

Central Wisconsin Community Action Council, Inc.

EPF&A Committee Meeting Minutes

March 8, 2019

Present: Dave Singer, Donna Maly, and Charlie Krupa

Excused Absence: Muriel Harper and John Earl

Staff: Fred Hebert and Donna Lynch

Guests: Ross Curry, John Atkinson, John Wenum, Renee Greenland, and Sandy Wormet

1. Charlie Krupa called the meeting to order and roll call was taken with three members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the February 15, 2019 EPF&A Committee meeting.
3. Fred provided an update on the Eau Claire office HUD complaint with our attorney submitting a response letter to HUD. The attorney had helpful advice on how to protect ourselves from future complaints. An applicant has been hired to assist with the Guardianship Program.
4. Fred reported that the WIPFLI Financial Audit has been rescheduled for mid-April.
5. Committee members discussed the Mauston Lot proposed sale. After discussion, the committee accepted the PBP Committee recommendation of giving Fred approval to negotiate the sale price of the Mauston lot with a range of \$15,000 to \$13,000; if the buyer is interested at \$13,000, we will ask if he would consider including the 2018 taxes we paid and taxes we would pay for the first three months of 2019.
6. The committee reviewed and discussed By-Law 5.04 as it relates to the PBP Committee appointment process. By consensus, no action was taken and Fred will recommend wording to be reviewed at the next committee meeting.
7. As a result of our Community Services Block Grant monitoring last November, recommendations were made for changes to our bylaws. After discussion of Bylaw 2.02B, motion passed by unanimous vote approving the following addition, "Meetings will be conducted at designated food pantries in each of our five counties every odd numbered year. Selection will be based on a democratic voting process afforded to each low income resident attending the meeting. Nominations will be solicited and open to any resident of that county. Voting will be conducted by individual ballots. Candidates selected will be based on majority of votes."
8. Motion was approved by unanimous vote to approve spending in excess of \$5,000 for Beaver Dam building electrical repairs with the \$13,000 ATC funds to be used with approval from Forward Community Investments.
9. Fred recently met with the Mayville Community Food Pantry regarding their involvement in receiving TEFAP Commodities.
10. Fred is working on coordinating a meeting between the Sauk and Dodge County Human Services Directors regarding expansion of the Sauk County Rapid Re-Housing Program into Dodge County.
11. The Energy Assistance Program is moving toward a competitive bid process which may give us an option to win some of our other Counties.
12. Meeting Adjourned - Next Meeting - Friday, April 12, 2019 @ 10:30 am