

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: October 3, 2019

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 4:30 p.m. on October 3, 2019 in Room 1A of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Richard Fink, Mark Roesch, Cathy Houchin, Kevin Burnett**

Roll Call and Non-Committee Member County Board Attendance:

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, County Administration; Earl Martin, Film Maker

Public Comment: None

Approval of the revised minutes from the September 5, 2019 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Cathy Houchin and seconded by Kevin Burnett. Motion carried.

Repairs to Air conditioner and Ozone Generator for Laundry at the Dodge County Justice Facility we have not received a cost for the Air Conditioner repairs. The cost of repair for the Ozone Generator is \$5,250.38. A motion was made by Kevin Burnett and seconded by Cathy Houchin to have the repair cost of the Ozone Generator be sent to Finance for approval to use Jail Improvement Funds. Motion carried.

Discuss and Take Action on the Request to Use the Law Enforcement Center to Make a Film a request was made by Earl Martin to use the Law Enforcement Center to make a Film. A motion was made by Dennis Schmidt and seconded by Mark Roesch to deny the request to use the Law Enforcement Center to make a Film. Motion carried.

Caulking at the Dodge County Justice Facility this will be in the 2020 Budget for all windows and doors to be caulked.

Update on Law Enforcement Center Proposed Project Angus Young has been contacted to prepare drawings. The consensus of the Committee was to have Angus Young add a bathroom to the drawings, and specifications for the roof. The roof specifications cost will be \$4,800.

Maintenance Operations Report Johnson Controls was out yesterday and pulled filters, and gaskets from the air handler at the Dodge County Sheriff's Office because of oil leaking from the filter dryer. The compressor is running on the second circuit. Johnson Controls are going to check to see if this repair is under warranty.

We will potentially be adding fourteen cameras in the kitchen at the Dodge County Justice Facility. We will request that these cameras be paid for from the Jail Improvement Fund.

Budget Updates 2019/2020 the 2019 budget numbers are not yet complete but we feel confident that we will be under budget. In the 2020 budget signs at the Henry Dodge Office Building will be replaced with LED lights, and some exterior doors will be replaced. The parking lot at the Dodge County Courthouse will be redone, parking lot lights will be replaced with LED lights at the Dodge County Courthouse, and the Dodge County Justice Facility. There will be stone repair done, and upgrades with the Air Handler at the Dodge County Administration Building.

Fund Transfers we made two fund transfers.

Future Agenda Items air Conditioner at the Dodge County Justice Facility, cameras for the kitchen at the Dodge County Justice Facility, update on the Law Enforcement Center.

Determine Next Meeting Date and Time Thursday November 7, 2019 at 4:30 p.m.

Adjournment:

There being no further business to come before this Committee, the meeting was adjourned by the Chairman Dennis Schmidt at 4:29 p.m.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.