

**DODGE COUNTY  
JUDICIAL AND PUBLIC PROTECTION COMMITTEE MEETING  
March 1, 2019 - DRAFT**

**Call to order:** Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller  
Dan Hilbert  
Eugene Wurtz  
Thomas Nickel (excused)  
Larry Schraufnagel

**Also Present:** James Mielke, County Administrator; Joseph Sciascia, Circuit Court Judge; Brian Pfitzinger, Circuit Court Judge; Michelle Kenning, Chief Deputy Clerk of Courts; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Bernie Mueller, Child Support Agency; Dale Schmidt, Dodge County Sheriff; Scott Mittelstadt, Chief Deputy, Sheriff's Office; Dustin Beck; Sheriff's Office; Patrick Schoebel, Medical Examiner; Shelby Brandsma, Family Counseling; Kim Nass, Corporation Counsel; Sarah Hinze Human Services Director; Tonia Mindemann, Assistant Human Services Director; John Nehls; Maintenance; Supervisor Kira Sheahan-Malloy; Supervisor Jeff Schmitt; Supervisor Dennis Schmidt; Supervisor Donna Maly; Supervisor Joseph Marsik; Supervisor Jeff Berres; Ed Zagorski, Watertown Daily Times; Sandy Bird, Br. 1 Judicial Assistant.

**Approval of Agenda and Allow for Deviation:** Motion made by Larry Schraufnagel to approve Agenda and to allow for deviation; second by Dan Hilbert. Motion carried.

**Public Comment:** None

**Approval of Minutes:** Motion by Larry Schraufnagle to approve Minutes of February 1, 2019 and February 8, 2019; second by Dan Hilbert. Motion carried.

**Communications:** None

**Announcements:** None

**Circuit Court/Judge's Report:** None

**Clerk of Courts Report:** Michelle Kenning reported on the upcoming two (2) week jury trial in Branch 1 where they will be using jurors from Jefferson County.

**Child Support Report:** Bernie Mueller reported on the new tax guidelines they need to follow with the new requirements. The child support employees will get fingerprinted and have background checks. This policy will go to the HR Department for approval.

**District Attorney Report:** None

**Medical Examiner Report:** None

**Sheriff's Office Report:** Sheriff Schmidt reported that the number of crashes and runoffs were up because of the weather. He sends high praises to the Highway Department for keeping up on the roads during the bad weather.

The Executive Law Enforcement banquet was held with several nominated for awards. Attorney Klomberg made a statement regarding the Citizen of the Year award and the Executive Professional award going to Assistant District Attorney Jim Sempf.

Sheriff Schmidt reported on the numbers of hours he works/logs and in 2018 logged over 400 hours above what a normal exempt employee is expected to work. Question by Dan Hilbert as to the hours worked by exempt employees.

The consideration to abolish the detective position needs more time for review. It will be held over to next month. A comment made by Joe Marsik regarding the Sheriff's Office moving around Detectives to Sergeants.

Dan Hilbert asked to hear more on the status of the drug task force.

Chief Deputy Scott Mittelstadt gave a presentation on the Leadership in Police Organizations Training. He is a certified trainer for the program. He indicated that this program focuses on the behavioral science approach to leadership. This is a three (3) week program and he goes over the topics to be discussed each day for each week. He touched on the hours that he puts in at the Sheriff's Office.

Statement by Dustin Beck on the positive effects the program had on him with this new position.

Statement by Jeff Berres as to the funds used for this training. Response by Sheriff Schmidt.

Kim Nass commented as to how many participated in this training (10 people participated at the class held in Dodge County).

Deputy Mittelstadt indicated that Dodge County will host the training again next year. Donna Maly questioned how he was updated on the new material/issues.

**AV Project Report:** Mielke reported that the AV project is on track. The project was publically noticed. The bids are due March 20, with a walk through scheduled for March 1.

**Operational Review of Sheriff's Office:** Mielke deferred to Kim Nass. She said they will provide a status report for the Executive Committee on March 5, 2019. She indicated that Mr. Brady will put together a survey for the employees to submit. He will report on the progress. The final report is due by the August County Board meeting.

**Informational Presentation:** Shelby Brandsma from Family Court Services. She said they changed their name from Family Court Counseling to Family Court Services. Their office conducts mediations; custody study evaluations; reports for step-parent adoptions; intake for the Child Support Agency. They have approximately 300 referrals each year. They work for the Judges, not the families. They do home visits; did 58 studies last year; 8 trials; 12 reports were written. They hold a parent education class; also a community outreach with the schools to assist with families on understanding the process.

**Other business:** None

**Next Meeting:** Friday, April 5, 2019 at 8:00 a.m. at the Dodge County Justice Facility.

**Adjournment:** Motion by Larry Schraufnagel to adjourn meeting; second by Dan Hilbert.  
Motion carried.

Meeting adjourned at 9:32 a.m.

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**

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Thomas Nickel, Secretary

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Sandra D. Bird, Recording Secretary