

**DODGE COUNTY LAND RESOURCES AND PARKS COMMITTEE
MINUTES
January 21, 2019**

The Dodge County Land Resources and Parks Committee met on January 21, 2019 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Vice-Chairman Muche called the meeting to order. Roll Call was taken. Members present were Joseph Marsik, William Muche, Jeff Schmitt and Larry Schraufnagel. Members excused were Tom Schaefer. The staff present at the request of the Chairman were Bill Ehlenbeck and Joseph Giebel. Dave Addison and Chris Planasch were also present at the meeting.

No other County Board members in attendance.

The hearing procedures were read into the record.

The minutes from the January 7, 2019 meeting were reviewed by the Committee.

Motion by William Muche to approve the minutes as written.

Second by Jeff Schmitt Vote: 4-0 Motion carried.

PUBLIC HEARING

Chad Dinkel – Request to rezone approximately 7.5-acres of land from the A-1 Prime Agricultural zoning district to the A-2 General Agricultural zoning district to allow for the creation of a non-farm residential lot. The site is located in part of the SE ¼ of the NE ¼, Section 25, Town of Fox Lake, the site address being W9736 State Road 68.

Motion by Jeff Schmitt to submit a favorable recommendation to the Dodge County Board of Supervisors on the request to rezone approximately 7.5-acres of land from the A-1 Prime Agricultural zoning district to the A-2 General Agricultural zoning district to allow for the creation of a non-farm residential lot.

Second by Larry Schraufnagel Vote 4-0 Motion carried.

PUBLIC HEARING

Wayne and Betty Hildebrandt Trust – Request for a Conditional Use Permit under the Land Use Code, Dodge County, Wisconsin to allow for the creation of an approximate 2.8-acre nonfarm single family residential lot within the A-1 Prime Agricultural Zoning District. The property is located in part of the SE ¼ of the SW ¼, Section 29, Town of Hustisford, the site address being N2917 Level Valley Road.

Motion by Larry Schraufnagel to approve the conditional use permit to allow for the creation of an approximate 2.8-acre nonfarm single family residential lot within the A-1 Prime Agricultural Zoning District subject to the following conditions:

1. The applicant shall obtain the required land division approvals for the proposed lot from the County and local municipalities if required, prior to the creation of these lots;

2. The proposed non-farm residential lot shall not exceed 7.75-acres in area unless the lot is successfully rezoned out of the A-1 Prime Agricultural Zoning District;
3. Only one single family residential unit may be located on the proposed non-farm residential lot unless this lot is successfully rezoned into a zoning district which allows additional residential units;
4. The acreage of the proposed non-farm residential lot shall count towards the total non-farm residential acreage that can be created from the base farm tract for this property;
5. A "Notice of Zoning Limitations" document shall be recorded with the Dodge County Register of Deeds Office for the following parcels which make up the "base farm tract" which notifies the potential buyers of these parcels that there may be limitations as to the number of new lots that can be created from this base farm tract:
 - 024-1016-2931-000; 024-1016-2934-000; 024-1016-3221-000;
6. The owner and subsequent owners of this non-farm residential lot hereby agree to comply with Subsection 9.2, Right to Farm provisions of the Dodge County Land Use Code and that they will not cause unnecessary interference with adjoining farming operations producing agricultural products and using generally accepted agricultural practices, including access to active farming operations;
7. The decision of the Committee is valid for one year.

Second by Jeff Schmitt

Vote 4-0

Motion carried.

PUBLIC HEARING

William and Rae Marie Dougan – Request for a Conditional Use Permit under the Land Use Code, Dodge County, Wisconsin to allow for the creation of an approximate 2-acre nonfarm single family residential lot within the A-1 Prime Agricultural Zoning District. The property is located in part of the NE ¼ of the NW ¼ and part of the NW ¼ of the NE ¼, Section 12, Town of Elba, the site address being W10263 Ghost Hill Road.

Motion by Joseph Marsik to approve the conditional use permit application to allow for the creation of an approximate 2-acre nonfarm single family residential lot within the A-1 Prime Agricultural Zoning District subject to the following conditions:

1. The applicant shall obtain the required land division approvals for the proposed lot from the County and local municipalities if required, prior to the creation of these lots;
2. The proposed non-farm residential lot shall not exceed 5.22-acres in area unless the lot is successfully rezoned out of the A-1 Prime Agricultural Zoning District;
3. Only one single family residential unit may be located on the proposed non-farm residential lot unless this lot is successfully rezoned into a zoning district which allows additional residential units;
4. The acreage of the proposed non-farm residential lot shall count towards the total non-farm residential acreage that can be created from the base farm tract for this property;
5. A "Notice of Zoning Limitations" document shall be recorded with the Dodge County Register of Deeds Office for the following parcels which make up the "base farm tract" which notifies the potential buyers of these parcels that there may be limitations as to the number of new lots that can be created from this base farm tract: 014-1013-1221-000; 014-1013-1212-000, 014-1013-1211-001;
6. The owner and subsequent owners of this non-farm residential lot hereby agree to comply with Subsection 9.2, Right to Farm provisions of the Dodge County Land Use Code and that they will not cause unnecessary interference with adjoining farming

operations producing agricultural products and using generally accepted agricultural practices, including access to active farming operations;

7. The decision of the Committee is valid for one year.

Second by Jeff Schmitt Vote 4-0 Motion carried.

REGISTER OF DEEDS

A. 4th Quarter Revenue and Activity Reports

Chris Planasch provided the Committee with an update on the Register of Deeds Department revenue and activity reports for the 4th quarter and a summary of the projected year revenue and expense reports for her Department. Chris also provided the Committee with an update on the records imaging and the indexing work being completed by her staff.

LAND INFORMATION

A. 4th Quarter Reports

Dave Addison provided the Committee with an update on the Land Information Division with 4th quarter activity reports.

Dave noted that the GIS Administrator (Jesse) has been involved with a large number of activities. The building footprints project was checked and completed. Jesse has been working with Senior Cartographer (Steve Noe) and Land Information Specialist (Nicole Hoepfner) on the parcel map conversion project. He has also has been working on map revisions due to the Kekoskee annexation of the Town of Williamstown. Also is assisting the Highway Department with the ERP fixed asset project.

Dave indicated that the Survey crew has been working various projects, including the Gold Star Trail and picking up property corner locations and other problem areas in the City of Beaver Dam to assist with that mapping project. Steve Noe has also been working on the parcel map conversion project as well as new map updates for the 2019 tax and assessment rolls.

Dave noted that the property listing staff has processed a record number of splits and parcel number changes this last year due in part to the Williamstown and Kekoskee merger. There has also been a new TID District created and TID in Mayville was completed.

B. Adopt Dodge County Land Information Plan 2019-2021

Dave Addison indicated that the Land Information Council recently met to review and approve the Land Information Plan 2019-2021. He noted that the Council made a few minor changes to the plan that was previously reviewed by the Committee last month and a new grant project for updating the hydro layer was also added to the plan. The current GIS Hydro layer was last updated in 2006 and we have had 2 flights since that time. The project involves the hiring of a GIS intern to update the hydro layer using the 2017 ortho flight. This position would be funded with the LIO grant and the non lapsing fund balance. Motion by Joseph Marsik to approve the Land Information Plan 2019-2021, Second by Larry Schraufnagel. Vote 4-0 Motion carried.

C. Update on Parcel Mapping and Building Footprint projects

Dave Addison provided the Committee with an example of the building footprint mapping capability that will now be available in the GIS mapping program. Dave noted that the

new mapping product will be available to the public through the Website GIS mapping program.

D. 2019 Activities/Grant

Dave Addison provided the Committee with an update on the Wisconsin Land Information Program grant. The Department applied for and will receive a 2019 Grant of \$51,000.00. \$1000.00 of the grant is an education grant which will be used by the survey department crew to attend workshops. The remaining \$50,000 of the grant will be used to fund the Intern position to update the Hydro layer and part of it will be used to fund the Highway Department ERP project for the culvert asset update project.

PARK SYSTEM

A. Purchase replacement trail tractor/mower

Bill Ehlenbeck provided the Committee with a government bid proposal from Mid-State Equipment for the purchase of a replacement tractor and mower for the Wild Goose Trail. The replacement mower was budgeted for 2019. The proposal is for a John Deere 5075 tractor, loader, bucket and mower unit for use on the Wild Goose Trail to replace the current tractor purchased in 2000. The total cost with trade-in is \$59,561.08. The Committee directed staff to prepare a resolution for County Board approval in February.

1. ADMINISTRATION

A. Revenue Reports and Budget Status

Bill provided the Committee with a summary of the Department revenue and expense reports by division for 2019 as well as a preliminary final budget status. Approximately \$380,000 is the net total of unexpended funds available for carryover or return to general fund. Approximately \$46,500 will lapse to Astico Fund Balance and \$147,842 will be requested for same purpose carryover.

B. Request to carryover funds from 2018 budget to 2019 budget

Bill provided the committee with a report listing the proposed fund carryover requests totaling \$147,842. The Committee directed staff to forward the requests to the Finance Committee and County Board.

C. No Committee Member Reports

D. No additional Per Diems

Future Meeting Schedule: Monday, February 4, 2019 – 7:00 p.m. • Rooms 1H/1I • 1st Floor, Administration Building • Juneau, WI – Public Hearings

Motion by order of the Chairman to adjourn the meeting. Meeting adjourned at 8:34 p.m.

Respectfully Submitted,



Joseph Marsik, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.