

**DODGE COUNTY LAND RESOURCES AND PARKS COMMITTEE
MINUTES
January 7, 2019**

The Dodge County Land Resources and Parks Committee met on January 7, 2019 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Joseph Marsik, William Muche, Tom Schaefer, Jeff Schmitt and Larry Schraufnagel. The staff present at the request of the Chairman were Bill Ehlenbeck, Nate Olson and Joseph Giebel.

Other County Board members in attendance: **None**

ADMINISTRATIVE BUSINESS

1. The minutes from the December 17, 2018 meeting were reviewed by the Committee.

Motion by Larry Schraufnagel to approve the minutes as written.

Second by William Muche

Vote: 5-0 Motion carried.

2. No Committee Member Reports
3. No Additional Per Diems

The hearing procedures were read into the record.

PUBLIC HEARING

Nathan and Carrie London – Request for a Conditional Use Permit under the Shoreland Protection Ordinance, Dodge County, Wisconsin to allow filling and grading within 300 feet of a navigable water body associated with the construction of a residence on this site. The property is located in part of the NE ¼ of the NW ¼, Section 5, Town of Hustisford, the site address being N4834 Sinissippi Point Road.

Motion by William Muche to approve the conditional use permit to filling and grading within 300 feet of a navigable water body associated with the construction of a residence on this site subject to the following conditions:

1. It shall be the responsibility of the applicant to obtain all other permits or approvals that may be required (e.g., Wisconsin Department of Natural Resources and/or U.S. Army Corps of Engineers) for the proposed project.
2. All disturbed areas shall be leveled and graded (as needed) and seeded to permanent vegetation as soon as possible to prevent erosion of silt/sediment into the waterway.
3. All spoil piles shall be seeded to permanent vegetation as soon as possible to prevent erosion of silt/sediment into the lake.
4. All erosion control measures required by the applicable Federal, State, County and Local codes shall be in place and shall be maintained throughout the duration of the project in accordance with Best Management Practices.

5. All work shall be done in accord with the plans and specifications submitted on November 26, 2018.
6. The decision of the Committee is valid for one year.

Second by Jeff Schmitt

Vote 5-0 Motion carried.

PUBLIC HEARING

Nancy Bauer, agent for Wisconsin Amateur Field Trial Club Inc. – Request for a Conditional Use Permit under the Shoreland Protection Ordinance, Dodge County, Wisconsin to allow filling and grading within 300 feet of a navigable waterway associated with the extension of a private road and the installation of a culvert on said property. The property is located in part of the NE ¼ of the SW ¼, Section 15, Town of Hubbard, the site address being N6201 Cedar Road

Motion by Joseph Marsik to approve the conditional use permit request to allow filling and grading within 300 feet of a navigable waterway associated with the extension of a private road and the installation of a culvert on said property subject to the following conditions:

1. It shall be the responsibility of the applicant to obtain all other permits or approvals that may be required (e.g., Wisconsin Department of Natural Resources and/or U.S. Army Corps of Engineers) for the proposed project.
2. All disturbed areas shall be leveled and graded (as needed) and seeded to permanent vegetation as soon as possible to prevent erosion of silt/sediment into the waterway or the wetland areas.
3. All erosion control measures required by the applicable Federal, State, County and Local codes shall be in place and shall be maintained throughout the duration of the project in accordance with Best Management Practices.
4. No fill material shall be located within a wetland.
5. All work shall be completed in accord with the plans and specifications submitted on December 1, 2018.
6. The decision of the Committee is valid for one year.

Second by Jeff Schmitt

Vote 5-0 Motion carried.

PLANNING AND ECONOMIC DEVELOPMENT BUSINESS

A. CDBG – Revolving Loan Fund Program Update.

Nate Olson provided the Committee with an update on the proposed changes to the CDBG – Revolving Loan Fund Program. The CDBG – Revolving Loan Fund Program is a federal grant program utilizing funds from the U.S. Department of Housing and Urban Development (HUD). The revolving loan fund program has a specific focus: lending to businesses that will meet the national objective of the CDBG Program to create jobs, the majority of which will be held by persons meeting HUD's low to moderate income standards. The CDBG – Revolving Loan Fund Program has been under review at the state and federal levels over the last few years because a large majority of the funding for the program is cash on hand

and is not revolving. In order to prevent possible compliance penalties, the states have been encouraged to review and tighten up their CDBG – Revolving Loan Fund Programs or look to close them out.

Given the substantial amount of money in Wisconsin's program, the state has chosen to be proactive in seeking HUD approval to create a closeout program that reduces the compliance risk and gives some flexibility to local communities to use the funding in their programs. Wisconsin has submitted a plan to HUD to create a closeout program for the CDBG – Revolving Loan Fund Program and the plan was accepted by HUD. The plan includes 2 options for local governments to close out their programs. The local governments will have 2 years (February 1, 2019 to February 1, 2021) to decide which option they will utilize to close out their program.

Option 1 – Buy Out.

The County would send the cash on hand balance to the DOA and the County would buy out the existing loans (principle only). The total current amount in the County's program is approximately \$1,574,832 (\$585,276 cash on hand and \$989,556 in accounts receivable). The submitted funds would be used to create a grant fund for Dodge County which could be used for program eligible projects, (i.e. Blight removal/Brownfield sites, roads, public facilities, housing etc.). Dodge County would be responsible for collecting the remaining account receivables. In return, Dodge County keeps repaid loan funds and they are deemed de-federalized general revenue.

Option 2 – Unwilling to Buy Out.

The County would send only the cash on hand back to the DOA: Approximately \$585,276. The submitted funds would create a grant fund for Dodge County which could be used for program eligible projects. Dodge County would be responsible for collecting the remaining account receivables (Approximately \$989,556) and would send back the funds to the DOA monthly. The County would not be eligible to reuse the accounts receivable funds and would not be eligible to claim administrative fees to administer the program. The County would need to work out a plan with the DOA on how to handle defaulted loans.

The County Board will be required to make a final decision on which option to choose to move forward with this program by February 1, 2021.

PARK SYSTEM BUSINESS

A. Parks: Proposal for Harnischfeger Park Home demolition

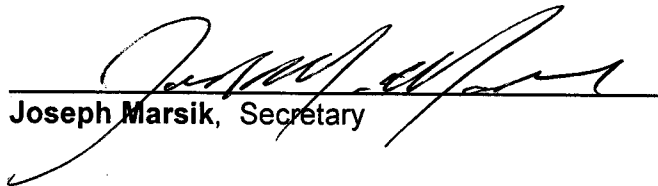
Bill Ehlenbeck provided the Committee with an update on the house removal project at Harnischfeger Park and a background history for new committee members. The estimated cost to save the front architecture of the building was estimated at \$250,000.00 and there is no guarantee that it would not collapse during the process. That option has been removed from table. The structure is deemed unsafe and Bill is reviewing a recent demolition proposal from Symbiont Construction aimed at saving some of the brick for potential reuse. Disposal issues are being reviewed. \$22,000 was budgeted in 2018 to remove the building and a request will be made to carry over this amount to the 2019 budget.

Motion by order of the Chairman to adjourn the meeting.

Motion carried.

Meeting adjourned at 8:40 p.m.

Respectfully Submitted,



Joseph Marsik, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.