DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Date: May 7, 2020

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on May, 7 2020 in the Auditorium of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Richard Fink, Kevin Burnett, Robert Boelk**

Roll Call and Non-Committee Member County Board Attendance:

Also present: Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator

Public Comment: None

Approval of the minutes from the March 4, 2020 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Richard Fink and seconded by Cathy Houchin. Motion carried.

Elect Chairman, Vice Chairman, and Secretary of the Building Committee
A motion was made by Kevin Burnett to nominate Supervisor Dennis Schmidt as Chairman of the Committee. Motion carried.
A motion was made by Robert Boelk to nominate Supervisor Richard Fink as Vice-Chairman of the Committee. Motion carried.
A motion was made by Kevin Burnett to nominate Supervisor Cathy Houchin as Secretary of the Committee. Motion carried.

Set Regular Meeting Date, Place and time the consensus of the Committee was to meet the 1st Thursday of the Month, at the Administration Building, at 5:00 p.m.

Discuss Options for Distribution of Agenda and Packet Agenda, and Packet will be e-mailed to the Committee.

Law Enforcement Center meeting to discuss, tour, and look at potential space was cancelled for today, and rescheduled for tomorrow. Heat Exchanger will have to be replaced. The cost will be about $5,000. A motion was made by Kevin Burnett and seconded by Richard Fink to replace the Heat Exchanger at J-Pod in the amount of $5,000. Motion carried.

Building Storage Plan to build a shed at some point for storage.

2020 Budget Capital Projects/5 Year Capital Projects

- HVAC upgrades/AC Unit
- Parking Lot Lights at the Courthouse/Justice Facility
- Caulking of Justice Facility Windows
- Upgrade to DDC Controls
- Water/Heater/Radios
- Replace Bad Heating Valves
- Repair/Replace roof drain pipes (completed)
- Flushing Points
- Replace VFD's on Heating Pumps

5 Year Capital Projects

- Air Conditioner at the Administration Building
- Shed at the Henry Dodge Office Building

Stone Repair at the Dodge County Administration Building Statz Restoration has been contacted to look at stone repairs.

A/C Project at the Dodge County Administration Building will cost about $49,000 to replace.

Parking Lot Lights at the Dodge County Justice Facility lights have not been received yet. Waiting for Manufacturer to ship the product. Estimated arrival date is May 20th.

Caulking Project at the Dodge County Justice Facility we received a quote from Angus Young in the amount of $8,500 for drawings and specifications that would allow Dodge County to bid the project. Consensus of the Committee is to get quotes from other Contractors.

Angus Young Refund Amount $4653. $122.50 will be deducted for remaining professional fees, and $4530.50 will be deducted from the $7600 for professional service fees on the Dodge County Air Handler Unit Modification project. Remaining professional services for the Air Handler Unit Project will be $3069.50.

A Motion was made by Kevin Burnett and seconded by Robert Boelk to convene in closed session at 5:51 p.m.

Before voting on the motion, Chairman Schmidt announced to all present that the purpose of the closed session will be to deliberate the purchasing of public properties, which, because of competitive and bargaining reason, requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-04 has been assigned, and which is located at 150 Miller Street, in the City of Juneau, Wisconsin. The meeting is closed pursuant to Section 19.85 (1) (e) of the Wisconsin Statues.
A roll was taken. Motion carried by unanimous vote of all members present. There was deliberation concerning the purchasing of public properties, which, because of competitive and bargaining reasons requires a closed session, specifically, a parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-04 has been assigned and which is located at 150 Miller Street, in the City of Juneau, Wisconsin.

A motion was made by Robert Boelk and seconded by Kevin Burnett to reconvene in open session. A roll call was taken. Motion carried by unanimous vote of all members at 6:09 p.m.

Consider, deliberate and take action in respect to the parcel of real estate to which Dodge County Parcel Identification Number 241-1115-2232-04 has been assigned, located at 150 Miller Street, in the City of Juneau, Wisconsin A motion was made by Robert Boelk and seconded by Richard Fink to put offer in for the 150 Miller Street real estate parcel in the amount of $20,000. With the right of 1st refusal, asbestos check, to close in 2021, and Contingent on passing by the County Board. Motion carried.

Future Agenda Items

- Quotes for caulking windows at the Dodge County Justice Facility
- 150 Miller Street property.

Determine Next Meeting Date and Time Tuesday May 19, 2020 at 6:00p.m.

Adjournment: There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 6:27 p.m.

Respectfully submitted,

Administration Building, Room 1A 127 East Oak Street, Juneau, WI 53039

Dennis R Schmidt

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.