

**DODGE COUNTY HEALTH FACILITIES COMMITTEE MEETING
CLEARVIEW, 198 COUNTY DF, JUNEAU, WI 53039
IN THE CHAPEL**

June 5, 2019

MINUTES

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 7:45 a.m. with the following members present:
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

COMMITTEE MEMBERS PRESENT

Larry Bischoff
Lisa Derr
Dan Hilbert
William Hoekstra
Tom Schaefer

NON-COMMITTEE MEMBERS PRESENT

None

ALSO PRESENT: Jim Mielke, Dodge County Administrator; Russell Kottke, Dodge County Board Chairman; Deanna Wilson, Executive Director/Administrator; Lori Kurutz, Assistant Administrator; Bill Wiley, Director of Finance; Jackie Kuhl, Brain Injury Center Unit Coordinator; Heather Ninmann, IID Household Specialist; Ashley Kuhn, Admissions Coordinator; and Jill Soldner, Administrative Secretary.

3. **PUBLIC COMMENT:** None to report.
4. **APPROVAL OF MINUTES OF THE MAY 8, 2019 MEETING:** Motion made by Derr to approve the May 8, 2019 Health Facilities Minutes; seconded by Hoekstra. Motion carried.
5. **INVOLUNTARY DISCHARGES:** Three discharges to report.
6. **CENSUS REPORTS:**

CBIC:	16 of 30, with 1 admission next week
Clearview:	102 of 120, with 1 in the hospital and 1 admit today
Clearview Behavioral Health 1/2/3/4:	34 of 40, with 2 possible admissions
ICF-IID (formerly FDD):	41 of 46, with 1 possible admission soon
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	19 of 20

7. **CLOSED SESSION:** Motion to convene in closed session pursuant to §19.85(1)(g), Wis. Stats., for purposes of conferring with legal counsel who is rendering advice concerning strategies to be adopted with respect to litigation in which the body is or likely to become involved; specifically, to consider an appeal of an administrative finding regarding the facility.

A roll call was taken. Motion carried by unanimous vote of all members present to enter into closed session at 8:30 a.m.

Possible action regarding the closed session discussion.

A roll call was taken. Motion carried by unanimous vote of all members present to return into open session at 9:29 a.m.

8. **ADMINISTRATOR'S REPORT:**

- **Approval of Friends of Clearview Expenditures:** Motion by Schaefer to approve the requested expenditures in the amount of \$1,392.44; seconded by Hilbert. Motion carried.
- **Friends of Clearview Brat Fry:** Friends of Clearview will be holding a brat fry at Recheck's Food Pride in Beaver Dam on Saturday, June 8, 2019. Hot dogs, brats, hamburger, and cheeseburgers will be sold from approximately 9 a.m. until approximately 2 p.m.
- **Trauma Informed Care:** Wilson talked about Trauma Informed Care ("TIC"), which is part of Phase 3 of the Centers for Medicare and Medicaid Services' ("CMS") Mega Rule which goes into effect on November 28, 2019. Other areas of Phase 3 include: Quality Assurance and Performance Improvement ("QAPI") implementation, Infection Control, Compliance and Ethics and Physical Environment. TIC addresses issues regarding Adverse Childhood Experiences ("ACE"), such as the various abuses, family suicide, alcoholism, drug use in the home, and parental crime and incarceration. Phase 3, Section 483.21 requires that care plans are culturally competent and individualized to include trauma informed care needs; in-services will be held to train Clearview staff how to care for residents with a history of trauma and/or post-traumatic stress disorder.
- **Update: Corporate Compliance ~ Lori Kurutz:** Kurutz went over the results from Clearview's last corporate compliance meeting on May 22, 2019, regarding kickbacks and inducements. She also went over the release of medical records and the grievance log. Monthly Office of Inspector General checks on employees are completed by Human Resources and by Achieve Therapy. The Corporate Compliance Plan was reviewed. Employee and consultant screenings are completed; annual compliance training is required for all staff and now volunteers. The Code of Conduct is signed yearly by staff. Annual performance evaluations are conducted. The Committee will be updated at its August 7, 2019 meeting.
- **Update: United HealthCare:** Wiley reported that we 1/3 of Clearview's referrals are from United HealthCare ("UHC"). Wiley will provide the numbers of Clearview residents over the past year that had UHC Medicare Replacement plans and UHC Medicare Supplement plans at the July 2, 2019 Health Facilities meeting.

FINANCE REPORT ~ Bill Wiley:

- **Update: 2019 Budget Status:** Wiley provided the Committee with a budget status report for the period ending April 30, 2019. He stated that while revenues were down due to census, expenses were also down due to census and staffing. Overall, the facility was performing well considering the low census.
 - **2019 Write-Offs of Uncollectible Accounts:** Wiley provided the Committee with a summary of the first round of 2019 write-offs of uncollectible accounts. He provided a handout that showed the amount of write-offs by facility, county, and reason.
9. **NEXT MEETING DATE AND TIME:** *Tuesday, July 2, 2019, at 7:45 a.m.*, in the Chapel at Clearview, 198 County DF, Juneau, Wisconsin.
10. **ADJOURN:** There being no further business to come before the Committee, Motion by Derr to adjourn; seconded by Hoekstra. Motion carried. Meeting adjourned at 9:51 a.m.

Dated this 2nd day of July, 2019.

Respectfully submitted,

Thomas Schaefer, Secretary