Dodge County, State of Wisconsin
Information Technology
Wednesday, June 19, 2013

Minutes of the Wednesday, June 19, 2013 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 PM.

Members Present: Duchac, Bobholz, Houchin, Maly

Members Excused: Schwartz

Also Present: Ruth M. Otto, Director of Information Technology, Jim Mielke, County Administrator, Sheriff Pat Ninmann, Sheriff's Office

Meeting called to order at 6:00 PM by Chair Duchac

Committee Chair Duchac acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Committee Chair Duchac confirms compliance with open meetings law following brief posting report by IT Manager.

Motion by Houchin, seconded by Maly, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments.

No Committee Member reports.

Motion by Maly, seconded by Houchin, to approve minutes from Wednesday, May 22, 2013 of the Information Technology Committee meeting. Motion carried.

Sheriff Ninmann discussed the resolution to purchase additional enhancements of New World for the department.

- She explained how in the process of confirming all modules and systems it was not aware until more recently that our jail has additional reporting requirements due to federal differences from average County jails.
- She explained the discovery of handling the warrants and plate look ups with less redundant data entry was discovery when in process of handling configurations.
- The enhancements still leaves the system under what it costs to run Tiburon for maintenance
- The breakdown of the costs are $35,000 for software and $15,000 for training.

Under the IT Director's report the following were summarized and reviewed:

- Discussed the progress of the Time Keeping and Social Media Committees. A full invite was made to James Houchin as he offers expertise in the area. He suggested the county look at things like Twitter analytics, IFTTT.com for RSS feed options. He also suggested looking at Sprout

Social, Argyle and Crown Social as CRM options. He also brought up the option of using Personal versus Fan Pages in Facebook. At the end of the day it means putting together a true social media policy and a full strategy.

- Discussed the condition of the Network Core and the need to move forward on a resolution to purchase the components and the engineering to replace and redo what is currently in place. The committee agreed that the resolution should be submitted and Donna Maly agreed to be able to sign it at the HR Committee to ensure it can move forward in the July meeting.
- Update on the completion of the Court project and the Jefferson County visit. Jefferson is considering to move off of JDE much like the County is as well. With the two counties working together to keep the licensing costs down it makes sense for the two to consider working together future changes in the systems that run the counties.

Consideration for IT Purchases and Procurement of Services:

1) Maintenance for Polycom Video Systems for $3350.90. Motioned by Houchin, seconded by Bobholz.. Motion carried.

Suggested next committee meeting date: Wednesday, July 17, 2013 at 6:00 AM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Maly, seconded by Houchin to adjourn the meeting. Meeting adjourned by Chair Jeff Duchac at 7:45 PM. Motion carried.

James Houchin, Secretary

7/31/13
Date