

Central Wisconsin Community Action Council, Inc.

EPF&A Committee Meeting Minutes

July 12, 2019

Present: Dave Singer, Muriel Harper, Charlie Krupa, and John Earl

Excused Absence: Donna Maly

Staff: Fred Hebert, Kari Labansky, and Donna Lynch

Guests: John Atkinson, Stephanie Kong, Sandy Wormet, and Dave Repinski

1. John Earl called the meeting to order and roll call was taken with four members present.
2. Motion passed by unanimous vote approving the agenda (with the addition under "Other" of "Acceptance of all Low-Income and Special Interest Representative Re-Appointments and Newly Elected Members) and minutes of the June 14, 2019 EPF&A Committee meeting.
3. Motion was made by Charlie Krupa to go into Closed Session. Seconded by Dave Singer. Passed by unanimous roll call vote. Motion was made by Charlie Krupa to go back into Open Session. Seconded by Muriel Harper. Passed by unanimous show of hands.
4. Kari presented the Finance Report. The new Accounts Reconciliation Schedule was reviewed and will become part of the Finance Procedure Manual. The Statement of Revenues and Expenditures for Kenwood Properties for period January 1st through June 30th was reviewed including a computation of surplus cash which must be spent out by December 31st of each year. Motion passed by unanimous vote approving the Finance Report with thanks to Kari.
5. Fred mentioned the need for another agency vehicle. He said mileage is charged to each program which helps pay for the vehicle, and we would look for one with low miles and a warranty. After discussion, motion passed by unanimous vote approving the purchase of another agency vehicle.
6. Committee members reviewed our current Board Annual Evaluation. After discussion, they asked Fred to condense the current document and bring back to the committee in August. Upon approval, it will go on the Board of Directors Agenda for completion at the October meeting.
7. Motion was made by Dave Singer to approve the results of the 2019 Food Pantry Elections with re-appointments of Sandy Wormet-Adams County, John Atkinson-Columbia County, Dave Singer-Juneau County, Renee Greenland-Sauk County, and appointment of new member, Stephanie Kong-Dodge County; and also accepting the re-appointments of Special Interest Group Representatives including Joy Casperson-Education-Adams County, Scott Beard-Major Minority-Columbia County, Muriel Harper-Volunteerism-Dodge County, Charlie Krupa-Building-Juneau County, and John Earl-Economic Development-Sauk County; and this motion will be sent to the full board for approval at their August meeting. Seconded by Muriel Harper. After discussion, motion passed by unanimous vote.
8. Fred presented information from WISCAP on the Wisconsin Opportunity Act which is comprehensive legislation designed to aid communities in the fight against poverty. He asked the committee to approve a Resolution of Support for the Wisconsin Opportunity Act which will be provided to the full board in August. Motion was made to table the Resolution until the next EPFA meeting for more time to review. With no second and further discussion, motion was made to approve the Resolution of Support upon advice from the Executive Director and present to the full board at the August meeting. Motion seconded. Motion passed with three votes for and 1 abstain.
9. Meeting Adjourned - Next Meeting - Friday, August 9, 2019 @ 10:30 am