

DODGE COUNTY
JUDICIAL AND PUBLIC PROTECTION COMMITTEE MEETING
January 4, 2019 – **DRAFT COPY**

Call to order: Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller
Dan Hilbert
Eugene Wurtz
Thomas Nickel
Larry Schraufnagel

Also Present: James Mielke, County Administrator; Russell Kottke, Dodge County Board Chairman; Steven Bauer, Circuit Court Judge; Joseph Sciascia, Circuit Court Judge; Lynn Hron, Clerk of Courts; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Bernie Mueller, Child Support Agency; Dale Schmidt, Dodge County Sheriff; Scott Mittelstadt, Chief Deputy, Sheriff's Office; Patrick Schoebel, Medical Examiner; Kim Nass, Corporation Counsel; Becky Bell, Human Services; Carol Carlson, TAD; Supervisor Jeff Schmitt; Supervisor Jeff Caine; Supervisor Kira Sheeha Malloy; Sandy Bird, Br. 1 Judicial Assistant. Judy Haddad attended as an observer.

Public Comment: Statement made by Judy Haddad as to the number of crashes that are up. She would like to see more being done with crash reduction. Also commented that Chief Deputy Mittlestadt working part-time for another department. Statement by Sheriff Schmidt that Chief Deputy Mittlestadt does work for the Department of Justice on his off-time.

Approval of Minutes: Motion by Larry Schraufnagel to approve Minutes of December 7, 2018; second by Dan Hilbert. Motion carried.

Communications/Announcements: Chairman Miller announced that Sheriff Schmidt has been elected to 2nd Vice Chair of the Badger Sheriffs.

Presentation Committee Agendas: Kim Nass gave an overview on Committee meeting agendas and minutes. She indicated that it is the Chair's responsibility to set the agenda and run meetings in a smooth and orderly fashion and keep them on track. The agendas should contain specific items. Announcements should be one way, not for the subject of discussion and the topic should be included on the agenda. Supervisors should not speak over one another; one at a time. Agendas should be posted timely; preferably one week in advance of the meeting. Agendas should be specific; avoiding items that state "as other authorized by law". If there is nothing to report, it isn't necessary to have the department head listed on the agenda. Public comment is not to be used if a department head forgets to put something on the agenda. It is not intended to be interactive or used as debate. The number of times someone can speak is within the Chair's discretion. Minutes are not intended to be verbatim; they are a historical record. They can reflect why a certain matter is important. Typically, minutes reflect members' attendance and activities of and actions by the committee.

Circuit Court/Judge's Report: Judge Bauer indicated that they are within their budget.

Clerk of Courts Report: Lynn Hron gave an overview of the number of case filed. She indicated that the traffic/municipals (TR/FO/JO) are down a bit but the number of contested cases have increased. The small claims/civil cases are increasing as the number of TROs are going up.

Child Support Report: Bernie Mueller indicated that her expenses are below what she budgeted for. Her revenues are based on expenses.

District Attorney Report: Bob Barrington shared that there are two (2) business analysts from the Department of Administration are looking at their office as as the best model practice Their office will not have a budget report until approximately February.

Medical Examiner Report: P.J. Schoebel indicated that for personnel items, they are in the process of hiring new deputies as they are short staffed right now. They do have one (1) person starting January 11, 2019. He states that they are well under budget as they are saving money on autopsies but they still have bills to come in.

The caseload from 2007 to 2018 the increase in deaths reported on cremation has increased. Autopsies have increased as well.

**Permission granted to move the informational session up.

Information Session: Carol Carlson presented information regarding the TAD program and Stepping Up. Stepping up is a program to help detainees who have mental health issues. TAD provides services to individuals that are involved in the justice system that has reoffended and are at a high risk to recidivate: it is an evidence based program, assists with housing needs, job needs marital needs. It provides treatment, case management; they are monitored by the Court. It is a collaborative effort with the Court, DAs office, P & P and it is monitored by the grant through the Department of Justice and Human Services.

There is a new short term grant through Human Services which can provide the Vivitrol shot while they are at the jail through their medical staff. Defendants that potentially qualify are a 3rd or 4th OWI offender; they are screened to see if they qualify. The program can serve approximately 40 to 50 participants per year. It is a 14-18 month program and they are seen at first every week in Court.

It is the consensus of the Committee to commend the TAD program.

Sheriff Office Report: Sheriff Schmidt restates that the closure of J-Pod has a reduction in revenue which has resulted in a budget shortfall. He will be going to the finance committee to see how they want to handle that shortfall. Mittlestadt explains the revenue and expenditures as to date.

Sheriff states that they are still two (2) positions down. There are 5 vacant /unfunded positions for next year that need to be funded in 2020. He is looking at replacing 9 vehicles next year as they weren't replaced this year.

Jim Mielke states that regarding the storage issue the Building Committee is looking at bringing in a structural engineer for the 1977 portion of the building to be utilized and the 1959 portion to be demolished. Schmidt is going to meet with Russ Freber to discuss their needs for what those buildings are used for as storage for the Sheriff's Office.

The review of registration for entertainers is looking for feedback on the plan on how to move forward. Discussion and opinions was held on how the ordinance should be worded. Comments were made by Supervisor Jeff Schmitt, Jim Mielke, Supervisor Caine and Supervisor Malloy regarding the ordinance issues. The review of other county's ordinances at the next meeting and talk further about a possible sub-committee. The subject is to continue as is.

Schmidt announced that the DCELEA Awards banquet s getting under way with the invitations and award recipients being finalized. The name of the Explorers is being changed to Cadets.

AV Project Report: Mielke reported that the AV project is on track. The bids are due March 20. The project narrative has been signed off on by Dodge County.

Next Meeting: Friday, February 1, 2019 at 8:00 a.m. at the Dodge County Justice Facility.

Adjournment: Motion by Thomas Nickel to adjourn meeting; second by Eugene Wurtz. Motion carried.

Meeting adjourned at 10:03 a.m..

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

Thomas Nickel, Secretary

Sandra D. Bird, Recording Secretary

1 RESOLUTION NO. _____
2

3 **Resolution to Abolish the Position of *Detective***
4 **And Create the Position of *Sergeant***
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
7 MEMBERS,
8

9 **WHEREAS**, the Dodge County Judicial and Public Protection Committee has studied and
10 analyzed staffing needs of the Sheriff's Office; and,
11

12 **WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection
13 Committee recommends that the Dodge County Board of Supervisors abolish the following position
14 at the Sheriff's Office, effective upon a vacancy in a Deputy Sheriff-Patrol position:
15

16 One vacant, funded, full-time, benefited position of *Detective*; and,
17

18 **WHEREAS**, as a result of these studies and analyses, the Judicial and Public Protection
19 Committee also recommends that the Dodge County Board of Supervisors create the following
20 position at the Sheriff's Office, effective upon a vacancy in a Deputy Sheriff-Patrol position:
21

22 One new, full-time, benefited position of *Patrol Sergeant*; and,
23

24 **WHEREAS**, a job description for the position of *Detective* has been marked for identification
25 as Exhibit "A", and has been attached hereto; and,
26

27 **WHEREAS**, a job description for the proposed position of *Patrol Sergeant* has been marked
28 for identification as Exhibit "B" and has been attached hereto; and,
29

30 **WHEREAS**, there are funds in the 2019 Sheriff's Office Budget to fund the proposed
31 position of *Patrol Sergeant*;
32

33 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
34 Supervisors hereby abolishes the following position at the Sheriff's Office, effective upon a vacancy
35 in a Deputy Sheriff-Patrol position:
36

37 One vacant, funded, full-time, benefited position of *Detective*; and,
38

39 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby
40 creates the following position at the Sheriff's Office, effective upon a vacancy in a Deputy Sheriff-
41 Patrol position:
42

43 One new, full-time, benefited position of *Patrol Sergeant*; and,
44

45 **BE IT FINALLY RESOLVED**, that funds in the 2019 Sheriff's Office Budget, which were
46 budgeted for the Detective position, shall be used to fund the position of *Patrol Sergeant*.

All of which is respectfully submitted this _____ day of _____, 2019.

Dodge County Judicial and Public Protection Committee:

MaryAnn Miller

Eugene Wurtz

Larry Schraufnagel

Dan Hilbert

Thomas Nickel

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes No N/A.

Budget Impact: \$0.00. Finance Committee review date: _____, 2019. Chair initials: _____.

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Detective* and create the position of *Patrol Sergeant*.