Central Wisconsin Community Action Council, Inc.
PBP Committee Meeting Minutes
July 12, 2013

Present: Bill Gomoll, John Wenum, John Atkinson, Sandy Wormet, Renee Greenland, and John Earl

Excused Absence: Charlie Krupa, Joan Smoke, and Scott Beard

Staff: Fred Hebert, Ed Czerkas, and Donna Lynch

Guests: Jim Layman

1. Bill Gomoll called the meeting to order and roll call was taken with six members present.

2. Motion passed by unanimous vote approving the agenda and minutes of the June 7, 2013 PBP Committee meeting.

3. Ed presented the report on buildings maintenance and repairs. Rodent control was contracted for Kirk-Wood. Light bulb fixture replacement will take place at the Adams building; waiting for sign repair contract. We have a new employee contracted by Experience Works helping out at the Wisconsin Dells building 21 hours a week for the next ten months. Emergency electrical repairs were completed at the Beaver Dam building. A screen/storm door was replaced at the Portage building and waiting on a few issues before canopy replacement.

4. The three Federal Home Loan Bank grant applications (Home Rehab, Weatherization Deferrals, & Rolan's Senior Village) were submitted at the end of June. Grant approvals will be announced in November. Groundbreaking for Rolan's is being planned for March of 2014.

5. Fred reported he recently met with Waushara Industries and they will assume operation of the Wautoma Food Pantry by October 1st; however we will still be available to ensure a smooth transition.

6. The Rental Voucher/Section "8" program recently experienced a significant reduction in the areas of administrative fee structure and portability move-out fee. This could have an impact on staff hours in the coming months.

7. Weatherization Contract Funding has decreased from $2,129,078 in 2012 to $1,579,418 in 2013. Based on our performance record we anticipate receiving more Weatherization funding in September or October when the State redistributes unspent funds.

8. We have completed 16 Car Loans so far in 2013. All grant funds for loans ($57,900) has been expended so current program income from car loan payments ($13,393) will be used for new loans and should support one loan per month.

9. Renee reported on homeless issues. She contacted the Homeless Shelter in Baraboo however no meetings are set up yet.

10. Bill reported we are waiting for the civil engineer drawings for Rolan's Senior Village and engineering work on Lot 2.

11. Motion was passed by unanimous vote approving a plaque to be presented to the Rio FFA for their hard work and $10,000 donation to the Rio Food Pantry.

12. Meeting adjourned – Next Meeting – August 9, 2013