

# **NUTRITION ADVISORY COUNCIL**

**Wednesday, November 14, 2018**

Thomas Koch called the Nutrition Advisory Council meeting to order at 9:01 am

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## **Roll Call**

Marlene Adelmeyer, Patricia Kahlow, Patricia Knox, Thomas Koch, Anna Barbara Rich, Caitlin Richardson, Carol Schulz

## **Also Present**

Sheila Drays, Amy Ewerdt, David Godshall, Jackie Wendlandt

## **Excused**

Ivan Elm

## **Absent**

None

## **Action on the minutes of the August 8, 2018 meeting**

Carol Schulz motioned and Marlene Adelmeyer seconded to approve the minutes of the August 8, 2018 Nutrition Advisory Council meeting. Motion carried.

## **Public Forum**

A letter was written and received by two participants at the Watermark. The letter was read to the council members regarding concerns of the timeliness and quality of food.

## **Action: Review, Discuss, Vote on Elected Officers – Chair, Vice Chair, and Secretary**

Barbara Rich motioned and Marlene Adelmeyer seconded to nominate Tom Koch as Chair of the Nutrition Advisory Council. Motion carried.

Marlene Adelmeyer motioned and Barbara Rich seconded to nominate Carol Schulz as Vice Chair of the Nutrition Advisory Council. Motion carried.

Carol Schulz motioned and Tom Koch seconded to nominate Marlene Adelmeyer as Secretary of the Nutrition Advisory Council. Motion carried.

## **Advisory Member Resignation – Harvey Grulke**

Harvey Grulke has resigned as a Nutrition Advisory Council member. Amy read his resignation letter to the council members.

## **Action: Review, Discuss, Nominate New Advisory Member – David Godshall**

David Godshall was introduced. Amy Ewerdt explained that he cannot become a member until a recommendation is made to the Human Services and Health Department Board. Barbara Rich motioned and Pat Knox seconded to recommend David Godshall to the Human Services and Health Department Board to become a member of the Nutrition Advisory Council. Motion carried. David is willing to represent the two open dining centers – Hustisford and Reeseville.

## Program Report

- Update on HDM Routes: The home delivered route in Beaver Dam is growing. It is currently at 21 participants. Amy wishes to make two routes in Beaver Dam as well as in Hustisford to lessen the time for each route to be completed in hopes to maintain warmer food temperatures.
- Update on Plug in Home Delivered Meal Bags: A couple car bags were purchased in the attempt to maintain food temperatures from the time they leave the dining center to the time the last meal is delivered on the route. The plan is to order bags for all dining centers. There have been some issues with the plugs but replacements have not cost the program anything.
- Meal Site Statistics: Amy Ewerdt reviewed the items as written in the *Nutrition Program Report* and the *2018 Donation and Participants Averages* handouts. Discussion followed.
- Budget Report for 2019: The state of Wisconsin is giving more funding to the Senior Dining Program next year.
- Aging Plan: Kris, Sheila, and Amy submitted the 2019-2023 Aging Plan earlier this month.

## Program Reports

- Amy Ewerdt stated Randolph congregate meal site closed for one week due to a health issue within the apartment building. Home delivered participants' meals were served out of Watermark for that time.
- The Senior Dining Program received notice from Marquardt Village that they no longer will be contracting with us in 2019. Amy is actively looking for a different congregate site in Watertown. She met with the manager of Moose Lodge to see if they are interested and should soon hear back the outcome.
- Amy will be meeting with Jefferson County to see about serving our approximately 50 home delivered meals out of the Watertown Senior Center in the interim. Any congregate participants that live in Marquardt Village can see if they are eligible for home delivered meals.
- Dodge County has currently been contracting with Jefferson County to help serve home delivered meals to our homebound Dodge County residents that do not reside at Marquardt Village. There is a new paid driver position available to help serve these Dodge County residents of Watertown in an effort to save money.
- Some meal sites will be having holiday parties in December so only home delivered meals will be served on those days.
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## Dining Center Reports

Tom Koch, Randolph representative, states it seems to be working well with the pick up of the Fox Lake home delivered meals.

- Barbara Rich, Watertown representative, states consumers want assurance that meals will continue one way or another in 2019.
- Patricia Knox, Beaver Dam representative, states there are complaints on inconsistency delivery and serving times.
- Marlene Adelmeyer, Lomira representative, asks for input on what to do for "unlivable homes". Amy states these should be reported to Amy right away.
- Carol Schulz, Horicon representative, states everything is running smoothly.

## Next Meeting

The next meeting of the Nutrition Advisory Council will be held on **Wednesday, February 13 at 9:00 am** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

## Adjournment

Carol Schulz motioned and Marlene Adelmeyer seconded to adjourn this meeting of the Nutrition Advisory Council at 9:38 am. Motion carried.

Respectfully Submitted,

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Marlene Adelmeyer, Secretary

*Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.*