DODGE COUNTY HEALTH FACILITIES COMMITTEE MEETING
ADMINISTRATION BUILDING
127 EAST OAK STREET, ROOMS 1H & 1I, JUNEAU, WI 53039

June 3, 2020

MINUTES

1. **CALL TO ORDER**: Meeting was called to order by Chairman Bischoff at 8:00 a.m. with the following members present:

2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

COMMITTEE MEMBERS PRESENT
Larry Bischoff
Lisa Derr
Dan Hilbert
Karen Kuehl
Mary Ann Miller

NON-COMMITTEE MEMBERS PRESENT
None

ABSENT: None.

ALSO PRESENT: Jim Mielke, Dodge County Administrator; Russell Kottke, Dodge County Board Chairman; Edward Somers, Clearview Executive Director/Administrator; Lori Kurutz, Assistant Administrator; Jim Hill, Director of Environmental Services; Nicole Grossman, Director of Finance; Megan Firari, Human Resource Specialist; and Jill Soldner, Administrative Secretary.

3. **PUBLIC COMMENT:** None.

4. **APPROVAL OF MINUTES OF THE MAY 6, 2020 MEETING**: Motion made by Derr to approve the May 6, 2020 Health Facilities Minutes; seconded by Hilbert. Motion carried.

5. **VOLUNTARY AND INVOLUNTARY DISCHARGES**: There were seven voluntary discharges and zero involuntary discharges to report.

6. **CENSUS REPORTS**:

Clearview Brain Injury Center:	18 of 30, with 2 upcoming admissions and 1 pending discharge

Clearview:	87 of 120, with admissions from hospitals being worked on
Clearview Behavioral Health 1/2/3/4:	29 of 40, with 1 admit yesterday and 1 in mid-June
ICF-IID (formerly FDD):	39 of 46
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	18 of 20

Statistics were reviewed with the Committee, comparing the May 2019 average monthly census, and then the December 2019 and the May 2020 average monthly census.

7. **ADMINISTRATOR'S REPORT:** PowerPoint presentations were given by Administrator Ed Somers, Assistant Administrator Lori Kurutz, Nicole Grossman, Jim Hill, and Megan Firari.

- **Financial Report ~ Nicole Grossman:** Grossman updated the Committee on the year-to-date total revenues and total expenses through April 2020. She also reported on the breakdown of revenues and expenses for each division of Clearview. The reports were generated out of the County's new accounting system, Tyler Munis. It was mentioned that Clearview received a Medicare stimulus payment from the CARES Act in the amount of $350,000 on May 22, 2020.

- **Siding Project ~ Jim Hill:** Hill updated the Committee that the siding project is 30% done and provided before and after pictures of the progress to date. Soffit has been removed from Area D (one of IID's households) and new pillars put up. Soffit from the loading dock area was removed and completed. Z furring was added to Area E, Hall 2 and is now complete. Siding on Area E, Hall 1 is also complete. Approximately six workers are here daily; the project is on schedule, to be completed by the end of August 2020. They are moving on to Area F (the Brain Injury Center household). Clearview gets billed per elevation, once completed; the invoice for the Area D household has been paid and the invoice for Area E has been received.

- **Human Resource Report ~ Megan Firari:** Firari gave a comparison of the 2019 vs. 2020 hires and terms from January 1 through May 31. She also gave statistics on the C.N.A. class from 2017, 2018, and 2019. There were two C.N.A. classes in 2017, two classes in 2018, four classes in 2019, and there will be four classes in 2020.

- **COVID-19 Update:** Voluntary COVID-19 testing was held at Clearview on May 28 and 29, 2020. There was a total of 452 (out of 615) residents and staff tested, all coming back with negative results. An inventory of Personal Protective Equipment ("PPE") as of June 2, 2020 was presented; Clearview currently has two months of PPE available for use. Clearview is currently not allowing visitors until Phase 3 of the Badger Bounce Back Plan is in place. The Beauty Shop remains closed as the State has deemed haircare a non-essential service. With improved weather, staff will plan more outdoor activities for the residents.

- **Corporate Compliance:** Kurutz reported that the Corporate Compliance met on May 27, 2020 to discuss statistics for residents receiving psychotropic medications and medication reductions. She also reported on monthly checks with the Office of Inspector General and System for Award Management by Clearview and Achieve Therapy.

8. **NEXT MEETING DATE AND TIME:** ***Wednesday, July 1, 2020, at 8:00 a.m.***, in Rooms 1H and 1I, 127 East Oak Street, Juneau, Wisconsin.

9. **ADJOURN**: There being no further business to come before the Committee, Motion by Kuehl to adjourn; seconded by Derr. Motion carried. Meeting adjourned at 9:15 a.m.

Dated this 1st day of July, 2020.

Respectfully submitted,

Mary Ann Miller, Secretary