

## **DODGE COUNTY EXECUTIVE COMMITTEE**

March 5, 2019, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Sheahan-Malloy, and Schmidt.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; ERP Project Director Ross Winklbauer; Human Services and Health Director Becky Bell; Land Resources and Parks Director Bill Ehlenbeck; County Conservationist John Bohonek; Planning and Economic Development Administrator Nate Olson; Assistant Human Resources Director Tonia Mindemann; State Representative Mark Born of the 39<sup>th</sup> Assembly District; County Board Supervisor Richard Greshay; County Board Supervisor Dan Hilbert; County Board Supervisor Jeffrey Schmitt; County Board Supervisor Jeffrey Caine; and WBEV Radio Station Reporter Kevin Haugen.

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Richard Greshay; Dan Hilbert; and Jeffrey Schmitt.

There was no public comment.

Motion by Marsik, seconded by Maly to approve the February 7, 2019 minutes as presented. Motion carried.

ERP Project Director Ross Winklbauer provided an oral report to the Committee regarding the ERP Project. Mr. Winklbauer reported the following:

- The ERP Project team members continue to work on the creation of quick guides to be tested by Power Users.
- The Go Live date is scheduled for July 1, 2019.
- Mr. Winklbauer defined Power Users as users who will assist with End User training, and Power Users have more in-depth knowledge from start to finish. End Users are users who will use the quick guides to assist in performing job duties.

State Representative Mark Born of the 39<sup>th</sup> Assembly District appeared in person before the Committee. Representative Born stated that there is more policy in the proposed budget, and the Fiscal Bureau will analyze the \$83.5 billion proposed budget. Representative Born highlighted some of the following aspects of the proposed budget:

- Increase in funding towards mental health and schools.
- Dodge County is not scheduled to receive funding for an Assistant District Attorney.
- Return of 17 year olds back to the juvenile justice system.
- Increase funding for broadband expansion, increase in shared revenue, and increase in gas tax.
- Increase of fees, but no long term solution for funding transportation.
- Assembly Bill 5 proposes the protective status of county jailers.
- There are issues with trying to figure out the value of business when it pertains to Dark Stores.

Representative Born commented that the Wisconsin Department of Justice is working on two (2) Bills – Human Trafficking and Money Laundering, which are illegal activities that often occur in Adult

## **DODGE COUNTY EXECUTIVE COMMITTEE**

March 5, 2019, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 3

Entertainment Establishments. Ms. Nass commented that Dodge County is looking at a possible Advisory Resolution focusing on the illegal activities.

Corporation Counsel Kimberly Nass provided an oral report to the Committee regarding the Operational Review of the Dodge County Sheriff's Office by the Matrix Consulting Group. Ms. Nass reported that she received a status report from Matrix Consulting Group President Richard Brady on March 4, 2019, and she emailed that status report to the members of the Executive Committee, the County Administrator Jim Mielke, and Dodge County Clerk Karen Gibson. Ms. Nass further reported that Mr. Brady sent out an anonymous survey on February 25, 2019, to all employees of the Sheriff's Office, and the due date to submit that survey is March 15, 2019. Mr. Brady has received ninety (90) responses to the survey as of March 4, 2019. Ms. Nass commented that Mr. Brady will be attending the April 2019 Executive Committee meeting, and County Board Supervisors should let her know if they are interested in meeting with Mr. Brady after the Executive Committee meeting.

Chairman Kottke reported that Emergency Management Director Amy Nehls provided information in the packet regarding a February 13, 2019 meeting that was held at the Hustisford Town Hall to discuss EMS Services in Dodge County.

Mr. Kottke reported that Dodge County Clerk Karen Gibson was unable to attend today's meeting, but she included in the packet materials a document entitled, *Proposed agenda items for March 19, 2019 CB Meeting*. County Administrator Jim Mielke commented that there may not be a presentation by Clearview Executive Director Deanna Wilson at the March 19, 2019 County Board meeting.

Mr. Mielke reported that there are no new claim for damages.

Corporation Counsel Kimberly Nass reported the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Ms. Nass reported that the Taxation Committee did not meet in the month of February of 2019, and their next meeting is March 7, 2019, at 6:00 p.m.

Ms. Nass reported that the packet materials included an update regarding the Wisconsin Counties Association Opioid Action.

The Committee continued with a discussion on a Resolution Authorizing Dodge County to become a member of the Wisconsin Property Assessed Clean Energy (PACE) Commission. Supervisor Berres asked if there are potential Dodge County employee costs. Mr. Kottke responded there is no cost to the county. Ms. Nass reported that she has a hard copy of the program manual. Motion by Marsik, seconded by Maly to approve and forward to the County Board for consideration at its March 19, 2019 meeting, a Resolution authorizing Dodge County to become a member of the Wisconsin PACE Commission. Motion carried.

Motion by Sheahan-Malloy, seconded by Frohling to approve and forward to the County Board for consideration at its March 19, 2019 meeting, an Ordinance Creating Section 3.09, Entitled Property Assessed Clean Energy Financing, of the Dodge County Code of Ordinances. Ms. Nass commented that if the Resolution and Ordinance are approved by the County Board on March 19, 2019, a member can be appointed to the Wisconsin PACE Commission. Motion carried.

**DODGE COUNTY EXECUTIVE COMMITTEE**

March 5, 2019, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 3

Ms. Nass provided an oral report to the Committee regarding an Ordinance Amending Chapter 1, Section 1.21, Legal Custodians and Chapter 2, Section 2.02 – Standing Committees, Boards and Commissions; of the Dodge County Code of Ordinances. Ms. Nass reported that the Committee List was removed from Section 1.21 - Legal Custodians, and replaced with *its standing and statutory committees, commissions, and boards*. She further reported that the Dodge County Building at the Dodge County Fairgrounds, and the Central Services Department were also removed from Chapter 2.02 - Standing Committees, Boards and Commissions. Motion by Schmidt, seconded by Frohling to approve and forward to the County Board for consideration at its March 19, 2019 meeting, an Ordinance Amending Chapter 1, Section 1.21, Legal Custodians and Chapter 2, Section 2.02 – Standing Committees, Boards and Commissions; of the Dodge County Code of Ordinances. Motion carried.

Mr. Kottke provided an oral report to the Committee regarding the Wisconsin Counties Utility Tax Association meeting that was held on February 15, 2019. Mr. Kottke provided a letter to the Committee dated October 22, 2018. Mr. Kottke commented that counties are continuing to see a decline in revenue from utility tax, and the Wisconsin Counties Utility Tax Association has invited Dodge County to become members. Motion by Maly, seconded by Marsik to accept the invitation from the Wisconsin Counties Utility Tax Association to become members. Motion carried.

Mr. Mielke provided an oral report to the Committee regarding a ThriveED Funding proposal. Mr. Mielke reported that information was included in the packet materials regarding a potential change to the funding structure to match Jefferson County at \$1.50 per capita. Mr. Mielke further reported that this funding change would allow for an additional ThriveED position, and this person would work alongside Planning and Economic Development Administrator Nate Olson in the Administration Building. Mr. Mielke commented that ThriveED President Vicki Pratt will be in attendance at the April 2019 Executive Committee meeting, and some topics he will have her address will be the potential job duties of the additional ThriveED position and their accomplishments within the first year, and how goals will be measured.

There were no Oral Committee Member Reports on Wisconsin Counties Association meetings.

The April Executive Committee meeting will be held on Wednesday, April 3, 2019, at 8:00 a.m.

Ms. Nass provided an oral report to the Committee regarding an Advisory Resolution Supporting Legislation Addressing Illegal Activities Associated with Adult Entertainment Establishments. Ms. Nass reported that a draft copy of the Advisory Resolution was included in the packet materials. Motion by Maly, seconded by Marsik to approve and forward to the County Board for consideration at their March 19, 2019 meeting, an Advisory Resolution Supporting Legislation Addressing Illegal Activities Associated with Adult Entertainment Establishments. Motion carried.  
Meeting adjourned at 9:55 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Wednesday, April 3, 2019, at 8:00 a.m.**

  
\_\_\_\_\_  
Jeff Berres, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**