

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
January 24, 2019**

The following members were present: Nickel, Greshay, Bennett, Miller & Wurtz. Also present was Deb Weber, Administrative Assistant, and Makenzie Drays, Senior Accountant.

Members absent: None

Meeting called to order at 8:00 a.m. by Chairman Nickel.

Public Comment: None

Motion by Bennett, seconded by Greshay to approve the minutes of January 10, 2019. Motion carried.

Old Business:

- a) DMV Beaver Dam – J Bohonek – needs documentation in file director
- b) REI*Matthew Bender & Co – A Miller – needs documentation in file director

US Bank Purchase Card Review of November Non-Department Head purchases:

- Schefft, K**, Human Services – SQ *Web Wisconsin (1) need more explanation
- Huebner, J**, Clearview – Numotion (1), RCS Management Corp (1)
- Streblov, N**, IT – IN *Archivesocial (1), Server Supply.com Inc (1)
- Griesel, R**, Human Services – Amzn Mktp US (1)
- Gaska, S**, Human Services – CPI Inc (1)
- Malterer, T**, UW Extension – Amzn Mktp US (1)
- Zitlow, J**, Sheriff – ATT *Bus Phone Pmt (1)
- Meagher, J**, Emergency Management – 5 Alarm Fire & Safety (1)

Motion by Greshay, seconded by Bennett to allow payment of Clearview vouchers Batch # 222220 in the sum of \$ 37,411.30 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers for Employee and County Board Expenses dated 1/11/19 for \$ 3,362.29 Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers for US Bank Purchase Card in Batch #221932 for \$ 323,656.98 Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers in Batch #222145 for \$ 11,180.25. Motion carried.

Motion by Greshay, seconded by Bennett to allow payment of vouchers in Batch #222154 for \$ 217,574.18. Motion carried.

Motion by Greshay, seconded by Miller to allow payment of vouchers in Paid Batches 221800 881 917 939, 220090, 203 for \$ 63,310.24. Motion carried.

The next regular meeting of the Audit Committee is scheduled for February 14, 2019 at 8:00 a.m. in Room 4A

Motion by Greshay, seconded by Miller to adjourn. Motion carried. Meeting adjourned at 9:01 a.m.

Respectfully submitted,

Secretary
Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.