

**DODGE COUNTY LAND RESOURCES AND PARKS COMMITTEE
MINUTES
June 17, 2019**

The Dodge County Land Resources and Parks Committee met on June 17, 2019 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Joseph Marsik, William Muche, Tom Schaefer, and Larry Schraufnagel. Members excused were Jeff Schmitt. The staff present at the request of the Chairman were Bill Ehlenbeck, Joseph Giebel and Wade Osterholz.

Other County Board members in attendance: None

ADMINISTRATIVE BUSINESS

1. **LAND INFORMATION**

A. Resolution to revise membership of Land Information Council

Bill Ehlenbeck reviewed a resolution to revise the membership of the Land Information Council. The Land Information Council reviews land information office priorities, needs, policies and expenditures and advises the Land Resources and Parks Committee on matters affecting the Land Information office. Bill indicated that the current council membership does not appear to be fully consistent with the Wisconsin Statutes 59.72 and therefore requires a membership modification addressed in the resolution. The resolution eliminates 3 currently ineligible members and adds an additional County Board member to make 9 total members of the Council in accord with the Statutes. He also noted that the County Surveyor position is vacant, however, Mike Laue from MSA Professional Services is willing to be appointed for the Professional land surveyor membership on the council. Under the proposal, the appointed County Board member would be eligible for per diems and mileage and the number of meetings and appointment term lengths would not be capped. The council typically meets 2 times per year.

Motion by Joseph Marsik to recommend the resolution to the County Board to revise membership of the Land Information Council.

Second by William Muche

Vote 4-0 Motion carried.

2. **PARKS**

A. Gold Star Memorial Trail Horicon to Beaver Dam Route Study Proposal

Bill Ehlenbeck provided the Committee with a copy of a proposal from MSA Professional Services for a feasibility study for potential routes for the Horicon to Beaver Dam phase of the Gold Star Memorial Trail. The cost of the route study is \$19,500. Funds for the study will be paid for by the Friends of Dodge County Parks through 2 donations/grants they have received for it.

Motion by Larry Schraufnagel to approve the Gold Star Memorial Trail Horicon to Beaver Dam Route Study proposal. An Unbudgeted Revenue Appropriation form was signed to recognize the Friends donation and use for the study.

Second by Joseph Marsik

Vote 4-0 Motion carried.

The hearing procedures were read into the record.

PUBLIC HEARING

Rosalyn James - Request for a Conditional Use Permit under the Land Use Code, Dodge County, Wisconsin to allow the establishment of a dog grooming business at this location. The site is located in part of the SE ¼ of the NW ¼, Section 16, Town of Rubicon, the site address being N3927 Lilly Road.

Motion by William Muche to approve the conditional use permit request to allow the establishment of a dog grooming business at this location subject to the following conditions:

1. The dog grooming business shall be conducted without offensive noise, vibration, dust, smoke, odor, glare, lighting or the risk of fire, explosion or other accident and shall not be detrimental to the public health, safety or general welfare of the immediate neighborhood or community.
2. It shall be the responsibility of the applicant to obtain all Federal, State and/or local municipality permits, licenses and approvals that may be required for the conversion of the existing structure into a commercial facility and for the operation of the proposed dog grooming business on this site. The owner shall provide documentation to this Department that the applicable Federal, State and local municipality permits, licenses and approvals have been obtained to operate this facility and to document that the facility meets the required fire and building codes prior to operating the facility.
3. The applicant shall submit, for review and approval, the proposed plans for the handling/disposal of pet waste generated onsite.
4. All dogs and other pets associated with the business shall be kept indoors during business operation hours.
5. The applicant shall submit an off-street parking plan in accord with Subsection 8.2 of the Code for review and approval prior to the issuance of the Conditional Use permit.
6. The applicant shall obtain a land use permit for any signs that will be located on this site prior to the location of a sign on this site. The sign shall meet the applicable sign provisions of the Code.
7. A code compliant private onsite wastewater treatment system or other approved method of sanitary sewage disposal facility shall be provided for the proposed facility prior to the issuance of the conditional use permit and prior to the use of the facility for a public use.
8. In the event that noise or odor problems or any other objectionable influence associated with the dog grooming facilities arise, this permit shall be subject to review by the Land Resources and Parks Committee. The Committee may attach additional conditions that it deems necessary to mitigate said noise, odor or other objectionable influences to the maximum extent practicable.

9. Any significant change to the proposed dog grooming facilities on this site, any future expansion or any significant change to the business plan or site plan may require that a new conditional use permit be issued.
10. The decision of the Committee is valid for one year.

Second by Larry Schraufnagel

Vote 4-0 Motion carried.

OTHER BUSINESS

1. The minutes from the June 3, 2019 meeting were reviewed by the Committee.

Motion by William Muche to approve the minutes as written.

Second by Larry Schraufnagel

Vote: 4-0 Motion carried.


2. No Committee Member Reports

3. No additional per diems.

Motion by order of the Chairman to adjourn the meeting.

Meeting adjourned at 7:30 p.m.

Respectfully Submitted,



Joseph Marsik, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.