

**DODGE COUNTY**  
**AUDIT COMMITTEE MEETING**  
**127 E. OAK STREET**  
**ROOM 4A, 4<sup>TH</sup> FLOOR, ADMINISTRATION BUILDING**  
**JUNEAU, WI 53039**  
**April 25, 2019**

The following members were present: Nickel, Greshay, Miller, Bennett & Wurtz. Also present was Carrie Lagerman, Payroll Coordinator, and Makenzie Drays, Senior Accountant.

Members absent: None

Meeting called to order at 8:00 a.m. by Chairman Nickel.

Public Comment: None

Motion by Bennett, seconded by Wurtz to approve the minutes of April 11, 2019. Motion carried.

Old Business:

- a. Highway – Treadmilldoctor Inc – documentation needed in file director
- b. County Clerk – S Schumann – need details on mileage
- c. Land Resources & Parks – details needed on what kind of “counts” do they get with the TrafX.net software

US Bank Purchase Card Review of March Non-Department Head purchases:

- Sauer, A – Human Services – UF Doce Basic Serv Program (1)
- Schultz, A – Human Services - Amazon.com (1)
- Duckett, A – Sheriff Dept – Amzn Mktp (1) – needs documentation in file director
- Brooks, B – Maintenance – Advanced Disposal (1), American Lock & Key Locks (1), Johnson Controls SS (1)
- Loos, B – Sheriff Dept – BP Cole’s Hiway (1) – need documentation in file director
- Leissring, C – Medical Examiner – Beaver Dam Community Hospital (1)
- Schwab, C – Human Services – Paypal \*BCSCW (1)
- Lagerman, C – Finance – Officemax/Depot (1)

Motion by Greshay, seconded by Miller to allow payment of Clearview vouchers Batch # 225403 in the sum of \$ 57,586.96 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Wurtz, seconded by Miller to allow payment of vouchers for Employee and County Board Expenses dated 4/19/19 for \$ 16,008.74 Motion carried.

Motion by Bennett, seconded by Greshay to allow payment of vouchers for US Bank Purchase Card in Batch # 225422 for \$ 240,874.74 Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers in Batch # 225507 for \$ 154,756.24 . Motion carried.

Motion by Bennett, seconded by Greshay to allow payment of vouchers in Batch # 225517 for \$ 771.56 . Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers in Paid Batches 225261, 225222, 225385, 225387 for \$ 41,941.56. Motion carried.

The next regular meeting of the Audit Committee is scheduled for May 9, 2019 at 8:00 a.m. in Room 4A

Motion by Greshay, seconded by Bennett to adjourn. Motion carried. Meeting adjourned at 8:46 a.m.

Respectfully submitted,

Secretary  
Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.