

Central Wisconsin Community Action Council, Inc.
EPF&A Committee Meeting Minutes
September 25, 2019

Present: Dave Singer, Muriel Harper, Donna Maly (via telephone conference), Charlie Krupa (via telephone conference), and John Earl

Excused Absence: None

Staff: Fred Hebert and Donna Lynch

Guests: None

1. John Earl called the meeting to order and roll call was taken with five members present (Donna Maly and Charlie Krupa via telephone conference).
2. Motion passed by unanimous vote approving the agenda.
3. Fred presented the 2019 Triannual Needs Assessment Survey Report which was completed internally by CWCAC, Inc. staff members, Craig Gaetzke, Rose Merrett, and Wendy Schneider. There were many positive comments on the excellent job that was done on the report. After discussion, motion passed by unanimous vote to approve the motion which reads, "The Executive, Personnel, Finance, & Audit (EPF&A) Committee, acting on behalf of the full Board of Directors of Central Wisconsin Community Action Council, Inc. according to By-Law 5.02, approves the 2019 Triannual Community Needs Assessment Survey Results as presented.
4. Fred requested approval for purchase of a new boiler for Pine Grove Apartments. Bids were received from JC's Heating and one other bidder; we would like to use JC's Heating due to his quality work. After discussion, motion was passed by unanimous vote approving purchase of a new boiler for Pine Grove Apartments in the amount of \$6,890 from JC's Heating out of Adams.
5. Motion passed by unanimous vote to adjourn.
6. Meeting Adjourned - Next Meeting - Friday, October 11, 2019 @ 10:30 am