

MINUTES OF THE COURTROOM SECURITY AND FACILITIES MEETING OF MAY 3, 2019

Call to Order

The Courthouse Security and Facilities Committee was called to order on May 3, 2019 at 9:55 am by Judge Sciascia.

Roll Call

Members in attendance were: Judge Sciascia, Steve Seim, Dale Schmidt, Amy Nehls, James Mielke, Russ Kottke, Mary Ann Miller, Lynn Hron, Bernie Mueller, Peggy Novak, John Nehls, Kellen O'Brien, Rick Storzer

Others in Attendance: Michael Neimon, DCA 3rd Judicial District, Eugene Wurtz

Public Comment (none)

Approval of Minutes

Motion by Kottke to approve the minutes of the February 1, 2019 meeting, 2nd by Nehls, Motion Carried.

Potential change in meeting dates

Miller requests that this committee meeting be held on a different date so it does not have to start late when the Judicial & Public Protection Committee meeting goes long. Mielke suggests that there be no special presentation at JPP on the Security Committee meeting dates. Agreed by all that the start time for the meeting will be 9:30 am.

Emergency toilet for tornado shelter

Judge Sciascia discusses the recent tornado drill and the fact that there are no bathroom facilities in the basement of the building. The elevator can operate on back up power and could be used if necessary, but it is not recommended. This issue will not be voted on and employees will have to use their own discretion if the need arises.

Committee Reports

There is no actual report by Capital Improvement. John Nehls reports on the movement of the stairwell doors by the security scanner. They are looking at moving them around the corner away from the scanner area. Discussion was held regarding the handicapped entrance/exit to the building. Schmidt offers that the security officers lend assistance to the public when they enter or leave the building and there have not been any issues with it.

Possible mandatory training for employees

Mielke has spoken with Human Resources Director Sarah Hinze and will defer to the next meeting.

Update on keys/cards

The Policy Committee will discuss key accountability. There will be a Master Key List at the Sheriff's Office. The Security desk has keys for all rooms of the building including judicial chambers.

Family Court meeting room situation

Brandsma is not present, this will be added to the next meeting agenda.

Report from the Security Conference

Judge Sciascia reports that much of the conference was on drug courts but there was information on Courthouse Renovations, First Aid (Dodge County just offered Stop the Bleed to employees), De-escalation Techniques, Critical Incident Response, Anti-terrorism, Prison Transports, Crowd Control. It also included Security outside the Courthouse and a member of the Family Court staff has been contacted at home from a party they were working with.

Judge and Neimon are working with a US Marshal that spoke at the conference to present to our Judicial District.

Some things to look into include: Security in the rear parking lot, courtroom evacuation policies, identifying dead space (no cell phone service), shackle points, and perimeter checks for hidden weapons. Schmidt comments that correctional officers should not have to crawl under desks or tables to connect shackles but something else could be looked into. He will talk to Beck about having someone do a routine perimeter check of the building.

Schmidt reports on Beck's comments from the Conference – There is a film/glaze that could be added to the front doors to prevent them from being shot out. Stop the Bleed was very beneficial. On outdoor security, Washington County has an outdoor gate to let staff in, if a gate was added to the employee parking lot Master Control would have to control the gate.

Judge Sciascia comments that the committee should continue with the list of potential improvements.

John Nehls can get an estimate from Hometown for the security film.

Miller adds that she went to a session on transporting inmates, she feels Dodge County is already very progressive. Discussion held on mini security wands for transport vans and chairs for courtrooms that can be attached together and/or secured down. The current metal frame chairs can be stacked in rooms in Courtrooms 1 and 3 when not in use.

Review Incident Reports

Schmidt reviews Reports provided by Beck: One individual was being walked to the jail and got away but was captured within a very short time. Another party was being difficult and loud in the parking lot regarding having to be booked at the jail. A third involved State Correctional Officers escorting a party to court and being punched when they removed his cuffs in the court holding area. Judge Sciascia offers

that Beck will be filing the Reports with the State and that they are not designed to blame anyone but to record safety concerns.

Calendar and any updates

The next meeting is August 2, 2019. The Training Committee will report. Amy Nehls offers that hospitals and schools have had different trainings and the DOJ might be able to assist.

New business (none)

Things to do before the next meeting

Update on keys/cards.

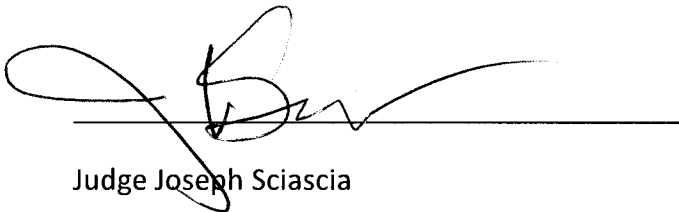
Price of the security film/glaze for the front doors of the courthouse.

Mandatory training.

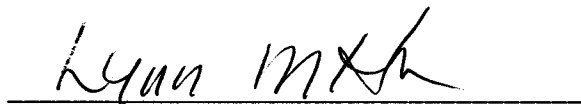
Date, time, and location of next meeting

The next meeting of the Courtroom Security and Facilities Committee will take place following the Judicial and Public Protection Committee meeting on August 2, 2019 at 9:30 am in Room 3038C of the Dodge County Justice Facility, 210 W. Center Street, Juneau, Wisconsin.

Motion by Schmidt to adjourn, 2nd by O'Brien. Meeting adjourned at 10:42 am



Judge Joseph Sciascia



Lynn Hron, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.