

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
February 14, 2019**

By roll call, members present: Miller, Greshay, Wurtz and Bennett. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: Nickel

Meeting called to order at 8:00 a.m. by Vice-Chairman Greshay.

Public Comment: None

Motion by Bennett, seconded by Wurtz approve the minutes of January 24, 2019. Motion carried.

Old Business: Explanations/documentation given on all below.

1. Land Resources & Parks – explanation needed as to why we have a outside plowing service for parks other than the Highway Dept
2. Sheriff Dept – Dave’s Turf & Marine – need documentation in file director
3. Human Services - NEWAHEC Prevention Grant – explanation on two invoices needed
4. Human Services – SQ *Web Wisconsin – explanation needed

US Bank Purchase Card Review of November Department Head purchases:

- Bell, R – Human Services – UW Green Bay (1)
- Field, B – Highway – Positive Promotions (1)
- Gibson, K – County Clerk – APG Media Wisconsin (1)
- Hron, L – Clerk of Courts – Kalahari Resort (1) – what was this for?
- Miller, A – Veteran Services – Officemax/Depot (1) – needs documentation in file director
- Mueller, B – Child Support – Amazon.com (1)
- Nehls, A – Emergency Management – Amerigas (1)
- Planasch, C – Register of Deeds – Officemax/Depot (1)
- Schmidt, D – Sheriff – City of Eau Claire (1)
- Schoebel, P – Medical Examiner – Menards of Beaver Dam (1)

Motion by Miller, seconded by Bennett to allow payment of Clearview vouchers Batch #222991 in the sum of \$ 52,091.03 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers for Employee Expenses & County Board dated 1/25/19 for \$ 16,926.79. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers for Employee Expenses & County Board dated 2/8/19 for \$ 5,130.09. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Batch #222618 for \$ 10,373.86 . Motion carried.

Motion by Miller, seconded by Bennett to allow payment of vouchers in Batch #222576 for \$ 222,212.32 . Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Paid Batches 222326, 515, 564, 599, 925 for \$ 54,025.28 . Motion carried.

The next regular meeting of the Audit Committee is scheduled for January 24, 2019 at 8:00 a.m. in Room 4A.

Motion by Miller, seconded by Wurtz to adjourn. Motion carried. Meeting adjourned at 8:43 a.m.

Respectfully submitted,

Secretary

Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

REPORT NO. _____
 County Board/ Appointed Officials Compensation and Mileage Expenditures
 Meetings Attended January 1 - December 31, 2018

County Board Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
Bartsch, Jeremiah D	8	400	113.36	513.36
Behl, Allen J	37	1900	749.92	2,649.92
Bennett, Richard C	46	2300	150.42	2,450.42
Benter, Edwin W	44	2200	1,027.90	3,227.90
Berres, Jeff A	68	3465	1,674.27	5,139.27
Bischoff, Larry M	56	2935	611.50	3,546.50
Bobholz, Mary J	43	2200	534.10	2,734.10
Burnett, Kevin	28	1400	272.50	1,672.50
Caine, Jeffrey G	65	3320	1,073.13	4,393.13
Derr, Lisa L	43	2150	457.97	2,607.97
Duchac, Jeffry C	13	660	212.55	872.55
Fink, Richard W	46	2300	1,040.60	3,340.60
Frohling, David W	84	4320	2,059.07	6,379.07
Glewen, Rebecca E	32	1600	291.04	1,891.04
Greshay, Richard L	51	2565	373.89	2,938.89
Guckenberger, David	41	2050	1,008.29	3,058.29
Hilbert, Daniel F	57	2860	566.81	3,426.81
Hoekstra, William J	31	1570	499.84	2,069.84
Houchin, Cathy A	42	2100	701.58	2,801.58
Justmann, Stephanie L	24	1210	348.80	1,558.80
Kemmel, Timothy	23	1150	618.05	1,768.05
Kottke, Russell H	115	4875	2,082.20	6,957.20
Kottke, Russell H		12000		12,000.00
Macheel, Dale R	33	1650	789.16	2,439.16
Maly, Donna L	100	5065	2,014.32	7,079.32
Marsik, Joseph M	64	3335	1,678.60	5,013.60
Miller, MaryAnn	69	3480	709.63	4,189.63
Muche, William T	51	2575	999.58	3,574.58
Nelson, Edward R	11	550	191.84	741.84
Nickel, Thomas J	42	2195	778.26	2,973.26
Roesch, Mark E	35	1750	648.55	2,398.55
Schaefer, Thomas J	47	2350	1,013.74	3,363.74
Schmidt, Dennis R	88	4465	183.12	4,648.12
Schmitt, Jeffrey C	62	2650	874.04	3,524.04
Schraufnagel, Larry G	26	1305	1,035.50	2,340.50
Sheahan-Malloy, Kira M	65	3250	1,124.34	4,374.34
Stousland, Glen W	16	875	10.90	885.90
Wurtz, Eugene D	44	2200	553.32	2,753.32
Subtotal	1,750	\$99,225.00	\$29,072.69	\$128,297.69

Appointed Officials Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Committee Meetings	Mileage & Expenditures	Total
Adelmeyer, Marlene M	5	250	109.00	359.00
Augustson, Lois B	9	450	98.10	548.10
Birkholz, Dianne K	6	300	0.00	300.00
Birschbach, Donna J	3	150	37.06	187.06
Braun, Judith A	5	250	35.45	285.45
Caine, Chester	1	55	9.27	64.27
Diehlmann, Terri	2	100	20.72	120.72
Dogs, Larry C	10	505	195.11	700.11
Elm, Ivan C	4	200	65.40	265.40
Foley, William	13	650	212.55	862.55
Godshall, David M	11	550	191.84	741.84
Grulke, Harvey W	2	100	32.70	132.70
Hanson, Mark	8	400	567.90	967.90
Herren, Kenneth E	3	165	29.43	194.43
Hicks, Harold J	10	500	268.20	768.20
Johnson, Dennis D	1	50	18.53	68.53
Kahlow, Patricia A	5	250	103.55	353.55
Keyes, Jennifer	10	500	228.90	728.90
Kitchen, Shirley A	17	850	71.94	921.94
Knox, Patricia L	5	250	0.00	250.00
Koch, Thomas J	5	275	0.00	275.00
Krueger, Gloria J	2	100	15.26	115.26
Laufenberg, Leonard J	35	1360	771.82	2,131.82
Nass, William	7	385	95.41	480.41
Negen, Lorna K	3	300	71.94	371.94
Patenaude, Judith M	1	50	60.90	110.90
Patrouille, Robert L	1	50	17.44	67.44
Qaulmann, James	10	500	117.18	617.18
Reak, Mary J	13	650	0.00	650.00
Rich, Anna B	4	200	69.76	269.76
Roche, Joseph E	51	2000	1,029.66	3,029.66
Scheffler, Tracy A	1	50	8.18	58.18
Schmidt, Gary L	3	150	22.89	172.89
Schmidt, Rochelle	3	150	27.81	177.81
Schoenike, Jon	11	570	179.85	749.85
Schulz, Carol R	4	200	24.00	224.00
Schulze, Theresa	7	350	335.20	685.20
Schumann, Sharon	10	500	215.82	715.82
Subtotal	<u>301</u>	<u>14365</u>	<u>5,358.77</u>	<u>19,723.77</u>
GRAND TOTAL	<u>2051</u>	<u>\$ 113,590.00</u>	<u>\$ 34,431.46</u>	<u>\$ 148,021.46</u>

COMPARISON

Year	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
2018	2051	\$ 113,590.00	\$ 34,431.46	\$ 148,021.46
2017	2010	\$ 111,260.00	\$ 30,802.60	\$ 142,062.60
2016*	1876	\$ 105,930.00	\$ 30,915.21	\$ 136,845.21
2015	1839	\$ 103,281.00	\$ 31,674.82	\$ 134,955.82
2014	1764	\$ 95,380.00	\$ 31,303.02	\$ 126,683.02
2013	1675	\$ 80,270.00	\$ 29,768.48	\$ 110,038.48
2012	1956	\$ 91,660.00	\$ 32,002.37	\$ 123,662.37
2011	2098	\$ 97,385.00	\$ 32,191.41	\$ 129,576.41
2010	2095	\$ 97,220.00	\$ 31,343.15	\$ 128,563.15
2009	2171	\$ 100,415.00	\$ 38,489.22	\$ 138,904.22
	Percent Increase (Decrease)	Percent Increase (Decrease)	Percent Increase (Decrease)	Percent Increase (Decrease)
2018 to 2017	9.328%	7.231%	11.374%	8.167%
2017 to 2016	7.143%	5.032%	-0.364%	3.813%
2016 to 2015*	2.012%	2.565%	-2.398%	1.400%
2015 to 2014	4.252%	8.284%	1.188%	6.530%
2014 to 2013	5.313%	18.824%	5.155%	15.126%
2013 to 2012	-14.366%	-12.426%	-6.980%	-11.017%
2012 to 2011	-6.768%	-5.879%	-0.587%	-4.564%
2011 to 2010	0.143%	0.170%	2.706%	0.788%
2010 to 2009	-3.501%	-3.182%	-18.566%	-7.445%

* 2016 now includes Farm Drainage, Housing Authority and Civil Service