

**DODGE COUNTY LAND RESOURCES AND PARKS COMMITTEE
MINUTES
June 3, 2019**

The Dodge County Land Resources and Parks Committee met on June 3, 2019 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Joseph Marsik, William Muche, Tom Schaefer, Jeff Schmitt and Larry Schraufnagel. The staff present at the request of the Chairman were Bill Ehlenbeck, and Joseph Giebel. Staff members also present: Chris Planasch, Wade Osterholz and Kris Pasewald.

No other County Board members in attendance.

ADMINISTRATIVE BUSINESS

REGISTER OF DEEDS

- A. Quarterly Reports
- B. Revenue and Activity Reports

Chris Planasch provided the Committee with the quarterly report for the Register of Deeds activities. The document numbers recorded for the year are below most years but the numbers of recordings are starting to recover. She provided a comparison of the recordings over the last few years to the Committee. Chris indicated that the Department overall is on track with the quarterly budget. Chris also indicated that she is working on filling the Deputy position that remains open at this time.

PLANNING AND ECONOMIC DEVELOPMENT

- A. Quarterly Reports
- B. Intra-Department Fund Transfer for ThriveED Partnership

Bill Ehlenbeck provided the Committee with an update on the Planning and Economic Development Division. Bill indicated that there are no new updates regarding the changes to the Revolving Loan Fund Program since the presentation at the County Board. He also indicated that the Intra-Department Fund Transfer for the ThriveED Partnership was not needed, as it was part of the approved County Board resolution in May.

PARK SYSTEM

- A. Quarterly Reports

Bill Ehlenbeck provided the Committee with an update on the Park System. The parks revenue received is currently over \$89,200 which is 12% higher than the 2017 and 2018 seasons at this point and represents over 46% of budgeted revenues for the year. Camping reservations remain strong going into the main season. Bill indicated that there was some ruts and damage to some grassed camping areas at Astico Park due to the wet soils that may need repairs.

LAND INFORMATION

A. Quarterly Reports

Bill Ehlenbeck provided the Committee with a quarterly revenue report on the Land Information Division. The LIO training grant (\$1000.00) has been received by the Department along with ½ of the \$50,000.00 LIO Grant for this year. The grant is in the account receivable but is not paid out until the grant monies are used/spent by the Department. GIS Intern wages are covered by this grant and some of the funds will be saved for a planned 2020 orthophotography.

CODE DIVISION

Staff members Wade Osterholz and Kris Pasewald were introduced to the Committee. Joe indicated that they are here to observe how the meetings are run and are being trained to run the committee meetings.

Joseph Giebel provided the Committee with an update of permit activity for the code division. He indicated that the permit numbers are comparable to last year. The staff has processed 313 permits this year as compared to 310 last year. He also indicated that 3500 septic maintenance letters will be sent out this year for the septic maintenance program along with approximately 168 noncompliance letters remaining from last year. Joe indicated that there is approximately 300 properties that are in violation of the maintenance program requirements and that he is working with the Corporation Counsel to find an enforcement solution to this problem. They are considering different options such as a citation ordinance or a special long form complaint process to deal with these properties. He will discuss the options with the committee at a later date. Joe indicated that the quarterly budget for the code division is on pace with revenues.

Bill presented the Department budget status numbers for the quarter. The revenues and expenditures are well within the budgeted numbers throughout the Department.

The hearing procedures were read into the record.

PUBLIC HEARING

Ben Buchda - MSA Professional Services agent for John and Claudine Lehman – Request to rezone approximately 5-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural zoning district to allow for the creation of a non-farm residential lot at this location. The site is located in part of the SW ¼ of the SE ¼, Section 32, T13N, R13E, Town of Fox Lake, the site address being W11416 County Road P.

Motion by Jeffrey Schmitt to submit a favorable recommendation to the County Board of Supervisors on the petition to rezone approximately 5-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural zoning district.

Second by Larry Schraufnagel Vote 5-0 Motion carried.

PUBLIC HEARING

Robert Schroeder – Request to rezone approximately 7-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural zoning district to allow for the creation of a non-farm residential lot at this location. The site is located in part of the NW ¼ of the SW ¼, Section 27, Town of Leroy, the site address being N10212 County Road YY.

Motion by Motion by Joseph Marsik to submit a favorable recommendation to the County Board of Supervisors on the petition to rezone approximately 7-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural zoning district.

Second by William Muche Vote 5-0 Motion carried.

OTHER BUSINESS

1. The minutes from the May 20, 2019 meeting were reviewed by the Committee.

Motion by Larry Schraufnagel to approve the minutes as written.

Second by William Muche Vote: 5-0 Motion carried.

2. Review Capitol Improvement Project Ideas for the LOI grant

Bill Ehlenbeck provided the Committee with a brief update on the Gold Star Memorial Trail opening ceremony. The ceremony and displays were well attended and the speakers had great presentations.

Bill noted that the membership on the Land Information Council is not in accord with State statutes so a resolution will be presented to address membership appointments.

Bill indicated that the County LIO plan needs to be updated in July. Bill indicated that the ortho flight for the County is normally on a 5 year cycle, however there is a consortium that is planning on doing a flight in 2020 and the cost to have the County join in this flight will save a substantial amount of money by having the flight done in 2020. He will have more information for the committee in the near future.

Bill reviewed the Capital Improvement Project ideas with the Committee. Bill will put together a final project plan for the Committee in the near future.

The potential projects include adding the cost of the possible ortho flight project in 2020. \$70,000. There is a group that is interested in building a pole shed in Harnischfeger Park for the storage of antique farming equipment. The Friends group is working on the cost estimates for different options. Phase 5 of the Gold Star Memorial Trail will be listed in the plan - \$50,000. A placeholder for the phase 2 & 3 design work on the trail will be added – Horicon to BD \$100,000.


For 2021 – A road paving rehab project at Ledge Park for the non-electric loop needs to be done. Selective tree harvesting needs to be done before doing roadwork. Gazebo, off leash dog area and a boardwalk extension to the north at Harnischfeger Park and some road rehab at Astico Park are needed.

3. No Committee Member Reports
4. No Additional Per Diems

Motion by order of the Chairperson to adjourn the meeting.

Meeting adjourned at 8:25 p.m.

Respectfully Submitted,



Joseph Marsik, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.