



DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE OF THE DODGE COUNTY BOARD OF SUPERVISORS MEETING

December 18, 2018

The Dodge County UW-Extension Education Committee of the Dodge County Board of Supervisors met Tuesday, December 18, 2018 at 8:00 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Chairperson Allen Behl called the meeting to order at 8:00 a.m. with the following members present: Richard Bennett, Becky Glewen (8:04am), Dale Macheel and Annette Thompson.

Also, present: Pattie Carroll, Human Development & Relationships Educator; Jeff Hoffman, Area Extension Director; Kimberly Lafler, FoodWise Nutrition Educator; Marie Witzel, 4-H Youth Development Educator; Amanda Young, Dairy & Livestock Educator (8:02am).

PUBLIC COMMENT: none

APPROVAL OF MINUTES: Motion by Bennett, second by Macheel to approve minutes for Tuesday, November 20, 2018. Approved 4-0.

REVIEW OF REVENUE AND EXPENSES UNDER BUSINESS UNIT 68: Review of the UW-Extension revenues and expenses for November.

APPROVAL OF PER DIEMS FOR DECEMBER 18, 2018 Chairperson Behl reviewed the per diem sheet for December 18, 2018. Motion by Glewen, seconded by Macheel to approve per diems for December 18, 2018. Approved 5-0.

REVIEW OF THE WRITTEN EDUCATOR REPORTS AS SUBMITTED FOR THE MONTH Committee members reviewed the written educator report as submitted. Dairy & Livestock Educator Amanda Young fielded questions from the Committee regarding the Beef Quality Assurance certification training she has conducted in Dodge County.

DISCUSSION AND CONSIDERATION OF 2019 UW-EXTENSION CONTRACT WITH DODGE COUNTY. Hoffman reviewed the changes for payment dates; the addition of Section 4b regarding volunteers and liability. The Committee discussed contract language that outlines a 50% Agriculture/Crops & Soils Educator shared with Fond du Lac County beginning July 1, 2019. Hoffman reminded the committee of the \$10,000 discount that Cooperative Extension offers counties resulting in a budget deficit. He also updated the Committee that Extension had 25% reduction in staff in 2018 due to retirements and buyouts. Motion by Thompson, seconded by Bennett to approve the 2019 UW-Extension contract with Dodge County. Approved 5-0.

NEXT MEETING DATE: The next regularly scheduled Extension Committee meeting is Tuesday, January 15, 2019 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

Glewen suggested that the Committee meet every other month or quarterly. Committee determined more discussion is required regarding meeting frequency. The Committee will discuss this option at their February 19, 2019 meeting at 8:30am at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin

ADJOURNMENT: There being no further business to come before this Committee, the meeting was adjourned by Chairperson Behl at 8:35 a.m.

Respectfully submitted,

UW-Extension Education Committee Minutes

Richard Bennett, Secretary

Allen Behl, Chairperson

EXPENSES

BUSINESS UNIT 6801

Witzel- November Mileage	6801	5332	\$376.05
Witzel- November Lodging	6801	5336	\$160.00
Witzel- November Registration	6801	5325	\$115.00
Young- October/ November Mileage	6801	5332	\$153.69
Carroll- November Mileage	6801	5332	\$287.76
Carroll- Registration	6801	5325	\$50.00
Carroll- Calendar/ Office Supplies	6801	5312	\$19.99
Telephone- December Charges	6801	5475	\$46.80
CC- Padlock, Dry Box & Invisible Ink Pen	6801	5392	\$123.51
CC- 500 UW Ext Logo Epiphany Pen	6801	5392	\$296.44
CC- HDMI Adapter & AC Charger	6801	5392	\$42.97
CC- Wireless mobile projector	6801	5312 6816	\$799.99
Paper & Supplies- November	6801	5312 6816	\$113.60
Telephone- November	6801	5475	\$83.10
Bohn- Mileage November	6801	5332	\$52.32
Printing & Addressing 4-H Newsletter	6801	5313	\$307.24
CC- Epsilon Sigma PHI-Witzel	6801	5325	\$100.00
CC- Epsilon Sigma PHI- Young	6801	5325	\$105.00
CC- USB Headset and Supplies	6801	5392	\$235.39
CC- Office Supplies	6801	5312 6816	\$39.83
CC- 4H Curriculum	6801	5348 6817	\$1,266.15
CC- UWEX Cooperative Ext Publications	6801	5348 6817	\$186.94
CC- OSU Ext Publications	6801	5348 6817	\$166.45
CC- Purdue AG Education Supplies	6801	5348 6817	\$57.85
CC- Amazon Supplies	6801	5312 6816	\$39.08
CC- Amazon Supplies	6801	5392	\$116.88
CC- Amazon Supplies	6801	5312 6817	\$43.50
CC- Amazon Supplies	6801	5392	\$38.97
Farm Record Books	6801	5348 6816	\$116.81
Witzel- December Mileage	6801	5332	\$106.28
Year End Telephone Service	6801	5475	\$125.52

BUSINESS UNIT 6814 - 4-H Youth

CC- 500 Mood Pencil- Black Eraser	6814	5399 6805	\$181.27
4H AMERICAN SPIRIT-2 @ \$1300	6814	5399 6812	\$2,600.00
Bohn- Presenter Gifts Reimbursement	6814	5348 6805	\$30.42

BUSINESS UNIT 6812 - University Educational

Water Test Kits	6812	5399 21	\$60.00
One Meat Dinner	6812	5399 11	\$532.50
Central Services	6812	5312 6816	\$587.71

BUSINESS UNIT 6823 - DATCP

Cover Crop- 30 Acres @ \$20 Acre- Voight	6823	5796	\$600.00
18 Acres of Payment @ \$20 per Acre Gay	6823	5796	\$360.00
Strauss- November Mileage	6823	5332	\$16.35
Cover Crop- 19 ACRES @ \$20- Warmka	6823	5796	\$380.00
Mileage Reimbursement- Peirick	6823	5332	\$47.42
Mileage Reimbursement- Woigt	6823	5332	\$19.08
Mileage Reimbursement- Weiss	6823	5332	\$45.78
Cover Crop- 30 Acres @ \$20- Voigt	6823	5796	\$600.00
Cover Crop- 30 Acres @ \$20- Nass	6823	5796	\$600.00
Cover Crop- 30 Acres @ \$20- Weiss	6823	5796	\$600.00
Cover Crop- 15.5 Acres @ \$20- Hildebrand	6823	5796	\$310.00
Cover Crop- 20 Acres @ \$20- Deboer	6823	5796	\$400.00
Shipment of solid samples for Weiss to TX	6823	5349	\$45.81
Cover Crop- 30 Acres @ \$20 Acre- Machee	6823	5796	\$600.00
Cover Crop- 30 Acres @ \$20 Acre- Priest	6823	5796	\$600.00
Cover Crop- 21 Acres @ \$20 Acre- Morris	6823	5796	\$420.00
Cover Crop- 30 Acres @ \$20 Acre- Lienke	6823	5796	\$600.00
Cover Crop- 30 Acres @ \$20 Acre- Machee	6823	5796	\$600.00
Cover Crop- 30 Acres @ \$20 Acre- Holl	6823	5796	\$600.00
Cover Crop- 30 Acres @ \$20 Acre- Sterr	6823	5796	\$600.00
Cover Crop- 30 Acres @ \$20 Acre- Nell	6823	5796	\$600.00

December

2018

UW-Extension Education Committee
Review of Bills for
the Month of December 2018

EXPENSES

BUSINESS UNIT 6862

CC- Tractor & Machinery Cert Program	6862	5348	\$398.23
WI Beef Quality Assurance Certifications	6862	5348	\$855.00

TOTAL

\$7,026.34

\$12,636.34

TOTAL EXPENSES

\$19,662.68

December

UW-Extension Education Committee
Review of Bills for
the Month of December 2018

2018

DEPOSITS

Soil Water & Nutrient Management	6812	4533	11	\$845.00	Extra Project Fees	6814	4533	6801	\$132.00
Tractor Safety	6862	4521	683	\$70.00					
4H Extra Project Fees	6814	4533	6801	\$196.00					
4H Extra Project Fees	6814	4533	6812	\$200.00					
ME Experiences	6814	4533	6812	\$250.00					
ME Experiences	6814	4533	6801	\$164.00					
Extra Project Fees	6814	4533	6812	\$450.00					
ME Experiences	6862	4521	683	\$587.95					
4H Extra Project Fees	6814	4533	6801	\$200.00					
Printing Expenses- HSHW	6801	4533	6816	\$155.50					
Master Gardener- End of Quarter Printing	6812	4533	13	\$94.98					
Soil , Water & Nutri Management	6812	4533	11	\$95.00					
Pesticed Applicator Training	6874	4557	681	\$90.00					
Tractor Safety	6862	4521	683	\$35.00					
Dodge County Pork Producers	6812	4533	22	\$65.00					
Hyland Prairie 4H Club	6814	4533	6801	\$92.00					
C/E Workshops	6814	4533	6803	\$4.00					
									<u>\$132.00</u>

\$3,594.43

TOTAL DEPOSITS

\$3,726.43

EXPENSES

BUSINESS UNIT 6801				BUSINESS UNIT 6814 - 4-H Youth			
CC- Blue Ribbon Fair Managemer	6801	5393	\$1,167.00	Cloverbud JoAnn Fabric Rmbrsmnt	6814	5399 6803	\$37.53
UPS (November Charges)	6801	5311	\$37.26				
CC- 4H Youth Development Annu:	6801	5312 6816	\$500.00				
United Data Tech- 4-H Newsletter	6801	5313	\$330.85				
CC- Office Supplies	6801	5312 6816	\$22.47	BUSINESS UNIT 6812- University Educational			
CC- Binder Supplies	6801	5312 6817	\$184.09	2018 Soil Water & Nut Mngmnt Pac	6812	5399 11	\$780.00
				CC- Envelopes	6812	5343 6818	\$24.54
				CC- Resealable Bags	6812	5343 6818	\$11.98
				BUSINESS UNIT 6862 - Tractor Safety			
				BUSINESS UNIT 6872 - Soil & Forage			
				BUSINESS UNIT 6874 - Pest App Trng			
				Total			<u><u>\$816.52</u></u>

\$2,241.67

TOTAL EXPENSES

\$3,058.19

DEPOSITS

Educational Experiences	6814	4533	6812	\$5,250.00	Record Copying	6801	4542	6816	\$0.95
Youth Tractor Safety	6862	4521	683	\$105.00	Sales Tax	100	2421	143	\$0.05
PAT Pesticide Applicator Training	6874	4557	681	\$90.00	Extra Project Fees	6814	4533	6801	\$12.00
General Laminations	6801	4533	6816	\$2.00	C/E Workshops	6814	4533	6803	\$58.00
Farm Record Books	6801	4533	6816	\$56.00	Family Learning Day 2.23.19	6814	4533	6805	\$194.00
Water Test Kits	6812	4533	21	\$8.53	Pesticide Applicator Training	6874	4557	681	\$135.00
Sales Tax	100	2421	143	\$0.47					
Sinissippi 4H Copies	6801	4533	6816	\$17.43					
Family Learning Day/ Feb 23, 2019	6814	4533	6805	\$128.00					
Educational Experiences	6814	4533	6812	\$300.00					
Extra Project Fees 2019	6814	4533	6801	\$132.00					
Family Learning Day/ Feb 23, 2019	6814	4533	6805	\$239.00					
Cloverbud/ Exploring Workshop	6814	4533	6803	\$8.00					
Tractor Safety Program	6862	4521	683	\$45.00					
Tractor Safety Program	6862	4521	683	\$290.00					
Meat Animal Sale	6812	4533	6818	\$36.52					
PAT Pesticide Applicator Training	6874	4557	681	\$75.00					
PAT Pesticide Applicator Training	6874	4557	681	\$480.00					
Dodge Co Uwex 2018 Printing	6801	4533	6816	\$57.01					
Water Test Kits	6812	4533	21	\$2.84					
Sales Tax	100	2421	143	\$0.16					
Farm Record Books	6801	4533	6816	\$16.00					

\$7,338.96

\$400.00

TOTAL DEPOSITS

\$7,738.96

Extension personnel recognize the importance of providing utility in Committee meetings by adding value and providing useful information. We also understand everyone's time is limited and value the time we are permitted to interact with Committee members. In an effort to help your discussion on the scheduling of your official meeting we have provided the follow thoughts.

There were three potential options to scheduling presented

1. Status quo - one meeting each month
 - a. Status quo includes cancellations if there is not sufficient business
2. Every other month meetings
3. Meetings eliminated for these selected months (Jan., Mar., Aug.)

The months of January and March typically have less official business
August is very business for staff due to the county fair