Minutes of the
Dodge County Highway Committee Meeting
December 5, 2018

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on December 5, 2018 in the Dodge County Highway building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, and William Muche. David Frohling was absent. Other non-Committee County Board Supervisors in attendance – Jeff Schmitt. Commissioner Brian Field and Assistant Commissioner Peter Thompson were also present. Jeff Berres, County Administrator Jim Mielke, Town of Emmet Chairman Bill Nass, Town of Shields Chairman Neale Jones, Randy Soldner of Quad County Runners, County Corporation Counsel Kim Nass, and Shop Superintendent John Haase were present for part of the meeting.

PUBLIC COMMENT: There were no public comments.

APPROVAL OF THE MINUTES OF THE NOVEMBER 15, 2018 MEETING: Minutes of November 15, 2018 were approved as submitted.

COMMITTEE REPORTS: There were no Committee reports.

APPROVE PER DIEM AND EXPENSE: Motion by Muche and seconded by Fink to approve a per diem and expenses for Jeff Caine to attend a meeting at the Highway Department on November 28th to discuss the Schmid lease at the Mayville Shop. Motion carried.

COMMISSIONER REPORTS:

- Village of Kekoskee Service Agreement – Field explained a proposed winter highway maintenance agreement between Dodge County Highway Commission and the Village of Kekoskee.

- Employee Recruitment/Retention Update and Wage Rate Concerns – Field discussed concerns with the current pay-for-performance wage structure and the challenges of recruiting and retaining employees.

- Inform Committee of a Budget Adjustment – Field explained two recent budget adjustments processed by himself and the County Administrator.

DISCUSS BUILDING MAINTENANCE POSITION OPTIONS: The Committee discussed several options to address future Juneau Highway property maintenance responsibilities. No action was taken.

PROJECT UPDATES:

- Mayville Emergency Generator Installation – The generator and switch gear are being installed. The system is expected to be complete and operational by the end of December.

DISCUSS 2020 EQUIPMENT PURCHASE OPTIONS: The ability to order and receive patrol truck chassis in 2020 is of concern. Representatives of the Kriete Group have stated that they will have the ability to expedite this process for Dodge County Highway.

CONSIDER, DISCUSS, AND TAKE ACTION ON THE FOLLOWING:

- Resolution Regarding a Budget Adjustment – no action was taken.

- ATV – UTV Route Requests – Randy Soldner of Quad County Runners presented numerous ATV-UTV route requests. Highway Department and Sheriff's Office staff input was presented. Motion by Muche and seconded by Berres to approve the routes as listed below:

CTH DJ	Shady Lane – Club Grounds Road
CTH W	Arbor Road – Shady Lane
CTH I	0.15 mile west of CTH A – CTH A
CTH ME	CTH EM – Level Valley Road
CTH EM	Trestle Road – CTH ME
CTH E	Hillcrest Road – Birch Road
CTH R	Hillcrest Road – Riverview Road
CTH E	CTH R – Perch Road
CTH R	Brown Road – Garfield Road
CTH G	CTH J – CTH S
CTH J	0.21 mile west of CTH G – CTH G

Motion carried.

The Committee discussed previously submitted ATV-UTV route requests for use on County highways in the Town of Shields and adjacent to the Town of Emmet on County Trunk Highways K and Q. Neale Jones, Town of Shields Chairman, and Bill Nass, Town of Emmet Chairman, stated that neither has adopted ATV-UTV route ordinances. It was agreed that further consideration of these routes was required at the Town level. This will be addressed at a future Highway Committee meeting.

- 2019 Truck Quotations – Haase presented the following quotations for equipment to be purchased in 2019:

1. One New 2019 9,000 lb. GVW 4x4 Crew Cab Truck:

Vendor	Make	Model	Price Quoted
Van Horn Ford Lomira	Ford	F250	$44,000.00
Ewald Motors of Oconomowoc	Dodge	Ram 2500	$38,300.50
Ewald's Hartford Ford	Ford	F250 XLT	$33,440.50
National Auto Fleet Group	Ford	F250 SRW XLT	$36,502.00

Motion by Muche and seconded by Fink to buy two F250's from Ewald's Hartford Ford for $33,440.50 each. Motion carried.

2. One New 2019 7,000 lb. GVW 4x4 Crew Cab Trucks:

Vendor	Make	Model	Price Quoted
Van Horn Ford Lomira	Ford	F150	$43,200.00
Ewald Motors of Oconomowoc	Dodge	Ram 1500	$32,272.00
Ewald's Hartford Ford	Ford	F150	$33,410.50
Ewald Chevrolet Buick	Chevrolet	Silverado 1500	$33,779.50
National Auto Fleet Group	Chevrolet	Silverado 1500	$35,409.98

The decision was made to purchase two Ford F250 XLT's from Ewald's Hartford Ford instead of purchasing one 9,000 lb. GVW 4x4 crew cab and one 7,000 lb. GVW 4x4 crew cab.

3. One New 2019 13,000 lb. GVW One-Ton Dual Rear Wheel 4x4 Crew Cab Truck with Utility Body:

Vendor	Make	Model	Price Quoted
Ewald's Hartford Ford	Ford	F350	$49,460.50
Ewald Motors of Oconomowoc	Dodge	Ram 3500	$61,272.50

Motion by Fink and seconded by Muche to purchase one F350 from Ewald's Hartford Ford for $49,460.50. Motion carried.

4. One New Traffic Centerliner:

Vendor	Price Quoted
Vogel Traffic Services Inc., dba EZ-Liner Industries Orange City, IA	$449,679.00
M-B Companies, Inc., New Holstein, WI	$464,742.00

Motion by Fink and seconded by Berres to purchase a new Traffic Centerliner from Vogel Traffic Services, Inc., dba EZ-Liner Industries for $449,679.00 and to forward a resolution to the County Board for the December meeting. Motion carried.

5. Three 2019 Mack Model GU Tandem Truck Chassis of 60,000 lb. GVW Capacity Powered by Mack Diesel Engines to be Set Up as Dump Trucks by Dodge County:

Vendor	Make & Model	Price Quoted
Kriete Truck Center Madison	2020 Mack MP7	$369,000.00

Motion by Muche and seconded by Fink to purchase three Mack chassis from Kriete Truck Center Madison for $369,000.00 and to forward a resolution to the County Board for the December meeting. Motion carried.

- Ordinance to Amend Section 7.08 Highway Access Control Ordinance – Motion by Muche and seconded by Berres to approve an ordinance to revise Section 7.08 Highway Access Control Ordinance and forward it to County Board for the December meeting. Motion carried.

REVIEW VOUCHER PAYMENTS: Voucher payments were reviewed.

DETERMINE NEXT MEETING DATE AND TIME: This will be determined at a later date.

FUTURE AGENDA ITEMS: building maintenance position, Mayville office lease options, and jurisdictional transfer discussion.

FIELD TRIP TO MAYVILLE SHOP: Several members toured the office space and shop facilities.

DISCUSS CURRENT OFFICE SPACE LEASE AGREEMENT AND CONSIDER FUTURE LEASE ALTERNATIVES: Several options were discussed. No action was taken.

ADJOURN: The meeting adjourned at 11:24 a.m.

Jeffrey Caine – Chairman

Richard Fink – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.