

Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Tuesday, April 23, 2019 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Eugene Wurtz, Mary Reak, Shirley Kitchen

Excused: Becky Glewen

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Shirley Kitchen to approve the agenda. The motion was seconded by Eugene Wurtz. Motion carried.

Motion was made by Eugene Wurtz and seconded by Mary Reak to dispense the reading of the March 27, 2019 minutes and approve them as presented. Motion carried.

Public Forum- none

Communications-Received thank you from tenant family. Donna read letter from WHEDA regarding OGLLC 2018 files. Submission was fully compliant with no violations.

The Financial reports were reviewed. A motion was made by Mary Reak and seconded by Shirley Kitchen to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. The Board reviewed Dodge 6 check number 18201. Board reviewed bill regarding Mayville Floor Covering. Motion was made Shirley Kitchen and seconded by Mary Reak to approve the bills and pay as due. Motion carried.

Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period April 2019.

Theresa	12-11	Burnett	12-12	Iron Ridge	8-8	Waupun	48-46
Ashippun	12-11	Lowell	12-12	Juneau	15-15	Oak Gove	24-24
Reeseville	14-14	Hustisford	14-14	Beaver Dam	17-17		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 134 + 0 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Removed dryer from Harris Court building 100 to install ADA sink in the laundry room. Replaced apartment doors/trim in 1-210. Ordering new carpet cleaner.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report. Blue Zones walking group is beginning again.

Management- Submitted HUD numbers for VMS reconcile. Submitted NEF 1st quarter reported along with copies of WHEDA file reports and WHEDA visit. Based on our good reports, they will skip they site visit this year. Received Rural Development Reserve confirmed required balances. WAHA director training report-

Donna attended RD budgets & year ends, supervisory review and physical inspections sessions. Board discussed Phase 2 tax credit award, meeting with Dimension Development and timeline.

Old Business: none

New Business:

- A. A motion was made by Shirley Kitchen to approve the A133 Audit bid from Engelson and Associates, Ltd as presented. The motion was seconded Mary Reak. Motion carried.

Announcements:

The next meeting of the Dodge County Housing Authority is scheduled May 22, 2019 at 8:30a.m.

A motion was made by Eugene Wurtz to adjourn. The motion was seconded by Mary Reak. Motion carried.

Meeting adjourned at 9:50 a.m.

Glenn Stousland, Chairperson

Donna Braun, Executive Director

DODGE COUNTY HOUSING AUTHORITY

491 East Center Street

Juneau, WI 53039

Office 920-386-2866

Fax Number 920-386-2725

OCCUPANCY REPORT---Rural Development

April 1, 2019

Move-Outs/Move Ins

May 1, 2019

Dodge 1

Theresa 12-11
Ashippun 12-11
Reeseville 14-14
Burnett 12-12
Hustisford 14-14
Lowell 12-12
Iron Ridge 8-8
Juneau 15-15
Beaver Dam 17-17
Total Vacancies 116 -114
Percent Vacancy 1.7%

1 M/O

1 M/O

Theresa 12-10
Ashippun 12-11
Reeseville 14-14
Burnett 12-11
Hustisford 14-14
Lowell 12-11
Iron Ridge 8-8
Juneau 15-15
Beaver Dam 17-17
Total Vacancies 116 - 111
Percent Vacancy 1.93% YTD 1.93%

Dodge 6

Waupun 48- 46
Total Vacancies 48-2
Percent Vacancy 4.2

2 M/I

Waupun 48-48
Total Vacancies 48 - 0
Percent Vacancy 0% YTD 0%

Dodge 8/OGLLC

Oak Grove 24 -24
Percent Vacancy 0%

Oak Grove 24-24
Percent Vacancy 0% YTD 1.67%

All Units 188 /184 3.2%

All Units 188/183 2.7%

HUD HOUSING CHOICE VOUCHER PROGRAM

April 1, 2019

Total program participants paid by Dodge County 134 + 0 port out = 134 total

May 1, 2019

Less 1 household removed
Less 4 households voluntarily off
Less 0 port out absorbed
Less 1 voucher searching
Added 0 Port In absorbed
Added 0 New
Added 0 voucher searching back on program
Program Participants in Dodge County 128
Paying for port out 0
Total program participants we are paying for 128
Current program participants searching 0
Current Vouchers Issued 0
Waiting List / with local preference, and not very low 2736/3201

Prepared - May 13, 2019