

Minutes of the  
Dodge County Highway Committee Meeting  
July 18, 2019

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on July 18, 2019 in the Dodge County Highway building.

**ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR ATTENDANCE:** The following members were present – Jeffrey Caine, Richard Fink, and William Muche. David Frohling and Jeff Berres were absent. There were no non-Committee County Board Supervisors were in attendance. Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present.

**PUBLIC COMMENT:** There were no public comments.

**APPROVAL OF THE MINUTES OF THE JUNE 27, 2019 MEETING:** Motion by Muche and seconded by Fink to approve the minutes of June 27, 2019. Motion carried.

**COMMITTEE REPORTS:**

- Highway Condition/Safety Concerns – Muche reported safety concerns on CTH S at the Shaw Brook. Safety improvements at this bridge are scheduled to be completed in September 2019.

**COMMISSIONER'S REPORTS:**

- Field reported on a recent equipment operator resignation. There are currently three employees out on FMLA, further reducing available personnel. Mechanics and office staff are working overtime hours as needed to address these areas of concern. Department staff is actively screening applications and scheduling interviews for vacancies.

**PROJECT UPDATES:**

- Update on CTH KW (STH 26 – Lowell) and CTH YY (LeRoy – STH 49) – These projects are completed and open to traffic.

**REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:**

- Mechanic/Welder Wages – An equipment repair cost comparison was distributed and discussed. Numerous repair options and personnel issues were reviewed. This concern will be discussed at a future Committee meeting.

**850 MALLARD DRIVE LEASE AMENDMENT UPDATE:** Field reported that an offer to amend the lease termination date for the Schmid Pipeline office lease at 850 Mallard Drive was presented. There has been no response.

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**REVIEW 2020 BUDGET REQUESTS:** A preliminary draft of equipment purchases and projects was discussed. The Reeseville shop replacement project was also reviewed.

**REVIEW VOUCHER PAYMENTS AND CREDIT CARD PAYMENTS:** Voucher and credit card payments were reviewed.

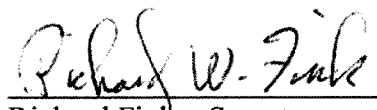
**DETERMINE NEXT MEETING DATE AND TIME:** The next meeting will be at 8:30 a.m. on August 8, 2019 at the Neosho shop.

**FUTURE AGENDA ITEMS:** 2020 budget review, tool reimbursement policy review, and a joint meeting of the Highway Committee and the Finance Committee will be planned for August 8 at Neosho.

**FIELD REVIEW:** There was no field review.

**ADJOURN:** The meeting adjourned at 9:43 a.m.

  
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Jeffrey Caine – Chairman

  
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Richard Fink – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.