



Dodge County Local Emergency Planning Committee

MEETING MINUTES

Wednesday, January 16, 2019 - 1:00 PM

Meeting held at the Dodge County Administration Building
127 East Oak St, Juneau

1. Meeting called to order at 1:06pm by chairperson PJ Schoebel with 14 members present
County Board – Russell Kottke, Law Enforcement – Tony Brugger, Fire – Kraig Biefeld, EMS/First Responder – Paul Hartl, HAZMAT – Don Wellnitz, Medical Examiner – PJ Schoebel, Agriculture – Marie Witzel, Transportation – John Haase, Community – Sara Neu, EPCRA Facility – Nick Buckner & Dave Magnussen, School – Heather Cramer, Emergency Management – Amy Nehls & Joe Meagher
2. Motion for approval of the minutes of July 18, 2018 meeting by John Haase, second by Kraig Biefeld, Motion Carried
3. Correspondence – Nothing to report
4. Public comments (Up to 30 minutes)
 - Chemical Safety Board – Incident Review Video – Husky Refinery explosion in Superior
5. Review/Update LEPC By-Laws motion to approve the bi-laws with no changes made by Don Wellnitz, second by John Haase, Motion Carried. Additionally a motion by Kraig Biefeld to designate Wisconsin as the LEPC Facility Compliance Inspector, second by Don Wellnitz, Motion Carried
6. EPCRA Public Notice – Published in Daily Citizen (1/2019)
7. EPCRA Report - (2019 POW started October 1, 2018)
2019 Plan Updates: MEC- Phoenix Coaters, MEC- Phoenix West, MEC- Mayville South, Metalcraft Mayville, Hartford Well #15, Beaver Dam Supercenter #1012, Wal-Mart Distribution Center #7039, Hartford Well #16, Fleet Farm Beaver Dam, Farm and Fleet Watertown, Horicon Well #5, Saputo- Mayville, Grande- Brownsville, National Rivet, Grande- Rubicon, Grande- Lomira, Laack Cold Storage. *Add Global Tech Environmental of Fox Lake to the list as a new facility.
8. Reports or announcements by groups:
 - A. County Board – Russell Kottke- Nothing to report
 - B. Senate – Sen. Scott Fitzgerald- Not Present
 - C. Law Enforcement – Tony Brugger – County SWAT agreements have been signed. Pod J is officially closed and the number of inmates has been reduced by around 80.
 - D. Fire – Kraig Biefeld –MABAS cards have been updated as of first of the year. This is a yearly process.
 - E. EMS/First Responder – Paul Hartl – BDFD hired two new staff. Meeting tonight at Township Association meeting 1/16/19 to discuss shortages in EMS. BDFD is scheduling Stop the Bleed training with the schools.
 - F. HAZMAT – Don Wellnitz – Two people interviewed and so far one has completed the steps for employment. One needs to just complete the hiring orientation. We have lost a couple due to increased requirements and other obligations. Foam being housed at Juneau fire needs to be moved as they want to open up space. It was suggested to talk to Beloit Fire they have expressed concern with a facility in their city with significant amounts of rubber product. It will be offered to the local chiefs and then to the state.
Apx. 120 - 5 gal. Containers

- G. Medical Examiner – PJ Schoebel – Milwaukee has been handling autopsies for about a year now. ME involved numbers have increased last year y around 10% and the office has some openings for oncall ME persons as the load increases. Mass fatality plan has been pulled and it is under review between ME and public health. This will also be reviewed by the County Health Care Coalition.
- H. Public Health – Abby Sauer – Not present
- I. Hospital – Nicki Salas- Not present
- J. Volunteer Agency/Red Cross – Chris Bach – New representative has been assigned to our area and we will meet her next week.
- K. Environment – John Sinclair – Not Present
- L. Agriculture – Marie Witzel – Tractor safety is underway and BDFD is assisting with some safety training. In the summer 4H has a safety day and usually the police do demonstrations. Looking for any other ideas that relate to safety.
- M. Transportation – Brian Field/John Haase – Snow has been at a minimum working on routine maintenance.
- N. Community – Sara Neu – Be aware of road debris flyer.
- O. EPCRA Facility – Nick Buckner- offered tour of facility to anyone new to the departments. Nick also discussed some active threat training that was done at the facility and additional signage has been added to the facility. Dave Magnussen had nothing to report.
- P. Media – Craig Warmbold – Not present
- Q. School – Heather Cramer – Schools within the county school group have reconvened and are in the process of updating hazard plan. Minor changes have been identified. Countywide participation is almost 100%. Some schools are further along than others because some have joined earlier in the process. DOJ grants have been awarded to many, if not all, of the schools in the state. The school needed to provide a justification of need and many different things were provided through the grant. Stop the bleed training is underway for 100% of the public schools in the county. If it has not been done it is scheduled. Many schools were granted Stop the Bleed kits that provided essential lifesaving tools to include a tourniquet and gauze for packing wounds. EM has been contacted by a handful of private schools to get on board with the hazard planning this outreach and training has become a requirement for funding.
- R. Emergency Management – Amy Nehls & Joe Meagher
1. Stop the Bleed – We will have 100% participation in the public schools and some private by the end of the year. EM and local first responders are providing Stop the Bleed with county employees.
 2. 2019 Training – PIO- February 11 and 12- class is full with a waiting list. ICS 300 and 400 - March 6-7 and 13-14 – classes are full – small waiting list.
 3. Governor’s Conference on Homeland Security will be in March and DOEM will present on the Beaver Dam explosion.
 4. State Rural Water presentation in April– Basic EM and damage assessment presentation.

9. Set This Year’s Meeting Dates –

- April 17, 2019 at 1:00PM
- July 17, 2019 at 1:00PM
- October 16, 2019 at 1:00PM (Tentative)

10. Adjournment – Motion to adjourn by Paul Hartl and second by Kraig Biefeld, Motion Carried at 1:55pm

Note: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Dodge County Emergency Management Deputy Director at (920) 386-3999 with as much advanced notice as possible.