

**DODGE COUNTY**  
**AUDIT COMMITTEE MEETING**  
**127 E. OAK STREET**  
**ROOM 4A, 4<sup>TH</sup> FLOOR, ADMINISTRATION BUILDING**  
**JUNEAU, WI 53039**  
**February 28, 2019**

The following members were present: Greshay, Bennett, Miller & Wurtz. Also present was Deb Weber, Administrative Assistant, and Makenzie Drays, Senior Accountant.

Members absent: Nickel

Meeting called to order at 8:00 a.m. by Vice-Chairman Greshay.

Public Comment: None

Motion by Bennett, seconded by Miller to approve the minutes of February 14, 2019. Motion carried.

Motion by Wurtz, seconded by Miller to approve the County Board/Appointed Officials Compensation and Mileage Expenditures for 2018.

Old Business:

- a. What is Incredible Years Grant – need more detail
- b. Hometown Glass – Windshield replacement – more explanation needed why is it not under comprehensive
- c. Hron, L – Kalahari Resort – WI – need more detail
- d. Miller, A – Amazon.com – needs documentation uploaded in file director

US Bank Purchase Card Review of November Non-Department Head purchases:

- Gonzalez, R – Human Services – Amzn Mktp (1)
- Gunderson, K – Clearview – Walmart.com (1) need more detail
- Haag, S – Courts – Amzn Mktp (1)
- Kassube, B – Highway – Horicon Hardware Hank (1)
- Knickelbein, C – Human Services – Amzn Mktp (1)
- Kunz, K – Human Services – Leroy Meats of Horicon (1)
- Mittelstadt, S – Sheriff – Cops Plus, Inc (1)
- Nofsinger, R – Maintenance – Horicon Hardware Hank (1)
- Petersen, J – Sheriff – Shell Oil (1)
- Vandenhoeck, B – Sheriff – Holiday Stations (1)

Motion by Miller, seconded by Bennett to allow payment of Clearview vouchers Batch # 223598 in the sum of \$ 78,724.51 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Wurtz to allow payment of vouchers for Employee and County Board Expenses dated 2/22/19 for \$ 18,901.48 Motion carried.

Motion by Bennett, seconded by Wurtz to allow payment of vouchers for US Bank Purchase Card in Batch #223071 for \$ 211,426.22 Motion carried.

Motion by Miller, seconded by Bennett to allow payment of vouchers in Batch #223607 for \$ 1,084.65. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Batch #223615 for \$ 100,295.45.  
Motion carried.

Motion by Bennett, seconded by Wurtz to allow payment of vouchers in Paid Batches 223135 252 303 375 441 521 588 for \$ 52,313.62. Motion carried.

The next regular meeting of the Audit Committee is scheduled for March 14, 2019 at 8:00 a.m. in Room 4A

Motion by Bennett, seconded by Miller to adjourn. Motion carried. Meeting adjourned at 9:02 a.m.

Respectfully submitted,

Secretary  
Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.