

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
November 21, 2019**

The following members were present: Nickel, Bennett, Greshay and Miller. Also present was Deb Weber, Administrative Assistant, and Makenzie Drays, Senior Accountant.

Members absent: None

Meeting called to order at 8:00 a.m. by Chairman Nickel.

Public Comment: None

Motion by Greshay, seconded by Miller to approve the minutes of November 7, 2019. Motion carried.

Old Business:

- Veterans Service – Miller, A - Officemax/Depot – no documentation in File Director
- Child Support – Mueller, B – Hampton Inn – Green Bay – More detail needed

US Bank Purchase Card Review of September Non-Department Head purchases:

- Beckwith, J – Purchasing Agent – BSB Prime *1H1E340V3 (1)
- Beranek, A – Human Services – Amazon.com (1)
- Churchill, C – Sheriff – Grand America (1)
- Cox, J – Human Services – Amzn Mktp (1) – needs documentation in file director
- Grosskopf, P – Sheriff – Bob Barker Company Inc (1)
- Huebner, J – Clearview – Advanced Disposal Online (1)
- Kenning, M – Courts – Digital Dolphin Supplies (1)
- Malterer, T – UW Extension - DOIT Digital Print Service (1)
- McAlier, P – Maintenance –Paypal *JAYMAC40 (1)
- Roy, J – Land Resources & Parks – Farm & Flt of Watertown (1)

Motion by Greshay, seconded by Bennett to allow payment of Clearview vouchers Batch # 231841 in the sum of \$ 81,657.87 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Miller, seconded by Greshay to allow payment of vouchers for Employee and County Board Expenses dated 11/15/19 for \$ 24,793.76 Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers for US Bank Purchase Card in Batch #231817 for \$ 264,443.56 Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers in Batch #231783 for \$ 1,199.23. Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers in Batch #231820 for \$ 289,417.12. Motion carried.

Motion by Bennett, seconded by Greshay to allow payment of vouchers in Paid Batches 231680 & 231719 for \$ 6,745.33. Motion carried.

The next regular meeting of the Audit Committee is scheduled for December 5, 2019 at 8:00 a.m. in Room 4A

Meeting adjourned by Chairman Nickel at 8:41 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Richard Bennett". The signature is written in black ink and is positioned to the right of the typed name.

Secretary
Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.