



Dodge County Local Emergency Planning Committee

Meeting Minutes

Wednesday, July 17, 2019 - 1:00 PM

**Dodge County Law Enforcement Center – EOC
124 West St, Juneau, WI**

1. Meeting was called to order by Chairperson PJ Schoebel at 1:00pm
2. An around the table introduction was done by everyone present. A sign in sheet was passed around and the following members were present/welcomed: County Board – Russell Kottke, Law Enforcement – Tony Brugger, EMS/First Responder – Paul Hartl, HAZMAT - Don Wellnitz, Medical Examiner – PJ Schoebel (PJ also introduced his Intern Melissa Brewer) , Public Health- Lina Rooney, Environmental – Brad Burton, Transportation/ Highway – John Haase, Agriculture – Amanda Young, Community – Sara Neu, EPCRA Facility – Nick Bruckner, Emergency Management – Amy Nehls & Joe Meagher
3. Review/Approval the minutes – The January 16, 2019 meeting minutes were presented and reviewed, there was a motion to accept the minutes by Paul Hartl and a second by Nick Bruckner, motion carried – It was also noted that the April meeting did not have quorum, Notes that included member updates from April was provided to the group.
4. Correspondence – Nothing to report
5. Public comments (Up to 30 minutes) No one to report
6. Review/Update HAZMAT Response Expenditures Procedures and Reimbursement Amounts –this is a procedure completed yearly, no changes were made since the last review. Reviewed the procedure and motion to approve as presented by John Haase, second by Don Wellnitz and the motion carried.
7. Joe Meagher provided a status and update of the EPCRA Hazmat Computer and Equipment Grant. Grant has been submitted, we will be applying for an ID card printer, computer and 6 monitors. We will also be requesting a Hazmat Level A Suit.
 - A. LEPC Chair signature authorization form – There was a form provided in the grant that allowed for a signature from the LEPC Chair that grants permission to the County EM Director to sign for all documents and correspondence related to the LEPC and its business.
8. Joe Meagher provided an EPCRA Report – facilities with a hash mark are completed, underlined are in process. - (2019 POW started October 1, 2018)
2019 Plan Updates: MEC- Phoenix Coaters, MEC- Phoenix West, MEC- Mayville South, Metalcraft Mayville, Hartford Well #15, Beaver Dam Supercenter #1012, Wal Mart Distribution Center #7039, Hartford Well #16, Fleet Farm Beaver Dam, Farm and Fleet Watertown, Horicon Well #5, Saputo- Mayville, Grande- Brownsville, National Rivet, Grande- Rubicon, Grande- Lomira, ***Laack Cold Storage.
9. ***Meagher provided an update regarding the Laack Cold Storage Plan, that was set to be updated in 2019- It was discovered this facility is no longer in operation, it appears all the equipment from inside is now in the lot outside. After some research the name of the bank that now owns the facility was discovered (River Valley Bank) the bank was contacted and a letter was provided by the banks consulting agency (REI) that indicates the EHS reported on site in 2015 has been removed and the building no longer contains EHS on site.
10. Reports or announcements by groups:
 - A. County Board – Russell Kottke – Broadband group has been meeting in full force to discuss the application of a grant to provide improved network connectivity around the rural areas of the county.
 - B. Senate – Sen. Scott Fitzgerald – Not Present
 - C. Law Enforcement – Tony Brugger – All Sheriff members have been trained in Stop the Bleed and equipment related to this has been issued to employees
 - D. Fire – Kraig Biefeld was unable to attend but Director Nehls reported the F500 foam has been in storage at Juneau Fire since the tire fire. Several 5 gal pails have been distributed to area departments.
 - E. EMS/First Responder – Paul Hartl - Medflight has built facility in Portage they are in operation days and moving toward 24 hour coverage as soon as they have living quarters set up for staff. Nehls also reported bids have been received and reviewed that will provide for a consultant to look at the overall EMS structure and response and well as future planning/ recommendations for EMS response, the group will meet to provide final recommendation. All public schools have been trained in Stop the Bleed with the exception of Waupun Public. Amy will be making contact with them in August.
 - F. HAZMAT – Don Wellnitz – Nothing to report
 - G. Medical Examiner – PJ Schoebel – New Deputy ME will start next week Monday

H. Public Health – Abbey Sauer was not able attend so alternate Lina Rooney reported – Brittany Rasmussen has left her employment in Watertown/ Dodge County, Clean sweep information was provided (Saturday August 24th), November 1 will be a mass clinic exercise at Dodgeland schools.

I. Hospital – Nicki Salas – Emailed report, completed Annual Haz-Mat training in May, this fall they will be having a full scale closed pod event in collaboration with public health and the state, Watertown is waiting for our Joint Commission survey in the next few weeks, they sent 4 staff to Anniston AL for Emergency Preparedness training-2 of which are now Hazmat Trainers.

J. Volunteer Agency/Red Cross – Shana Beal – not present

K. Environment – John Sinclair – Alternate Bradley Burton was introduced by Meagher, Brad reported his DNR coverage as warden will be the West Side of the county. His counterpart, Warden Mannes, will cover the east side. He stated because there is only two of them they will be covering for each other a lot fell free to call either of them.

L. Agriculture – Marie Witzel – Cops and K9 safety for kids this summer.

M. Transportation – Brian Field/John Haase – Concrete Blow ups have been on the rise.

N. Community – Sara Neu – handouts on good driving.

O. EPCRA Facility –Dave Magnussen, not present (now retired) – Nick Buckner reported WalMart distribution has been working on training and handouts on summer safety. They realize everyone is out and about and encountering more hazards during the summer. The campaign is safety at work and play.

P. Media – Craig Warnbold – Not Present

Q. School – Heather Cramer – Not Present

R. Emergency Management – Amy Nehls & Joe Meagher – Thursday July 25th Hazmat will have a drill in Knowles and we will work with the Fire Department in the North East on Decontamination. Nehls also reported she discussed the increase of saddle tank ruptures and how FDs can provide some support to keep them from releasing into the environment. Nehls also reported Hazmat will have a drill with Waupun Hospital in August this will be a decontamination event.

9. Set Next Meeting Dates –

October 16, 2019 at 1:00PM (Tentative)

January 15, 2020 at 1:00PM – Dodge County EOC

10. Adjournment- motion to adjourn by John Hasse, seconded by Paul Hartl and the motion carried at 1:50pm

Note: Any person wishing to attend who, because of disability, requires special accommodation, should contact the Dodge County Emergency Management Deputy Director at (920) 386-3993, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located at the front of the Law Enforcement Building on West Street.