

DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
June 27, 2019

The following members were present: Greshay, Wurtz and Miller. Also present was Deb Weber, Administrative Assistant, and Makenzie Drays, Senior Accountant.

Members absent: Nickel and Bennett

Meeting called to order at 8:04 a.m. by Vice-Chairman Greshay.

Public Comment: None

Motion by Wurtz, seconded by Miller to approve the minutes of June 13, 2019. Motion carried.

Old Business:

- Land Conservation – Chiefrivernursery.com – missing documentation in file director

US Bank Purchase Card Review of April Non-Department Head purchases:

Schultz, D – Land Resources & Parks – DOC BSI Cybersource (1)

Delarosa, J – Human Services – Vistapr*Vistaprint.com (1)

Hill, J – Clearview – Staples (1)

Boeck, J – Sheriff – IN *Hoffman Security Sol (1)

Zitlow, J – Sheriff – ESRI (1)

Schuster, J – Highway – Summit Hydraulics (1)

Huebner, J – Clearview – Joerns Healthcare Inc (1)

Gunderson, K – Clearview – Officemax/Depot (1)

Kenning, M – Clerk of Courts – www.versadesk.com (1)

Grosskopf, P – Sheriff – Motorola Manual (1) – needs more detail

Motion by Greshay, seconded by Miller to allow payment of Clearview vouchers Batch # 227330 in the sum of \$ 71,202.40 as shown on the accounts payable listing on file in the Finance Department.

Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers for Employee and County Board Expenses dated 6/13/19 for \$ 4,718.66 Motion carried.

Motion by Greshay, seconded by Wurtz to allow payment of vouchers for US Bank Purchase Card in Batch #227340 for \$ 207,648.69 Motion carried.

Motion by Miller, seconded by Greshay to allow payment of vouchers in Batch #227319 for \$ 123.54. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers in Batch #227321 for \$ 168,294.91. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers in Paid Batches 227032, 105, 136, 202, 281 \$ 59,065.05. Motion carried.

The next regular meeting of the Audit Committee is scheduled for July 11, 2019 at 8:00 a.m. in Room 4A

Motion by Wurtz, seconded by Miller to adjourn. Motion carried. Meeting adjourned at 8:45 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Richard Bennett". The signature is written in black ink and includes a long horizontal flourish extending to the right.

Secretary

Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.