

**DODGE COUNTY
JUDICIAL AND PUBLIC PROTECTION COMMITTEE MEETING
February 1, 2019 - DRAFT**

Call to order: Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller
Dan Hilbert
Eugene Wurtz – not excused
Thomas Nickel
Larry Schraufnagel

Also Present: James Mielke, County Administrator; Russell Kottke, Dodge County Board Chairman; Steven Bauer, Circuit Court Judge; Joseph Sciascia, Circuit Court Judge; Brian Pfitzinger, Circuit Court Judge; Lynn Hron, Clerk of Courts; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Bernie Mueller, Child Support Agency; Dale Schmidt, Dodge County Sheriff; Scott Mittelstadt, Chief Deputy, Sheriff's Office; Patrick Schoebel, Medical Examiner; Shelby Brandsma, Family Counseling; Supervisor Jeff Schmitt; Supervisor Jeff Berres; Supervisor Kira Sheehan Malloy; Supervisor Dave Froeling; Supervisor David Guckenberger; Sandy Bird, Br. 1 Judicial Assistant; Judy Haddad attended as an observer.

Approval of Agenda and Allow for Deviation: Motion made by Thomas Nickel to approve Agenda and to allow for deviation; second by Dan Hilbert. Motion carried.

Public Comment: None

Approval of Minutes: Motion by Thomas Nickel to amend the Minutes of January, 2019; second by Dan Hilbert. Motion carried.

Communications/Announcements: Chairman Miller announced that the joint meeting with the Finance Committee will be next Friday, February 8, 2019 at 8:00am. The Cadets ceremony is post-poned to February 11, 2019. Miller made motion to carry over to next month. Motion carried.

Circuit Court/Judge's Report: Judge Bauer gave an update on the Guardian ad Litem status with the attorneys case load and the contract attorneys for criminal cases. They are at \$75.00 per hour under the contract and it is on a pro-rated basis. He said next year the rate will need to be raised.

Clerk of Courts Report: None

Child Support Report: None

District Attorney Report: Attorney Barrington gave a brief report on the budget. They still do not know what their reimbursement is on the victim/witness fees. There was \$15,000 under levy and they are asking to have \$6,500 of witness fees carried over. Attorney Klomberg gives credit to Attorney Barrington for his time in going over their budget. He said that toxicology

costs will be up this year based upon the multiple number of homicide trials projected to take place.

With the 2018 DAs operational review, Klomberg went over his number of cases filed for 2018 and the costs involved with those cases that go to trial. He gave an overview of the cases that were charged.

He indicated that child abuse cases have specialty prosecutors, Attorney Tienstra and Attorney Sempf handle those. They have restructured their office and the two attorneys attend special training on how to handle these cases.

The DA's office opened 2,181 cases. He discussed the average review time before or if a case will be charged. The average is under 30 days. The active time - the average time a case is open is approximately 75 days. Comment by Nickels as he gives a Thank you for prosecuting the inmate cases.

Klomberg also gives a staffing report on the benefits of having the position of Amber Dieter in their office. He said that she has been a great help in keeping track of the numbers and incorporates those into reports and spreadsheets. Their paralegal position held by Maggie Kunisch is also a benefit to their office with her organizational skills. Attorney Sempf has been recognized with the Executive Professional Award. He also sees a number of retirements in the future. He is again making his request with the State for another Assistant DA position. He also reported on his absence from the office and that with technology he is able to work from home.

Medical Examiner Report: None

Sheriff Office Report: No discussion on the report only regarding the adult entertainers.

Schmidt is requesting a carryover as the majority of the payment was made to Spillman but he would like to hang on to the remaining balance to get the project complete. Mittelstadt reports that there is approximately \$82,000 left that is requested to carryover. Schmidt reported that the problem that Beaver Dam Police Department had with Spillman ended up being with their internet speed.

He would like consideration of the resolution to abolish a Detective position and make it a Sergeant position. It will be the same pay grade and it will give them a larger pool of candidates to choose from. The Drug Task Force needs the most supervision and this will allow them to have someone to have that decision making authority within that program. He would like someone with experience who can also rotate back to the patrol division. He has a vacancy open which is a union position. He will report back with a recommendation from Matrix.

Comment made by Dan Hilbert as to the Drug Task Force as to controlling the drug problem and staffing numbers.

Mittelstadt comments on how to develop the skills needed for a Sergeant and how that information will be shared between departments. Sheriff is not asking for action on this today; he handed out job descriptions for both positions.

Schmidt reported on the statistics and reports on crashes. There were 8 fatalities with the crash reduction project. Mittelstadt is working on a plan with the crash reduction and is continuing to research and will be putting that together.

Report of A/V Project: Jim Mielke reported that the project is on schedule and there is a workable solution to the video conference system and everyone is on board.

Committee Report: WCA CAP team visit to State Capital.

Informational Presentation by Sheriff Schmidt – Basic Drug Information: He indicated that there are 7 drug categories. 1) CNS (Central Nervous System Depressants) includes valium; Prozac; and anti-depressants (i.e. Zoloft); 2) CNS Stimulants such as caffeine, ADHD medication, cocaine; 3) Hallucinogens – LSD, Ecstasy; 4) Dissociative Anesthetic – PCP; 5) Inhalants – dust-off, paint; aerosol cans; 6) Narcotic Analgesics: heroin; OxyContin; hydrocodone; 7) Cannabis – marijuana.

Next Meeting: Friday, March 1, 2019 at 8:00 a.m. at the Dodge County Justice Facility.

Adjournment: Motion by Dan Hilbert to adjourn meeting; second by Thomas Nickel. Motion carried.

Meeting adjourned at 9:28 a.m.

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Thomas Nickel, Secretary

Sandra D. Bird, Recording Secretary

JOINT MEETING OF THE DODGE COUNTY FINANCE COMMITTEE AND THE JUDICIAL AND PUBLIC PROTECTION COMMITTEE

February 8, 2019, 8:00 A.M.

FIRST FLOOR AUDITORIUM – ROOMS H and I

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU WI 53039

The meeting was called to order by Dodge County Finance Committee Chairman, Dave Frohling, at 8:00 a.m.

Members present from the Finance Committee: Caine, Frohling, Guckenberger, and Schaefer.

Member(s) absent from the Finance Committee: Benter (Excused).

Others present: Finance Director Julie Kolp; County Administrator Jim Mielke; Deputy County Clerk Christine Kjornes; Corporation Counsel Kimberly Nass; Physical Facilities Director Russ Freber; Information Technology Director Justin Reynolds; Dodge County Clerk of Circuit Court Lynn Hron; District Attorney Managing Attorney Robert Barrington; Human Services and Health Department Director Becky Bell; Human Services and Health Department Fiscal Support Services Division Manager Monica Hooper; Human Resources Director Sarah Hinze; Dodge County Clerk Karen Gibson; Dodge County Deputy Sheriff Scott Mittelstadt; Clearview Executive Director Deanna Wilson; Clearview Director of Financial Services Bill Wiley; ERP Project Director Ross Winklbauer; Dodge County Treasurer Patti Hilker; Land Resources and Parks Director Bill Ehlenbeck; County Board Chairman Russell Kottke; County Board Supervisor MaryAnn Miller; County Board Supervisor Eugene Wurtz; County Board Supervisor Larry Schraufnagel; County Board Supervisor Thomas Nickel; County Board Supervisor Donna Maly; County Board Supervisor Joe Marsik; County Board Supervisor Dennis Schmidt; County Board Supervisor Kira Sheahan-Malloy; County Board Supervisor Jeff Schmitt; Beaver Dam Daily Citizen Reporter Ken Thomas; Watertown Daily Times Reporter Ed Zagorski; and WBEV Radio Reporter Kevin Haugen.

Supervisor Frohling announced that a sign-in sheet was being distributed, and any Non-Committee Member County Board Supervisor can indicate on the sign-in sheet if requesting payment for attending the meeting – Donna Maly; Joe Marsik; Dennis Schmidt; Jeff Schmitt; and Kira Sheahan-Malloy.

There was no public comment.

Motion by Caine, seconded by Schaefer to approve the January 14, 2019 minutes, as presented. Motion carried.

The joint Finance Committee and Judicial and Public Protection Committee meeting was called to order by Judicial and Public Protection Committee Chair, MaryAnn Miller, at 8:02 a.m.

Members present from the Judicial and Public Protection Committee: Miller, Nickels, Schraufnagel, and Wurtz.

Member(s) absent from the Judicial and Public Protection Committee: Hilbert (Excused).

Supervisor Frohling reported that the discussion on the Resolution Authorizing a General Fund Transfer for the Sheriff's Office Revenue Shortfall will be limited to how the shortfall will be

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funded. The Fiscal Note set forth in the Resolution was presented to the Finance Committee for review and approval. The Fiscal Note sets forth a Budget Impact in the amount of \$496,597. Finance Director Julie Kolp reported that the packet materials included a lengthy document entitled *Dodge County, Wisconsin, Revenue and Expenditure Report, For Sheriff Office Business Units, For the Twelve Months Ending December 31, 2018*, and this document has since been updated. Ms. Kolp further reported that each Business Unit is reviewed and analyzed to determine if funds need to be returned or carried over to the next year. Ms. Kolp reported that as of February 5, 2019, the shortfall amount is \$496,597. Ms. Kolp further reported that she and County Administrator Jim Mielke consulted with Johnson Block regarding the shortfall, and it was recommended by Johnson Block to document the deficit, in the amount of \$496,597, in the general ledger to comply with Wisconsin State Statutes. Supervisor Guckenberger voiced his concerns with the urgency with covering the shortfall, and why does the shortfall have to come from the General Fund. Corporation Counsel Kimberly Nass commented that from a timing standpoint, adjustments and carry overs are typically a February County Board action, to close the previous year's financial statements. Supervisor Frohling commented that historical data will be analyzed in the future, but currently we need to address this shortfall. Supervisor Guckenberger asked what other sources the County has to fund the shortfall. Ms. Nass responded that the options would be the General Fund, Borrowing, or the use of Sales Tax, but borrowing or sales tax are not a preferred method. Supervisor Frohling commented that it would cost more to borrow than take from the General Fund. Ms. Kolp provided a power point of the analysis of the General Fund as of January 2019. Ms. Kolp commented that it is anticipated that what is being returned to the General Fund is more than what is applied. Motion by Finance Committee Member Caine, seconded by Finance Committee Member Schaefer to approve the Budget Impact in the amount of \$496,597, authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution to the County Board for consideration at the February 19, 2019 meeting. Motion carried 3-1. Guckenberger opposed. Motion by Judicial and Public Protection Committee Member Nickel, seconded by Judicial and Public Protection Committee Member Schraufnagel to approve the Budget Impact in the amount of \$496,597, authorize and direct the Finance Committee's Chairman to sign the Fiscal Note, and forward the Resolution to the County Board for consideration at the February 19, 2019 meeting. Motion carried.

Motion by Nickel, seconded by Schraufnagel to adjourn the Judicial and Public Protection Committee meeting. Motion carried. The joint meeting adjourned at 8:30 a.m.