

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, June 26, 2019 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Eugene Wurtz, Mary Reak, Shirley Kitchen

Absent: Becky Glewen

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Mary Reak to approve the agenda. The motion was seconded by Shirley Kitchen. Motion carried.

Oath of office of commissioners

Motion was made by Shirley Kitchen to approve the May 22, 2019 board minutes. The motion was seconded by Eugene Wurtz. Motion carried.

Public Forum- none

Communications- none

The Financial reports were reviewed. A motion was made by Mary Reak and seconded by Eugene Wurtz to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. Board reviewed HUD reimbursement check to the Housing Authority. Motion was made Shirley Kitchen and seconded by Eugene Wurtz to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period June 2019.

Theresa	12-9	Burnett	12-11	Iron Ridge	8-8	Waupun	48-48
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Ashippun	12-12	Lowell	12-11	Juneau	15-15	Oak Gove	24-24
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Reeseville	14-14	Hustisford	14-14	Beaver Dam	17-17		
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Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 124+ 1 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Well tests were good in Old and Burnett. Rekeyed Theresa apartments. Water leak in Beaver Dam. Board discussed future tree removal in Phase 2. Discussion for Waupun Harris Court patio door replacement.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report. Blue Zones walking group is beginning again in Horicon.

Management Report A133 unaudited submission was submitted by 5/31/19. Auditor will come week of July 22. D1 & D6 Year End reporting due to Rural Development by 7/1. Happy Software changes were discussed. Donna reported on staffing adjustments for 7/1/19.

Oak Grove Development Phase2- Home funds, AHP and HTF applications were all submitted. Horicon Bank was our AHP member sponsor and has agreed to be construction loan lender. Secured UW Ext financial literacy and MPTC adult education and employment services MOU. Meeting with Architect, building, Dimension. Several site plans have been evolving. Will attend Horicon planning meeting. Discussion of daycare or other service/retail bldg.

Old Business: A. Tree Trimming bids-tabled

B. 5-year PHA plan- tabled

New Business:

A. A motion was made by Mary Reak to approve the D1 3/31/2019 year end as presented. The motion was seconded Eugene Wurtz. Motion carried.

B. Discussion was held on HA purchasing Lot 3 Parcel No. 0822-010. No action taken.

C. A motion was made by Mary Reak to continue in the Wisconsin Public Employers Group Health Insurance program. The motion was seconded Eugene Wurtz. Motion carried.

D. A motion was made by Mary Reak to approve the revised Housing Authority Budget. The motion was seconded Shirley Kitchen. Motion carried.

E. Waupun Harris Court concrete bids- tabled

Announcements: None

The next meeting of the Dodge County Housing Authority is scheduled July 24, 2019 at 8:30am. The August meeting date was updated to August 26, 2019

A motion was made by Mary Reak to adjourn. The motion was seconded by Shirley Kitchen. Motion carried.

Meeting adjourned at 9:55 a.m.

Glenn Stousland, Chairperson

Donna Braun, Executive Director