

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
February 14, 2019**

By roll call, members present: Miller, Greshay, Wurtz and Bennett. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: Nickel

Meeting called to order at 8:00 a.m. by Vice-Chairman Greshay.

Public Comment: None

Motion by Bennett, seconded by Wurtz approve the minutes of January 24, 2019. Motion carried.

Old Business: Explanations/documentation given on all below.

1. Land Resources & Parks – explanation needed as to why we have a outside plowing service for parks other than the Highway Dept
2. Sheriff Dept – Dave’s Turf & Marine – need documentation in file director
3. Human Services - NEWAHEC Prevention Grant – explanation on two invoices needed
4. Human Services – SQ *Web Wisconsin – explanation needed

US Bank Purchase Card Review of November Department Head purchases:

- Bell, R – Human Services – UW Green Bay (1)
- Field, B – Highway – Positive Promotions (1)
- Gibson, K – County Clerk – APG Media Wisconsin (1)
- Hron, L – Clerk of Courts – Kalahari Resort (1) – what was this for?
- Miller, A – Veteran Services – Officemax/Depot (1) – needs documentation in file director
- Mueller, B – Child Support – Amazon.com (1)
- Nehls, A – Emergency Management – Amerigas (1)
- Planasch, C – Register of Deeds – Officemax/Depot (1)
- Schmidt, D – Sheriff – City of Eau Claire (1)
- Schoebel, P – Medical Examiner – Menards of Beaver Dam (1)

Motion by Miller, seconded by Bennett to allow payment of Clearview vouchers Batch #222991 in the sum of \$ 52,091.03 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers for Employee Expenses & County Board dated 1/25/19 for \$ 16,926.79. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers for Employee Expenses & County Board dated 2/8/19 for \$ 5,130.09. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Batch #222618 for \$ 10,373.86 . Motion carried.

Motion by Miller, seconded by Bennett to allow payment of vouchers in Batch #222576 for \$ 222,212.32 . Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Paid Batches 222326, 515, 564, 599, 925 for \$ 54,025.28 . Motion carried.

The next regular meeting of the Audit Committee is scheduled for January 24, 2019 at 8:00 a.m. in Room 4A.

Motion by Miller, seconded by Wurtz to adjourn. Motion carried. Meeting adjourned at 8:43 a.m.

Respectfully submitted,

Secretary

A handwritten signature in cursive script that reads "Richard Bennett". The signature is written in black ink and is positioned to the right of the typed name "Richard Bennett".

Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.