

Central Wisconsin Community Action Council, Inc.
EPF&A Committee Meeting Minutes
May 10, 2019

Present: Dave Singer, Muriel Harper, Donna Maly, Charlie Krupa, and John Earl

Excused Absence: None

Staff: Kari Labansky, and Donna Lynch

Guests: Stephanie Kong

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the April 12, 2019 EPF&A Committee meeting.
3. No Personnel Issues to report.
4. Kari presented the Finance Report which included the Statement of Revenues & Expenditures and 2019 Projected Budget versus Actual Report for period ending March 31, 2019. Motion passed by unanimous vote approving the Finance Report as presented.
5. The Mauston Property Sale and Need for Server Upgrade was tabled until the next meeting.
6. The Low-Income Food Pantry Election Results were as follows: Sandy Wormet re-elected for Adams County; John Atkinson re-elected for Columbia County; Stephanie Kong (new board member) elected for Dodge County; and Dave Singer re-elected for Juneau County. The Sauk Election will take place on May 15th in Reedsburg.
7. Board member appointments and re-appointments will take place at the June Board of Directors Meeting.
8. Other annual meeting events discussion was tabled until the next meeting.
9. As a result of our Community Services Block Grant monitoring last November, recommendations were made for changes to our bylaws. Bylaw 2.02B came back from the full board for further review. After discussion, motion passed by unanimous vote approving the following addition and submitting to the full board for approval, "**Meetings will be conducted at designated food pantries in each of our five counties every odd numbered year. Selection will be based on a democratic voting process afforded to each low income resident attending the meeting. Nominations will be solicited and open to any resident of that county. Voting will be conducted by individual ballots. Candidates selected will be based on majority of votes. In the event of a tie, candidates will draw from a deck of cards, aces high; the candidate with high card is declared the winner.**"
10. Motion passed by unanimous vote approving and submitting to the full board for approval, the Corporate Resolution which reads, "**WHEREAS: Central Wisconsin Community Action Council, Inc. administers and manages the Guardianship Program; and WHEREAS: Duties and responsibilities regarding Guardianships, Conservatorships, Fiduciaries, and Power of Attorney Accounts are required to be performed by program staff on behalf of program clients; and WHEREAS: Program staff include Jim Dahlke, Jeff Housker, Renee Hazelton, Susan Mischock, Jaime Olson, and Elaine Johnson; Now there for let it be resolved: That Central Wisconsin Community Action Council, Inc. Board of Directors approves and authorizes the above named employees to act on behalf of**

Central Wisconsin Community Action Council, Inc. and clients of the Guardianship Program regarding their Guardianships, Conservatorships, Fiduciaries, and/or Power of Attorney Accounts, and the authority of the individuals named above is in full force and effect.”

11. Meeting Adjourned - Next Meeting - Friday, June 14, 2019 @ 10:30 am