Minutes of the
Dodge County Highway Committee Meeting
November 15, 2018

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on November 15, 2018, in the Dodge County Highway building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, Jeff Berres, David Frohling, and William Muche. There were no non-Committee County Board Supervisors in attendance. Commissioner Brian Field, Assistant Commissioner Peter Thompson, and County Board Chairman Russell Kottke were also present. Robert Richter, a resident of the Town of Hubbard, was present for part of the meeting.

PUBLIC COMMENT: There were no public comments.

APPROVAL OF THE MINUTES OF THE OCTOBER 31, 2018 MEETING: Minutes of October 31, 2018 were approved as submitted.

COMMITTEE REPORTS:

- **HIGHWAY CONDITION/SAFETY CONCERNS:** Berres reported concerns of proper signage being displayed by manure haulers on CTH Q. Department staff will contact the contractor.

  Muche requested that Department staff investigate the necessity and functionality of a culvert pipe under CTH S east of Woods Bridge.

  Caine reported a sign at the CTH J river bridge needing maintenance.

COMMISSIONER'S REPORTS:

- Field gave an update on recent employee status changes, recruitment, and testing activities.

PROJECT UPDATES:

- CTH C (Jersey Road – USH 151) – This project is open. There will be some landscape and waste soil site restoration work required in the spring of 2019.

- CTH AW (Jersey Road – Fond du Lac County) – This project is complete and open.

- STH 33 Retaining Wall Repair – This project is complete.

VILLAGE OF KEKOSKEE CONTRACT MODIFICATIONS AND HIGHWAY MAINTENANCE AGREEMENTS: Department staff and Corporation Counsel met with Village of Kekoskee officials. All existing contracts, permits, and accounts will be transferred from the Town of Williamstown to the Village of Kekoskee. Highway access, speed limits, and highway maintenance were also reviewed. Several areas of mutual concern will be reviewed at a future meeting.

REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:

- Ordinance to Prohibit Parking on a Section of CTH S – Motion by Berres and seconded by Fink to approve an ordinance prohibiting parking on a section of CTH S and to forward it to the County Board at the December 18th meeting. Motion carried.

- ATV-UTV Route Requests – Thompson presented the following ATV-UTV requests:

  CTH TW (W. Neda Road – Decora Road)
  CTH V (STH 33 – Decora Road)

  Motion by Berres and seconded by Muche to approve the requests. Motion carried.

- 2019 Wisconsin Department of Transportation Routine Maintenance Agreement – Motion by Frohling and seconded by Muche to authorize the Commissioner to accept and sign all routine maintenance, traffic maintenance, discretionary maintenance, and performance based maintenance agreements with WIDOT in 2019. Motion carried.

2019 BUDGET REQUEST REVIEW: There was general discussion on the projects and equipment purchase timing for 2019.

REVEW VOUCHER PAYMENTS AND NOVEMBER CREDIT CARD REPORT: Voucher payments and the November credit card report were reviewed.

DETERMINE NEXT MEETING DATE AND TIME: The next meeting will be on Wednesday, December 5, 2018 in Juneau.

FUTURE AGENDA ITEMS: Highway access ordinance amendment, ATV-UTV route applications, 2019 equipment purchase quotations, 2020 equipment purchase options, and building maintenance options.

FIELD REVIEW: There was no field review.

ADJOURN: The meeting adjourned at 9:45 a.m.

Jeffrey Gaine – Chairman

Richard Fink – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.