Minutes of the
Dodge County Highway Committee Meeting
April 15, 2013

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on April 15, 2013, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, Chester Caine, Randy Grebel, Jeff Berres, and Jeffrey Schmitt. Commissioner Brian Field and County Administrator Jim Mielke were also present. Rick Satterlee of Ayres and Associates and Greg Farnham of the Rock River Water Trail Group were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Caine and seconded by Grebel to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF MARCH 21, 2013: Minutes of March 21, 2013, were approved as submitted.

STAFF REPORTS AND DEPARTMENT CONCERNS: Greg Farnham reported on the success of developing the Rock River Water Trail and Scenic Drive Route through Dodge County.

A letter from the Town of Shields regarding concerns about the condition of CTH Q was read.

COMMITTEE REPORTS: Field and Berres reported on the Washington DC TDA Fly-In event.

APPROVE PER DIEM AND EXPENSES: Motion by Grebel and seconded by Schmitt to approve per diems and expenses for Caine and Schmitt for the Legislative Breakfast at Richland Center on April 1, 2013, and for Berres for the Washington DC TDA Fly-In on April 10 and 11, 2013. Motion carried.

DISCUSS ATTENDANCE AT THE WCHA SUMMER HIGHWAY CONFERENCE: Committee members reviewed and submitted conference registration materials.

PROJECT UPDATES: Crews are removing trees and patching pavement. Additional projects at the Henry Dodge Building are being organized.

CTH DE (USH 151 – CTH D) RIGHT-OF-WAY ACQUISITION UPDATE: Current appraisals and offers to purchase are prepared. Caine and Berres will arrange to review offers with Department staff.

DRAINAGE CONCERNS ADJACENT TO THE AIRPORT: Schmitt introduced a drainage concern on Fairfield Road in the Town of Oak Grove adjacent to the Dodge County Airport. The Committee reviewed this condition on site. Department staff will negotiate a resolution with the adjoining land owner and the Town of Oak Grove.

TERMINATION OF CIVIL AIR PATROL HANGAR LEASE: Motion by Schmitt and seconded by Caine to accept the termination of the Civil Air Patrol hangar lease as proposed by Civil Air Patrol Commander Brian Lerwick. Motion carried.

CONSIDER SALE OF COUNTY-OWNED HANGAR: The Committee considered an offer to purchase the County-owned hangar from Brian Lerwick. No action was taken on the offer. Department staff will research options for the lease or sale of this hangar.

REVIEW DRIVEWAY APPEAL: Thomas and Jayne Gierach of N3825 CTH DJ presented an appeal for a residential highway access permit on CTH DJ. Motion by Caine and seconded by Grebel to approve this request. Motion carried.

REVIEW USED TRACTOR BIDS: The following sealed bids were received for the purchase of a used Highway Department-owned 2007 John Deere 6330 tractor equipped with Diamond mowers:

Diamond Mowers	$37,350.00
Town of Beaver Dam	$54,169.00

Motion by Grebel and seconded by Berres to accept the bid of $54,169.00 from the Town of Beaver Dam. Motion carried with Schmitt abstaining.

RICK SATTERLEE OF AYRES AND ASSOCIATES: Rick gave an update on the USH 151 freeway conversion study in Dodge County.

VOUCHER PAYMENT REVIEW: Vouchers payment registers were reviewed.

FUTURE AGENDA ITEMS: The following item will be added to an upcoming meeting agenda: Airport hangar considerations.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on May 2, 2013, with the location to be determined.

FIELD REVIEW: The Committee field reviewed the drainage concerns on Fairfield Road adjacent to Airport property in the Town of Oak Grove.

ADJOURNMENT: The meeting adjourned at 11:04 a.m.

Harold J. Johnson – Chairman

Randy Grebel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.