

DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
December 27, 2018

The following members were present: Bennett, Miller & Wurtz. The Chairman and Vice-Chairman were absent. Supervisor Bennett volunteered to serve as temporary chair and there were no objections by the members present.

Also present was Deb Weber, Administrative Assistant.

Members absent: Nickel and Greshay

Meeting called to order at 8:00 a.m. by Temporary Chairman Bennett.

Public Comment: None

Motion by Miller, seconded by Wurtz to approve the minutes of December 13, 2018. Motion carried.

Old Business:

- a) Staples – J Bohonek – needs documentation in file director
- b) ATV Maintenance – need more detail on the ATV's needing to be repaired
- c) Land Resources and Parks – Wachtel Tree Service – need more detail explanation

US Bank Purchase Card Review of November Non-Department Head purchases:

Sauer, A, Human Services – Fred Pryor Career Track (1), Hyatt Place Madison (1), Kwik Trip (1), Mlaic Train (1)

Schultz, A, Human Services – Amzn Mktp US (2) – one is old business needs documentation uploaded

Mersch, A, Human Services – Amzn Mktp US (1), Kwik Trip (1), UWM Helen Bader Cont Ed (1), Shopko (1)

Motion by Miller, seconded by Wurtz to allow payment of Clearview vouchers Batch # 221124 in the sum of \$ 54,231.24 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Miller, seconded by Wurtz to allow payment of vouchers for Employee and County Board Expenses dated 12/14/18 for \$ 9,087.89 Motion carried.

Motion by Wurtz, seconded by Miller to allow payment of vouchers for US Bank Purchase Card in Batch #220871 for \$ 239,973.72 Motion carried.

Motion by Miller, seconded by Wurtz to allow payment of vouchers in Batch #221128 for \$ 74.34. Motion carried.

Motion by Miller, seconded by Wurtz to allow payment of vouchers in Batch #221145 for \$ 121,591.47. Motion carried.

Motion by Wurtz, seconded by Miller to allow payment of vouchers in Paid Batches 220946, 220992, 221160 for \$ 39,495.77. Motion carried.

The next regular meeting of the Audit Committee is scheduled for January 10, 2019 at 8:00 a.m. in Room 4A

Temporary Chairman Bennett adjourned the meeting at 8:55 a.m..

Respectfully submitted,

Secretary
Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.