted that the number of real estate documents recorded in June (1278) was down 220 from the previous month; up from 1054 recorded in June 2011 and down from 1498 from 2012. She reported that the number of real estate documents recorded in July (1393) was up 115 from the previous month; up from 1034 recorded in July 2011 and up from 1341 from 2012. 9730 documents have been recorded so far in 2013. She reported that e-recordings were up with an associated decrease in postage costs. This trend is expected to increase as more companies begin e-recording in Dodge County.

Planasch presented the Register of Deeds June/July Activity Report. To date, 527 microfilmed volumes of various real estate records (Vol. 494-1020) have been imaged. 3 volumes were delivered in June/July. 46 volumes of microfilmed records and 174 paper mortgage records remain to be imaged. Planasch anticipates the conversion of the microfilmed records will be completed by the end of the year. Once the index is created for these documents, they will be available online. An additional volume of paper documents had been verified with the imaging index to continue creation of an abbreviated index in LandLink so documents would be available on-line through the LandShark application. She reported that the project to compare birth records to the index (1877-1883) was finished with the exception of some cleanup of questions on incomplete records which is underway. Once completed, the focus will shift to completing imaging of vital records. Staff is keeping up with new recordings. There are 12 subscriptions (no increase), 124 (increase of 1) escrow accounts, and 1540 self-registered accounts in LandShark.

Fiacco presented the June/July Revenue Reports for the Land Information Division of the Land Resources and Parks Department.

Fiacco presented a report on the impact Act 20 (State Budget) had on the Wisconsin Land Information Program (WLIP). She distributed a summary sheet outlining specific changes to the WLIP noting that the amount of fees retained by the County to support the Land Information Office will remain the same. However, the amount being returned to the state will increase from \$2 per real estate document recorded to


\$7 as the \$5 Social Security redaction fee being used by the Register of Deeds is to be redirected to the DOA for the purpose of creating and implementing a plan for a statewide parcel map. She reported that these funds are finally being placed in a segregated continuing fund that can only be used for modernization of land records. Base budget grants are to be increased from \$50,000 to \$100,000 (if fees retained annually do not equal a minimum of \$50,000) and Training and Education grants will be increased from \$300 to \$1000. Fiacco distributed a handout Summarizing (by County) Fees Retained and Grants awarded in 2012 which illustrated the wide disparity between counties in WLIP support of land records modernization. No committee action was required.

Fiacco presented several additional 2014 IT Requests that will be discussed and recommended by the Land Information Council for inclusion in the 2014 budget if approved by the County Administrator. The requests included purchase of a laptop for Land Conservation Department field use; handheld GPS with camera; and imaging projects for Property Description and Treasurer's Offices. She reported on a probable 2015 request for an integrated assessment/tax/permitting system to replace the current legacy system. Work to evaluate and recommend a system is underway with IT and all affected offices. No committee action was required.

Fiacco presented the June/July Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. The report included an update regarding on-going actions being taken to cover duties of two recently retired employees. She informed the Committee that Jerry Thomasen, Senior Land Surveyor, would be retiring October 6<sup>th</sup>, 2013. Thomasen thanked the LIC and County Board for their continuing support. The Committee returned the thanks for his years of service and wished him well in his retirement. Thomasen updated the LIC on recent survey activities including five recent boundary surveys completed for the County.

Behl motioned, second by Miller to adjourn the meeting; the meeting was adjourned at 9:40 A.M. The next regular meeting will be Friday, September 13, 2013 beginning at 8:30 A.M. in the First Floor Conference Room, Room 1A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Respectfully Submitted,

  
Howard Kriewald, LIC Secretary

HK: jjf

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**